



ODISHA STATE CIVIL SUPPLIES CORPORATION LTD., BHADRAK

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O.S.C.S.C. Ltd.
BHADRAK

No. 3461

Date 9.7.2026

QUOTATION CALL NOTICE

Sealed quotations are invited from registered firms/ Authorized Dealers/ intending suppliers having valid CGST/SGST Registration and PAN for supply of printing & stationary articles for use in the office of the undersigned. The Tender notice and details of items required for the financial year 2026-27 and 2027-28 is enclosed herewith for reference.

The rate so quoted shall remain valid till 31.08.2027. The items will be purchased on monthly/ Bi- monthly basis. The last date of receipt of sealed Quotation is up to 5.00 PM 27.07.2026. The quotations shall be received in a sealed envelope super scribing "QUOTATION FOR PRINTING & STATIONARY" through courier services or speed post. The Authority reserves the right to accept/ reject any tenders without assigning any reason thereof.

District Manager
OSCSC Ltd, Bhadrak

Memo No. 3462 / Dt: - 09.7.2026

Copy to Sri Surendra Basantia, Peon with a direction to display the notice in the Notice Board of the DeGM, Collectorate, Bhadrak/ ADM, Bhadrak/ Sub-Collector, Bhadrak/Tahasildar, Bhadrak/ B.D.O., Bhadrak/ District Office, OSCSC Ltd, Bhadrak for wide circulation.

District Manager
OSCSC Ltd, Bhadrak

Memo No. 3463 / Dt: - 09.7.2026

Copy to the Member concerned for information and necessary action.

District Manager
OSCSC Ltd, Bhadrak

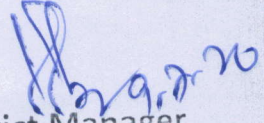
Memo No. 3464 / Dt: - 09.7.2026

Copy submitted to the FA & CAO/ General Manager(HR & Admin)/ Deputy General Manager (Finance), OSCSC Ltd, Bhubaneswar for favour of kind information and necessary action.

District Manager
OSCSC Ltd, Bhadrak

ODISHA STATE CIVIL SUPPLIES CORPORATION LTD., BHADRAK			
Requirement of office stationary articles for use in District Office and RRC-cum-DSC			
SL. No.	Stationary Item	Quantity Requisite	Rate
1	A4 size White Paper		
2	White Paper full scape		
3	White A3 size legal paper		
4	Printed Note Sheet A4 size		
5	General Ledger		
6	Fly Leaf		
7	Carbon Paper		
8	Red Pen		
9	Cash Book		
10	Black Pen		
11	Blue Pen		
12	Pencil		
13	Calculator		
14	Small Stapler		
15	Big Stapler		
16	Small Stapler Pin		
17	Big Stapler Pin		
18	Marker Pen		
19	Tag		
20	Bodkin		
21	Alpin		
22	Register 4B(8 No.)		
23	Register 4B(10 No.)		
24	Board File		
25	Lace File		
26	Envelop		
27	Big Steel Scale		
28	Gum		
29	Issue Register		
30	Despatch Register		
31	Receive Register		
32	Peon Book		
33	Big Plastic Scale		
34	Single Puncher		
35	Correction Pen		
36	Yellow Paper		
37	Stamp Pad		
38	Cover File		
39	Guard File		

40	Pencil Cutter		
41	Paper Weight		
42	Stick Note		
43	Double Puncher		
44	Attendance Register		
45	Table Cloth		
46	Table Glass		
47	Postage Stamp Register		
48	Pen Stand		
49	Flag		
50	Arch File		
51	Aquittance Register		
52	Log Book		
53	Turkish		
54	Towel		
55	Legal Paper		
56	High Lighter		
57	Plain register		
58	Cello Tap		
59	Sanitary Articles		


 District Manager
 MOSCSC Ltd, Bhadrak