

OFFICE OF THE PRINCIPAL B. K. M. GOVT. HIGHER SECONDARY SCHOOL ,
KULANA

At/Post- Kulana, Block-Bhandaripokhari, District- Bhadrak , Pin Code -756121

Email Id - bkmuchabidyapitha@gmail.com

Contact No- 9439238331

ENGAGEMENT NOTICE FOR GUEST FACULTIES

Advt. No- **01/2026**

Dt – **05.06.2026**

Letter No.:- **126**

Date:- **05.06.2026**

Applications in the prescribed format (Enclosed) as per Letter No.6148 Dated:-03.06.2026 DHSE, Odisha Bhubaneswar are invited from retired Govt. and Aided College/HSS teachers below 65 years of age & fresh Candidates for engagement as Guest faculties to teach in Higher Secondary Classes (+2) in **Arts** stream. In case of non-availability of teachers, fresh candidates will be selected. The applicants must have qualified Master Degree in the concerned subject with at least **50 % marks** or equivalent grade & **B.Ed.** or equivalent degree recognized by the NCTE New Delhi, in case of B.Ed. subject. In case of non-availability of B.Ed candidates in a particular subject, the candidature of non B.Ed candidates may be considered. The selection shall be made through carrier assessment, teaching experience and basic experience in computer application. The guest faculties so engaged shall be paid @Rs400/- per class/lecturer to a ceiling of maximum 50 classes with Rs. 20,000/- rupees per month. The engagement is purely temporary in nature and will continue till closure of schools for next summer vacation of 2027-28 or posting of PGT in the school whichever is earlier. The undersigned reserves the right for disengagement by giving one month notice if their performance is not satisfactory and also to cancel part or whole of the above engagement notice without assigning any reason thereof. The document verification shall be held on dated **12.06.2026** in the office of the Principal. No TA/DA shall be admissible for document verification. The application should reach to the undersigned on or before dated **10.06.2026 at 12 Noon.**

The application process will commence from **05.06.2026** and continue till **10.06.2026** positively. Applications received after the due date will not be entertained. Applications must be submitted by candidates in the Office of the Principal, **B.K.M. GOVT. HIGHER SECONDARY SCHOOL, KULANA, BHADRAK** by hand physically during 7 A. M. to 12 NOON positively except sunday.

Note: Applications send through the e-mail does not entertained and rejected.

Self-attested documents to be attached with the application form:

1. HSC or Equivalent certificate and Mark sheet.
2. +2 or Equivalent certificate and Mark sheet.
3. Bachelor degree or Equivalent certificate and Mark sheet.
4. Master degree or Equivalent certificate and Mark sheet.
5. B.Ed. degree or Equivalent certificate and Mark sheet.
6. Certificate of computer knowledge.
7. Teaching experience certificate at HSS Level.
8. Id proof / Address Proof.
9. Any other.

Subjects offered:

1. Arts:-Odia, English, History , Political Science , Economics, Odia Optional.

GUIDELINE FOR ENGAGEMENT OF GUEST FACULTIES

1. **Mode of Engagement** - Engagement of Guest faculties will be made through open advertisement following due procedure as detailed below:
2. **Tenure** - One year from the date of engagement till closure of schools for next summer vacation of 2026-27 or posting of PGT in the school whichever is earlier.
3. **No. of Guest faculties to be engaged –**
 - Not more than total existing vacancies vis-a-vis the sanctioned posts.
 - In upgraded HSS guest faculties are to be engaged in the following subjects only in addition to the compulsory subjects (Odia & English)
 - Arts - History. Political Science, Economics, Odia Optional
4. In case of HSSs having two streams, only one Guest Faculty shall be engaged in each Compulsory subject i.e. Odia & English & In case of HSSs having three stream two Guest Faculties shall be engaged in each Compulsory subject i.e. Odia & English.
5. **Preference & Procedure of selection-** Selection is to be made as per the following order of preference:-
 - Retired Government College/HSS teachers of the same institution who have not completed 65 years of age, if their pre-retirement performance was up to the mark
 - Retired teachers of other Government College/HSS who have not completed 65 years of age. If availability of such retired teachers exceeds the requirement, the Selection Committee will select the most suitable one
 - Retired teachers of Aided College/HSS who have not completed 65 years of age and who were in receipt of GIA from Government. If availability of such retired teachers exceeds the requirement, the Selection Committee will select the most suitable one.
 - Fresh candidates will be selected as per merit by the following selection procedure given below in the event of non-availability of retired teachers
6. **Qualification-**
 - Master's Degree in the concerned subject, with at least 50% marks or equivalent grade
AND
 - B.Ed. or equivalent degree recognized by NCTE, New Delhi, in case of B.Ed. subjects.
7. **Total Marks** - Career, Teaching Experience & Basic Computer Knowledge in Computer Application -100 marks
8. **Career marking**

