

# BHADRAK MUNICIPALITY

## BID – DOCUMENT

(To be enveloped in sealed cover)



Name of the work:-

Supply of Animal Rescue Vehicle With Hydraulic Lifting Facility to Bhadrak Municipality.

Quotation Schedule

Issued against Bank Draft / Banker's Cheque

No. \_\_\_\_\_

Dt. \_\_\_\_\_

( To be enveloped properly with Bid documents)



# OFFICE OF THE MUNICIPAL COUNCIL, BHADRAK

Tel. No. 06784-251519 (O) & No. 06784-251221

e-mail :- [bhadrakm.hud@od.gov.in](mailto:bhadrakm.hud@od.gov.in) & [eobdkmunicipality@gmail.com](mailto:eobdkmunicipality@gmail.com)

No. 67

Dt. 09/01/2026

## QUOTATION CALL NOTICE

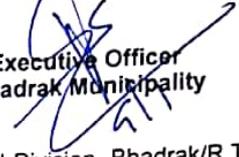
1. The Executive Officer, Bhadrak Municipality, invites quotations in sealed covers in conformity with detailed quotation call notice to be eventually drawn up in prescribed Municipal Form, from the intending registered firms / suppliers/ manufacturers or their authorized dealers having experience, expertise and financial standing, in similar nature of works for **"Supply of Animal Rescue Vehicle with Hydraulic Lifting facility to Bhadrak Municipality"** as per the schedule, technical specification and scope of work attached to this Notice.
2. Bid documents consisting of specification, scope of work, and the set of terms and conditions of contracts and other necessary documents can be seen in the office of the undersigned during office hours on all working days or from the District website of Bhadrak ([www.bhadrak.odisha.gov.in](http://www.bhadrak.odisha.gov.in)) and website of Bhadrak Municipality ([www.bhadrakmunicipality.nic.in](http://www.bhadrakmunicipality.nic.in)).
3. The bid documents can be downloaded from the District website of Bhadrak & website of Bhadrak Municipality against a non-refundable fee of **Rs.6000.00** towards cost of bid documents in shape of demand draft issued from any Nationalized / scheduled Bank payable at Bhadrak in favour of the Executive Officer, Bhadrak Municipality which must be accompanied separately with the quotation. There is no provision of selling of the bid documents in Bhadrak Municipality Office Counter.
4. The Quotation must accompany with EMD of Rs.25, 000.00 in shape of Fixed Deposit Receipt issued from any Nationalized / Scheduled bank duly pledged in favor of **"The Executive Officer Bhadrak Municipality"** which is refundable to the unsuccessful Bidders on demand. The maturity period of the FD should be one year and further renewable if necessary.
5. The Quotation must accompany attested copies of valid PAN card, GISTIN/GST registration certificate, registration certificate of the bidders from competent authority/authorized dealership certificate failing which the bids will be out rightly rejected.
6. The Quotation document will be available on the website of **Bhadrak District Website [www.Bhadrak.odisha.gov.in](http://www.Bhadrak.odisha.gov.in)** and website of Bhadrak Municipality ([www.bhadrakmunicipality.nic.in](http://www.bhadrakmunicipality.nic.in)) for downloading from **03.30 PM of dt.13.01.2026 to 1.00 PM of dt.28.01.2026**. The Bids shall be received only through speed/registered post up to 4.00 P.M. on Dated.**29.01.2026**.
7. The quotation, complete in all respect shall be submitted to the Executive Officer, Bhadrak Municipality clearly super scribing on an envelope **"Quotation for supply of Animal Rescue Vehicle with Hydraulic Lifting facility to Bhadrak Municipality"** through Registered post/Speed post on or before **4.00 P.M. of dt.29.01.2026**. Submission of the quotation by fax, email or other electronic means will not be accepted. It is the responsibility of interested party alone to ensure that its quotation is delivered at the prescribed address by the stated deadline. The Municipality shall not be held responsible for any delay in delivery or loss of the quotation document(s) during transit of any type.
8. The quotations will be opened on dtd.**30.01.2026 at 4.00 PM** in the office of the undersigned in the presence of the bidders or their authorized representatives who wish to attend. If the office happens to be closed on the last date of receipt or opening of the bids as specified, then the bids will be received / opened on the next working day at the same time and venue unless otherwise notified.
9. The bidder should quote the rates both in figures and in words in the appropriate columns for the items in the schedule of item appended to this notice at Annexure-1. If there is a difference between the rate quoted in figures and in words the rate quoted in words shall be taken as correct.
10. The rate quoted should be inclusive of all taxes excluding GST (Amount/ Percentage of GST to be mentioned). No further claim in this regard will be acceptable to Bhadrak Municipality. Deduction of taxes during payment will be made as per rules
11. Conditional quotations shall not be accepted.
12. The assignments are to be delivered within 45 days from the date of issue of supply order.

