

TENDER CALL NOTICE

**SUPPLY OF BRASS BAND INSTRUMENTS AND PIPE BAND
INSTRUMENTS & BAND UNIFORM AT 11 NO'S PM SHRI
SCHOOLS**

**OFFICE OF THE DPC SAMAGRA SHIKSHA,
BHADRAK-756181**

Notice No. 241 / Se. St. Etn / Dtd. 30.01.2026.

DISTRICT PROJECT OFFICE
SAMAGRA SHIKSHA, BHADRAK
At-Upper Bagurai, Post-Madhabanagar, Bhadrak-756181

No. 241/Sc.Sr./2026

Dated 30.01.2026

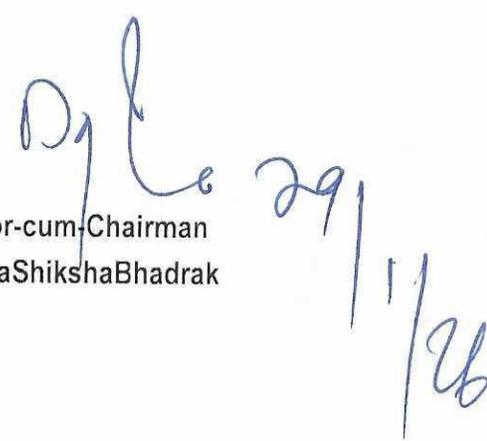
NOTICE INVITING TENDER (NIT)

Sealed tenders are invited from the reputed & credible suppliers / firms for supplier of BRASS & PIPE BAND INSTRUMENTS & BAND UNIFORM at 11 numbers of Schools in two bid systems (Technical & Commercial Bid) as detailed below.

Name of the Tender	Bid processing fees	Amount of EMD	Last Date & time of receipt of Bid	Date & time of opening of Technical Bid
SUPPLY OF BRASS & PIPE BAND INSTRUMENTS AND BAND UNIFORM	Rs.2000/-	Rs.1,00,000/-	23/02/2026	24/02/2026 at 11.00 AM

The detailed BID document is available in the district website <https://www.bhadrak.odisha.gov.in> and also OSEPA website www.osepa.odisha.gov.in. Interested and eligible supplier / firm may download BID DOCUMENT from the above website and apply accordingly. Corrigendum / addendum, if required, will be uploaded in the above web site. Hence potential bidders are requested to be in continuous touch with the above web site.

The Tender Inviting Authority (TIA) reserves the right to accept / reject any full or part / all BID/ cancel the entire selection process at any stage without assigning any reason thereof.


Collector-cum-Chairman
SamagraShikshaBhadrak

BID DOCUMENT

SUPPLY OF BRASS AND PIPE BAND INSTRUMENTS AT 11NO'S PM SCHOOLS

The DPC, Samagra Shiksha, Bhadrak invites bids from the reputed & credible Supplier / firms / agencies for supply of "SUPPLY OF BRASS AND PIPE BAND INSTRUMENTS and BAND UNIFORMS AT 11 NO'S PM SHRI SCHOOLS". The detailed terms & conditions of the above bid are as under:

SCOPE OF WORK AND GENERAL INSTRUCTIONS FOR BIDDERS

1. Eligibility Criteria:

The firms / agencies must have:

- (a) Udyam Aadhar
- (b) Valid PAN
- (c) Valid GST Registration Certificate
- (d) Registered Office at Odisha

2. Application Procedure:

(a) The Bid has been invited under two bid system i.e. **Technical Bid and Financial Bid**. The interested bidders are advised to submit two separate sealed envelopes super scribed "**Technical Bid for supply of Band Instruments & band Uniforms**" & "**Financial Bid for supply of Band Instruments & Band Uniforms**". Both sealed envelopes should be kept in another sealed envelope super scribed "**Tender for supply of Band Instruments & Band Uniforms.**"

(b) Technical Bid & Financial Bid.