• Ph.D -	0 Marks
• NET-	0 Marks
• M.Phil-	0 Marks
• Master's Degree	25 Marks
• B.Ed.	25 Marks
• Bachelor's Degree	15 Marks
• +2 or equivalent	10 Marks
• HSC or equivalent	10 Marks
• Basic knowledge in Computer	5 Marks
• Teaching Experience	2 marks/year (Max 10 Marks)

9. **Marks will be calculated as mentioned below :-**

- If a candidate secures 80%, It will be calculated as 8 out of 10 (+2 & HSC or equivalent), 12 out of 15 (Bachelor's Degree), 20 out of 25 (Master's Degree & B.Ed.) & 40 out of 50 (Non B.Ed. subjects & non availability of B.Ed. candidates) keeping in view the % of marks secured by the candidate in the examination as specified in column No. 5 (IV) out of the full marks of the said examination.
- In case of Non-B.Ed. subjects. i.e. Anthropology, Commerce, Education, Geology, Logic, Psychology, Sociology, Statistics & Home Science / Non-availability of B.Ed. candidates, the mark for Master's degree will be calculated out of 50 Marks.

10. **Remuneration-** Rs.400/- per class / lecture of 45 minutes duration subject to a ceiling of maximum 50 classes with Rs. 20000/- per month.

11. **Disengagement** –The Guest faculties shall be disengaged:

- Every year during the start of summer vacation.
- By giving one month notice if their performance is not satisfactory
- Upon joining of PGT against the said vacant posts

Memo No. **127** // Date: **05.06.2026**

Copy submitted to the Notice Board for information of all concerned.

Principal
11/6/26
B.K.M. GOVT. HSS, KULANA, BHADRAK
Kulana, Bhadrak

Memo No. **128** // Date: **05.06.2026**

Copy submitted to the Block Education Officer, Bhandaripokhari for information and necessary action.

Principal
11/6/26
B.K.M. GOVT. HSS, KULANA, BHADRAK
Kulana, Bhadrak

Memo No. **129** // Date: **05.06.2026**

Copy submitted to the District Education Officer, Bhadrak for information and necessary action.

Principal
11/6/26
B.K.M. GOVT. HSS, KULANA, BHADRAK
Kulana, Bhadrak

Memo No.

Memo No. **130** // Date: **05.06.2026**

Copy submitted to the Collector, Bhadrak for information and necessary action. He is requested to host the advertisement in the **District NIC portal** for wide circulation among the eligible candidates.

Principal
11/6/26
B.K.M. GOVT. HSS, KULANA, BHADRAK
Kulana, Bhadrak

Principal
11/6/26
B.K.M. GOVT. HSS, KULANA, BHADRAK
Kulana, Bhadrak

APPLICATION FORMAT FOR GUEST FACULTIES

1. Post applied for.....

2. Name of the Applicant.....

3. Father's Name.....

4. Mother's Name.....

5. Date of Birth.....

6. Correspondence Address.....

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7. Permanent Address.....

.....

8. Contact No.

9. Email ID

10. Caste Category.....

11. Aadhar No.

12. Education Qualification

Sl No.	Name of Exam Qualified	Name of the Board/ University	Passing Year	Full mark	Mark Secured	Percentage	Subjects Taken

13. EXPERIENCE

Sl No.	Institution where posted and Held	Date		Total		
		From	To	Years	Months	Days

I hereby declare that the information submitted by me are true and correct to the best of my knowledge and belief.

Place:

Date:

Signature of the Applicant

Document Check List:

SI No.	DOCUMENTS	Submitted Yes/No.	Remarks
1	Any ID Proof		
2	10th Certificate		
3	10th Mark sheet		
4	12th Certificate		
5	12th Mark sheet		
6	Graduation Certificate		
7	Graduation Mark sheet		
8	B.Ed. Certificate		
9	B.Ed. Mark sheet		
10	NCTE Certificate		
11	P.G. Certificate		
12	P.G. Mark sheet		
13	Address Proof		
14	PGDCA Certificate		
15	Any Other		

ANNEXURE-A

TO WHOMSOEVER IT MAY CONCERN

I Shri/Smt./Ms.....aged aboutyears S/DW/o.....on being engaged as Guest Faculty by Principal, B.K.M. Govt.Higher Secondary School, Kulana of Bhadrak District do hereby certify that I fully understand the temporary nature of my engagement as Guest Faculty. Being a temporary engagement, I will not claim for regularization of my services in future.

Place:

Date:

Full Signature

Name:

Witness:

1.

2.

Seal & Signature of the Principal of
B.K.M. Govt. HSS, Kulana, Bhadrak

