

OFFICE OF THE ASST. DIRECTOR SOIL CONSERVATION,
BHADRAK

ସହକାରୀ ନିର୍ଦ୍ଦେଶକ ମୃତ୍ତିକା ସଂରକ୍ଷଣ , ଭଦ୍ରକଙ୍କ କାର୍ଯ୍ୟାଳୟ

Notice No : ୫୨

Date: 13.01.2022

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SHORT TENDER NOTICE ON HIRING OF VEHICLES FOR
OFFICE USE

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**OFFICE OF THE ASSISTANT DIRECTOR, SOIL CONSERVATION ,
BHADRAK**

Quotation/Tender Call Notice

Notice No. 49 / Dt. 13.01.2026

Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators/Private individuals for providing One No. of AC Petrol/Diesel driven vehicles such as (**Mahindra Bolero Power+ ZLX/ Neo N4/ Neo N8/ Neo N10 R/ Neo N10**) having sitting capacity not more than Seven including driver, which shall confirm to the Terms and conditions (Appendix-A) for official use in the office of the Assistant Director Soil Conservation, Bhadrak on monthly rent basis:

- 1) The service provider shall have a valid OGST registration to participate in the tendering.
- 2) The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations registered on GeM platform is also eligible.
- 3) The vehicle must be in Road Worthy condition, shall not be more than **3** years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc.
- 4) The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
- 5) The Driver should be well behaved, gentle and obedient in nature.
- 6) A sum of **Rs.5000/-** shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Assistant Director, Soil Conservation, Bhadrak and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 7) The monthly rate of hire charge (Maximum Rs.31000/-) be quoted separately in the general bid information (excluding fuel and lubricants).
- 8) The Vehicle must achieve a fuel efficiency of **12** Km per litre.
- 9) The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender(Appendix-B)
- 10) The Quotation completed in all respect should reach the undersigned through Regd. Post/Speed Post/Box dropping on or before **03.02.2026** by **2.00** pm and shall be opened on the same day at **3.00** pm in presence of Tender Committee/the bidders or their authorized representatives.

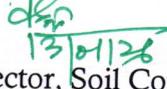
11) The application form of quotation/tender containing General Bid information & Terms of conditions for hiring of vehicles etc. will be available with this office on payment of Rs.100/- from 10am to 5pm from Dt. **15.01.2026** to **30.01.2026**.


Asst. Director, Soil Conservation,
Bhadrak

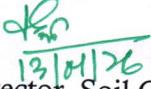
Memo No. 50 / Dt. 13-01-2026
Copy to all district level officers for information and display of this Quotation Call Notice in their Notice Board for wide circulation.


Asst. Director, Soil Conservation,
Bhadrak

Memo No. 51 / Dt. 13-01-2026
Copy to DeGM, Bhadrak, Collectorate, Bhadrak for information and display of this Quotation/Tender Call Notice in <https://bhadrak.odisha.gov.in> portal for wide circulation.


Asst. Director, Soil Conservation,
Bhadrak

Memo No. 52 / Dt. 13-01-2026
Copy to Office Notice Board for information and necessary action.


Asst. Director, Soil Conservation,
Bhadrak

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department/Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle does not report regularly, the authority will be at liberty to reject the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

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13/01/2026

Asst. Director, Soil Conservation,
Bhadrak