The Bidder has to fill up the technical bid form (**Tech-1, Tech-2, Tech-3 & Tech-4**) & submit it with a separate envelope with all self-attested documents/papers. Similarly, the Financial Bid form has to be filled up as per prescribed format (**Fin-1 & Fin-2**) and to be submitted in separate sealed envelope. The bidder is to quote unit rate in the prescribed format (**FIN-2**). All materials must be of a reputed brand. The rates should be quoted for each item and if more than one price is quoted under one item options the rate quoted by firm in the first option only will be valid and considered for evaluation (lowest and best).

The tender should be addressed to ***O/o the DPC, SamagraShiksha, Bhadrak, At-Upper Bagurai, Po-Madhabanagar, Dist-Bhadrak, Pin - 756181.***

(c) The Bid document shall be available in website **www.bhadrak.odisha.gov.in** and **www.osepa.odisha.gov.in** and the cost of the tender paper is to be enclosed in shape of crossed Demand Draft in favor of "**DPC SAMAGRA SHIKSHA BHADRAK**" payable at BHADRAK along with the Technical BID.

(d) The bidders may participate/quote for both items i.e., Band Equipment's & Band Uniforms or can apply for one category of items .



(e) Earnest Money Deposit (EMD):

The bidder is to submit EMD amounting to **Rs. 1,00,000/- (Rupees One Lakh Only)**. The EMD (refundable - without interest), may be submitted in shape of Demand Draft from any Nationalized or scheduled bank drawn in favor of "**DPC SAMAGRA SHIKSHABHADRAK**" payable at Bhadrak, failing which the tender shall be rejected summarily. The EMD of the un-successful bidders shall be refunded within 30 days after award of contract. The EMD shall be forfeited in the event of withdrawal of the tender once submitted OR in case of a successful bidder who (i) fails to execute the agreement within specified period & (ii) not submitted performance security and/or express its inability to supply the finished material within the stipulated period.

The EMD of successful bidder shall be refunded after receipt of Performance security (5% of the Bid Value) .EMD as applicable will be exempted for manufacturing MSEs subject to submission of undertaking/Annexure as per policy.

3. Mandatory Documents for Technical Bid Submission:

The interested Bidders are to enclose self-attested photocopies of the following valid documents/papers in the Technical Bid envelope. The proposal submitted without the following documents/papers shall not be considered.

Part A (Technical Requirement of Bidder)

1. Name
2. Address
3. Authorized Person name
4. GST Registration & upto date clearance certificate
5. Udyam Aadhar
- 6. Purchase performance**
7. Duly filled in, signed & sealed Tech-1, Tech-2, Tech-3 & Tech-4
8. DD amounting to Rs.5000/- as bid processing fee
9. EMD in shape of Demand Draft
10. Manufacturer Authorization
11. Detailed datasheets
12. Annual average Turnover of the bidder must be Rs. 50 lakhs in last three Financial Years (2022-23, 2023-24 & 2024-25).
13. ITR of Last 3 Assessment years (2022-23, 2023-24 & 2024-25)



Part B (Technical Requirement of OEM)

1. Manufacturing Certificate
2. Valid PAN
3. Valid GST Registration
4. Annual average Turnover of the OEM must be Rs. 1 crore in last three Financial Years (2022-23, 2023-24 & 2024-25) must be submitted by the Bidder with Valid UDIN.
5. ISO Certifications.
6. ITR of Last 3 Financial Years of OEM (2022-23, 2023-24 & 2024-25)

4. Sample Submission & Financial Bid Eligibility

The technically qualified bidder will be invited to submit product samples for evaluation. Bidders are advised to ensure that all aspects of their submissions fully comply with the specified requirements, as no further clarifications will be sought or accepted after selection. **The final selection will be based on an evaluation of the sample's quality, strength, and design, ensuring alignment with the specifications outlined in the (Annex).** Only those bidders who meet the technical bid criteria and pass the sample verification process will be considered for the financial bid evaluation.