13. Any other information/clarification can be had from the office of the undersigned during office hours on all working days.
14. This quotation is not an offer and is issued with no commitment. Bhadrak Municipality reserves the right to amend or withdraw any of the terms and conditions contained in the quotation document at any stage. Bhadrak Municipality also reserves the right to reject any or all bids should it be so necessary at any stage, without giving any notice or assigning any reason. The decision of Bhadrak Municipality in this regard shall be final and binding on all.

  
Executive Officer  
Bhadrak Municipality

Memo No. 68 /Date: 09/01/2026

Copy submitted to the information & Public Relation Department, Govt of Odisha, Bhubaneswar for publication of the above Tender Call Notice in 2(Two) Odia local daily newspaper for one day publication on or before 13.01.2026.

  
Executive Officer  
Bhadrak Municipality

Memo No. 69 /Dt. 09/01/2026

Copy forwarded to the Sub-Collector, Bhadrak/ Executive Engineer, Bhadrak Electrical Division, Bhadrak/R.T.O, Bhadrak/ Executive Engineer, R & B Division, Bhadrak/ Tahasildar, Bhadrak (sadar) / D.I.P.R.O, Bhadrak/ Supertending Engineer, Salandi Irrigation, Bhadrak/ Executive Engineer, RWSS, Bhadrak for favour of information with a request to display the Quotation Call Notice in their respective notice board for wide publication.  
Copy to this Office Notice Board, Bhadrak Municipality for wide publication.

  
Executive Officer  
Bhadrak Municipality

Memo No. 70 /Dt. 09/01/2026

Copy to the MIS, Bhadrak Municipality to upload the Detailed Quotation Call Notice in Bhadrak Municipality website: [www.bhadrakmunicipality.nic.in](http://www.bhadrakmunicipality.nic.in) From 03.30 PM of dtd.13.01.2026 up to 1.00 PM of dt.28.01.2026 for wide publication.

  
Executive Officer  
Bhadrak Municipality

Memo No. 71 /Dt. 09/01/2026

Copy submitted to the District Treasury Officer, Bhadrak and all members of Tender Committee for favour of information. They are requested to present at the time of opening of bids and attend the meeting of Tender Committee scheduled to be held in the Office of Bhadrak Municipality on 30.01.2026 at 4.00 P.M.

  
Executive Officer  
Bhadrak Municipality

Memo No. 72 /Dt. 09/01/2026

Copy forwarded to the DeGM, Bhadrak to upload the Detailed Quotation Call Notice in the District website of Bhadrak [www.bhadrak.odisha.gov.in](http://www.bhadrak.odisha.gov.in) from 03.30 PM of dtd.13.01.2026 up to 1.00 PM of dt.28.01.2026 for wide publication.

  
Executive Officer  
Bhadrak Municipality

Memo No. 73 /Dt. 09/01/2026  
Copy submitted to the Chairperson, Bhadrak Municipality for favour of kind information.

  
Executive Officer  
Bhadrak Municipality



**DETAILS OF INFORMATION / DOCUMENTS TO BE SUBMITTED**

1.	Name of bidding agency				
2.	Details of cost of bid documents (DD No / date / amount / drawing Bank etc.)				
3.	Details of Earnest Money Deposit (FD No / date / amount / drawing Bank etc.)				
4.	Name of Proprietor /Partner/ Director				
5.	Full Address of Registered Office				
	(i) Telephone No/Mobile No				
	(ii) E-Mail Address				
6.	Full address of Operating / Branch Office if any				
	(i) Telephone No / Mobile No				
	(ii) E-Mail Address				
7.	Name & telephone Number / Mobile No of Authorized officer / person to liaise with				
8.	Registration No of the Agency with name of the Authority				
9.	PAN No (Attach attested copy)				
10.	GSTIN / GST registration certificate (Attach attested copy)				
11.	Give details of the major similar contracts handled by the bidding Agency during the last three years in the following format (Attach attested copies work order/contract agreement etc.) (If the space provided is insufficient, a separate sheet may be attached)				
	<b>Sl. No</b>	<b>Name of client /address etc</b>	<b>Amount of contract (Rs. Lacs)</b>	<b>Duration of contract</b>	
				<b>From</b>	<b>To</b>
	1				