5. Submission & Opening of Tender:

(a) The interested Bidders may submit the tender document complete in all respects along with EMD, bid processing fee and other requisite documents on or before 23/02/2026 (in all working days) till 5.00PM addressed to "DPC, SamagraShiksha, Bhadrak, At-Upper Bagurai, Po-Madhabanagar, Dist-Bhadrak, Pin - 756181" only by Registered Post / Speed Post only. The Authority is not responsible for any postal delay. No other mode of submission of bid shall be entertained. ✓

(b) **Late Bidders:** Any bid received by the authority after the prescribed time and deadline for submission of bids will not be considered and opened. Thus, the same is deemed to be rejected.

(c) The **Technical bids** shall be opened on the scheduled date and time i.e. on dtd. 24/02/2026 in the Conference Hall of Collectorate, Bhadrak in the presence of the representatives of the bidders, if any, who wish to be present on the spot at that time. ✓

6. Specifications:

(a) Detail specification of the items is mentioned at **Annexure -A, B, C & D**

7. Evaluation of BID:

(a) The technically qualified bidder quoting lowest price in the financial bid shall be considered for award of contract.



8. Acceptance or Rejection of the Bids:

(a) The authority reserves the right to accept / reject any / all bids / cancel the entire selection process at any stage without assigning any reason thereof. No claim, whatsoever, shall be admissible for the alleged loss/damage suffered by the bidder(s) on account of such rejections.

(b) Any bid with incomplete information is liable for rejection.

9. Award of Contract:

The contract will be awarded to the Bidder/s substantially responsive to the Bid document and offering the lowest evaluated cost. The price quoted in the bid document shall remain valid for two years.

10. Signing of Contract:

(a) The successful bidder/s whose bid has been accepted will sign an agreement with the DPC, SamagraShiksha, and Bhadrak. Price quoted at bid documents is valid for one year.

(b) Failure by the tenderer to comply with the requirement of above-mentioned clause, the offer shall be rejected and the tenderer shall have no claim further.

11. Requirement & Delivery Schedule:

The selected firm shall supply **Band Equipment's within 20 days from the date of issue of the work order**. Approximately **330 sets** are required to be supplied at Schools. The above requirement may increase or decrease as per need. Delivery will be made at School Points.

12. Payment Terms:

(i) **On completion of delivery at School point:** Payment will be made after receipt of the required reports / papers / documents as under:

a. Challans towards satisfactory completion of supply of quantity to concerned school point as per supply order.

b. On fulfillment of conditions of the agreement.

c. Two self-inking carbon copies of the GSTIN invoice as well as bank details for payment purpose.



- d. No advance payment shall be made, or no payment shall be entertained on negotiation through bank.
- e. Deduction of tax at source shall be made at the appropriate rate as per prevailing law.

13. Amendments to BID terms, conditions and issue of Corrigendum/addendum:

(a) Seven (07) days before the last date of submission of Bids, the authority may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder/s, modify the Bidding Documents by amendment / corrigendum.

(b) The amendment in shape of corrigendum/addendum will be notified on the websites www.bhadrak.odisha.gov.in and www.osepa.odisha.gov.in and the prospective bidder/s are requested to take cognizance of such notification.

(c) In order to allow prospective Bidder/s reasonable time in which to take the amendment into account in preparing their bid, the authority may, at its discretion, extend the deadline for the submission of bids.

14. Only one tender should be submitted by one party. Submission of more than one tender will lead to rejection of all proposals of the bidder. All bids will be accepted if bid documents are received through registered post on or before time and date only.

15. No document as required and mentioned in the Bid shall be submitted in the technical bid / Financial bid documents unless otherwise specifically mentioned therein. All required documents shall be serial number and page mark.

16. The bid validity period is 90 days from the date of opening of the financial bid. Accordingly, the bidder shall submit the Bid.

17. Resolution of Disputes:

(a) Any dispute between the Tender Inviting Authority and the successful bidder/s should be addressed to the other party only in writing in their respective letter heads signed only by the designated signatories as in contract agreement. Both the parties shall make every effort to resolve the same amicably by mutual consultations.

(b) If both the parties fail to resolve their dispute or difference by such mutual consultation within twenty-one days of its occurrence, the same will be referred to by either party for conciliation to the conciliation panel. For that purpose, both the parties shall nominate each one member, and both the nominated members shall form the Conciliation panel. In case the panel members report failure of conciliation, the matter shall be referred to arbitration, by the Arbitrator, to be nominated by the Collector-cum-Chairman SamagraShiksha, Bhadrak. The Collector-cum-Chairman SS shall nominate an Arbitrator, whenever required or when a request is made by the successful bidder/s, after the failure of conciliation, to nominate an Arbitrator. The arbitration proceeding shall be as per the provisions of the Arbitration and Conciliation Act 1996 of India.



18. Applicable Law and Jurisdiction of Courts:

(a) The Contract shall be governed by and interpreted in accordance with the existing law of India in force.

(b) All disputes relating to the contract is subject to the pecuniary jurisdiction of the Court at **Bhadrak**.


District Project Coordinator
SamagraShiksha, Bhadrak


Collector-cum-Chairman
SamagraShiksha, Bhadrak
29/1/26

COVERING LETTER
(In Bidder's Letter Head)
FIN - 1

To
The District Project Coordinator,,
SamagraShiksha, Bhadrak - 756181

Subject:Supply of Band Equipment's& Band Uniforms – FINANCIAL PROPOSAL.

Madam/Sir

I, the undersigned, offer to: supply Band Equipment's in accordance with your Tender Call Notice No. _____, Dated: _____-. Our attached Financial Proposal is for the sum of Rs. _____ **[insert amount(s) in words and figures]**.

The quoted rate is inclusive of transportation cost & delivery of the complete material at School point. I do hereby undertake that, in the event of acceptance of our bid, the supply shall be made in respect to the terms and conditions as stipulated in the BID document.

Our financial proposal shall be binding upon us subject to the modifications resulting from contract negotiations, up to expiration of the validity period of the proposal of 90 days from the date of opening of the financial bid. I have carefully read and understood the terms and conditions of the Bid document and do hereby undertake to provide the article accordingly.

I understand that you are not bound to accept any proposal you receive.

I remain,

Yours faithfully,



Authorized Signatory (In full and initials)
Name and Designation of Signatory with Date and Seal:
Address of the Bidder:

Application of Financial Bid

SUPPLY OF BAND INSTRUMENTS				
Item	Quantity of schools (Approx.)	Specification & Brand	Quoted Cost per School	Total quoted rate (including transportation, taxes, packing loading, etc.) RS.
BRASS BAND SET	08	As mentioned at Annex-A,		
PIPE BAND SET	03	As mentioned at Annex-B,		
BOYS BAND UNIFORM	11	As mentioned at Annex-C		
GIRLS BAND UNIFORM	11	As mentioned at Annex-D		
TotalCost -				

Signature of the tender
with date and seal

ANNEXURE - A**BRASS BAND SPECIFICATION AND ESTIMATE**

S.NO	Name of the Items	Specification	Quantity of the Items per school	Rate Per Piece	Total Quoted Price (RS.)
01	TRUMPET	B Flat	4 no's		
02	CLARINET	B Flat	5 no's		
03	A LOT SAXUPHONE	E Flat	2 no's		
04	EUPHONIUM	B Flat	2 no's		
05	BRASS DRUM	26" Complete set	1 no's		
06	SIDE DRUM	14" Complete set	2 no's		
07	CYMBOL	12" brass	1 pair		
08	BAND MASTER STICK	18" shisham	1 no's		
Total Cost -					

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ANNEXURE – B

PIPE BAND SPECIFICATION AND ESTIMATE

S.NO	Name of the items	Specification	Quantity of the items per school	Rate Per Piece	Total Quoted Price (RS.)
01	BAG PIPE WITH BOX	Made in seesam wood	12		
02	BAG PIPE REEDS	English Cane	05 PZN		
03	PRACTICE CHANTER	Made in seesam Wood	13		
04	PRACTICE CHANTER REEDS	Indian cane	05 DZN		
05	SIDE DRUM SET	14 inch	08		
06	TENOR DRUM	18 inch	03		
07	BRASS DRUM	26 inch	01		
08	LEADER STICK (CEREMONIAL)	Brass head with cane	01		
09	LEADER STICK PRACTICE	Steel head with wood	01		
10	PRACTICE STICK	Made in Indian wood	13 Pair		
Total Cost -					

2

ANNEXURE – C

Specification for Band Uniform for Boys for one school

Sl No	ITEMS	DESCRIPTION	QUANTITY
1	Band Jacket /Coat	Full hand high neck brown colour Jacket, two side chest pocket, In hand V shape 4 inch dark coffee colour patch with golden pipin. For group member jacket	30
2	Trouser	Matching with Stripe(Full Pant with two side pocket with loopy (Colour dark coffee)	30
3	Cap	Baret cap with logo(Brown colour)	30
4	Shirt	White Full Sleeve Shirt(Cotton)	30
5	Neck Tie/ Caravat	Golden/Dark coffee, It should be good finishing designing.	30
6	Waist Belt(Golden Buckle)	Leather	30
7	Gloves(White)	Cotton	30
8	Shoes& Socks	Black DMS Shoe (Hard Leather upper with single touch , rubber grip sole, anti skid)	30
9	Shoulder Cord(Lanyard)	Shoulder trap will be 4/5 to 5 inch according to jacket size with golden	30
10	Epauettes(Golden)	Golden Braided	30
11	Drum Major Baton		1
12	Sash/Cross Belt	Golden/Red	7

ANNEXURE – D

Specification for Band Uniform for Girls for one school

Sl No	ITEMS	DESCRIPTION	QUANTITY
1	Band Jacket/Coat	For Full hand high neck brown colour Jacket. Two side chest pocket, In hand V shape 4 inch dark coffee colour patch with golden pipin. For group member jacket	30
2	Skirt&Trouser(leggings)	Matching with Stripe(Dark coffee colourskirt (with Loopy) (Colour dark Coffey) and White Legging	30
3	Cap	Baret cap with logo(Brown colour)	30
4	Shirt	White Full Sleeve Shirt(Cotton)	30
5	Neck Tie/ Caravat	Golden/Dark Coffey, It should be good finishing designing.	30
6	Waist Belt(Golden Buckle)	Leather	30
7	Gloves(White)	Cotton	30
8	Shoes& Socks	Black DMS Shoe (Hard Leather upper with single touch , rubber grip sole, anti skid)	30
9	Shoulder Cord(Lanyard)	Shoulder trap will be 4/5 to 5 inch according to jacket size with golden	30
10	Epauettes(Golden)	Golden Braided	35
11	Drum Major Baton		1
12	Sash/Cross Belt	Golden/Red	7

N.B.-a) Colour of Uniform may be changed during issue of work order.



**COVERING LETTER
(ON BIDDER'S LETTER HEAD)**

To
The District Project Coordinator,
SamagraShiksha, Bhadrak -756181

Subject: SUPPLY OF BAND EQUIPMENTS& UNIFORMS

Madam/Sir,

I/We, the undersigned, request you to participate in the selection process towards **BAND EQUIPMENTS& UNIFORMS** in accordance with your Tender Call Notice No _____ dated _____. I/We are hereby submitting our proposal, which includes Technical Bid and Financial Bid separately.

I/We, hereby declare that all the information and statements made in this Technical BID are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our Bid. Our Bid will be valid for acceptance up to **90 Days** from the date of opening of the financial BID and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.

I/We, hereby unconditionally undertake to accept all the terms and conditions as stipulated in the BID document. In case any provision of this BID document is found violated, then TIA shall without prejudice to any other right or remedy be at liberty to reject our Bid including legal action as per law.

I/We remain,

Yours faithfully,

Place:

Date:

Name & Designation with Rubber Stamp

BIDDER'S OFFICIAL SIGNATORY



Bidder Organization (General Details)

S.No	DESCRIPTION	FULL DETAILS
01	Name of the Bidder/s	
02	Address for Communication Mobile No: E mail id:	
03	Name of the authorized person signing & submitting the bid on behalf of the Bidder/s: Mobile No: E mail id:	
04	GST Registration / Incorporation Details Registration No: Date &Year:	
05	Self- declaration having no Blacklisted	
06	Confirm to accept all the terms and conditions as specified in the Bid Document	

Place:

BIDDER OFFICIAL SIGNATORY

Name & Designation with

Date:

Rubber Stamp



CHECK LIST OF DOCUMENTS & ITEMS TO BE ENCLOSED WITH TECHNICAL BID

S.NO	Nature and Type of Document/Items	Whether enclosed (with page reference)	
		YES/NO	Page no.
1	Manufacturing Certificate		
2	Valid PAN		
3	Bidders must possess valid GST registration and provide GST returns for Apr to September 2025 (3B-R1) along with PAN and ITRs for the last three financial years (2022-23, 2023-24 and 2024-25).		
4	Turnover of the bidder must be annual average Rs. 50.00 lakhs in last three Financial Years (2022-23, 2023-24 & 2024-25) certified by a Chartered Accountant.		
5	Bidder/OEM must submit Brand Registration Certificate, ISO 27001:2022, ISO 9001:2015, ISO 17025:2017, ISO 10012:2003, ISO 45001:2018, ISO 10002:2018, ISO 31000:2018, Manufacturing Certificate and import-export license to demonstrate quality compliance. ISO will be subject to verification.		
6	DD amounting to Rs.2000/- as bid processing fee		
7	EMD in shape of Demand Draft		
8	Duly filled in, signed & sealed Tech-1, Tech-2, Tech-3, Tech-4, Tech-5, Tech-6, Tech-7 and Tech-8 formats		
9	Authorization Letter from Manufacturer		
10	The technically qualified bidder will be invited to submit product samples for evaluation		
11	Turnover of the OEM must be annual average Rs. 1 crore in last three Financial Years (2022-23, 2023-24 & 2024-25) must be submitted by the Bidder with Valid UDIN. ITR of Last 3 Financial years of OEM (2022-23, 2023-24 & 2024-25).		

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12	The Bidder/OEM must have experience in successfully executed order (at least two) from SamagraShiksha during the last 03 financial years and copy of experience certificate to be enclosed as a proof of supplies along with the order copies.		
13	The Reseller must provide a bid-specific Manufacturer Authorization Form (MAF) issued by the Original Equipment Manufacturer (OEM) for the respective items. The MAF should clearly mention the complete address and contact details (email ID and phone number) of the OEM. The buyer reserves the right to verify the authenticity of the authorization directly with the OEM.		
14	A service centre in Odisha is mandatory for warranty-related support. The bidder must provide contact details and documentary proof of such service setup on the company's letterhead.		

Place:
Date:
Stamp:

e N
c

BIDDER/S'S OFFICIAL SIGNATORY
Name & Designation with Rubber
Official Seal of the Firm.

(Declaration For Non-Blacklisted)
(Rs. 100 Non – Judicial Stamp Paper)

To:
The District Project Coordinator,
SamagraShiksha, Bhadrak-756181

Undertaking / Declaration

1. I, _____ Son / Daughter / Wife of Shri _____ Proprietor / Director / Authorized Signatory of the bidder, mentioned above, am competent to sign this declaration and execute this bid document;
2. I/we have carefully read and understood all the terms and conditions of the BID document and undertake to abide by them.
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / We, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my BID at any stage besides liabilities towards prosecution under appropriate law.
4. I/we also certify that our firm has not been blacklisted / debarred / banned by any State Govt. / UT / Central Govt. / Govt. organization / Govt. Institution / PSU / Govt. run autonomous body, Society / OSEPA and or convicted by any court of law due to (a) incorrect information / suppression of vital information and facts / misrepresentation of quality certificates (d) non-performance or non-supply (e) any other reasons.
5. This is also certified that neither my-self nor my organization will be indulged in any corrupt practices so far as this bidding is concerned.

Authorized Signatory
Name and Designation of Signatory with Date and
Seal:

Address of the Bidder:

c
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