Signature & Seal of the bidder

  
Executive Officer  
Bhadrak Municipality

2				
3				
4				
5				
6				
7				
12.	Additional information, if any (Attach separate sheet if space provided is insufficient)			

Signature of authorized person  
Name:  
Seal:

Date:  
Place:

*Signature & Seal of the bidder*

  
Executive Officer  
Bhadra Municipality

**DECLARATION**

1. I, \_\_\_\_\_ Son / Daughter / spouse of Shri / Smt  
\_\_\_\_\_ Proprietor/ Director/ authorized signatory of the Firm/ agency,  
mentioned above, am competent to sign this declaration and execute this quotation document;
2. I have carefully read and understood all the terms and conditions of the quotation call notice and undertake to abide by them;
3. I/ We am/are technically as well as financially sound enough to deliver the services to Bhadrak Municipality within the prescribed period.
4. I/ We am /are well aware of the financial condition of Bhadrak Municipality and will have no objection for delay in payment.
5. I/We understand that in case of incomplete services rendered by me/us, extraneous conditions imposed by me/ us, non-submission of required documents with bid documents, then my/our offer is liable for rejection.
6. In case of disobedience of instructions of the authorities, violation of any of the condition(s) stipulated in work order /Agreement, then my/ our offer / agreement will be rejected/ cancelled or rescinded and under such situation action as deemed fit will be taken against me /us with forfeiture of the E.M.D.
7. I/ We undertake that I/ We shall not claim any escalation of cost on account of increase in cost of materials, taxes, or on any account in connection with the supply till completion of the work.
8. I/ We will have no objection in case of curtailment / enhancement of any or most of the items mentioned in the schedule of works and I/ We will not be entitled for any financial compensation for such curtailment. In case, any other items not covered in the schedule of quantities, which is/ are found essential by the Municipal authorities for supply as the case may be, then I/ We undertake to supply the same at mutually settled rates without any subsidiary claims.
9. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my offer at any stage besides liabilities towards prosecution under appropriate laws.

Date:

Place:

Signature of authorized person

Full Name:

Seal:

*Signature & Seal of the bidder*

  
Executive Officer  
Bhadrak Municipality

### GENERAL INSTRUCTIONS FOR BIDDERS

1. The Quotation document will be available on the website of **Bhadrak District Website [www.Bhadrak.odisha.gov.in](http://www.Bhadrak.odisha.gov.in)** & website of Bhadrak Municipality [www.bhadrakmunicipality.nic.in](http://www.bhadrakmunicipality.nic.in) for downloading from **03.30 PM of dt.13.01.2026 to 1.00 PM of dt.28.01.2026.**
2. Bids shall be opened at **4.00 PM** on dated. **30.01.2026** in the office of the Executive Officer, Bhadrak Municipality in presence of the bidders who wish to attend. If the office happens to be closed on the date of opening of bids as specified, the bids will be opened on the next working day at the same time and venue.
3. The bid documents can be downloaded from the District website of Bhadrak & website of Bhadrak Municipality against a non-refundable fee of **Rs.6000.00** towards cost of bid documents in shape of demand draft issued from any Nationalized / scheduled Bank payable at Bhadrak in favour of the Executive Officer, Bhadrak Municipality which must be accompanied separately with the quotation . There is no provision of selling of the bid documents in Bhadrak Municipality Office Counter.
4. Bids must accompany with EMD of **Rs.25, 000.00** in shape of fixed deposit receipt issued by any Nationalized / scheduled Bank duly pledged in favor of "**The Executive Officer, Bhadrak Municipality**".
5. The bidder has to furnish attested true copy of the following documents along with the quotation failing which the quotation will be treated as non-responsive and liable for rejection. The original certificates are to be produced before opening of the quotation before the **Executive Officer, Bhadrak Municipality**, for verification otherwise his/ her bid shall be declared as non-responsive and thus liable for rejection.
  - Registration certificate of the Firm from the appropriate authority;
  - Copy of OGST Registration No and certificate;
  - Copy of PAN card;
  - Certified document in support of details of the major similar contracts handled by the intending bidder during the last three years if any;
  - Clearance certificate from any other relevant regulatory body if any;
  - Any other documents considered relevant if any.
  - Chassis OEM Authorization
  - Copy of OEM Turnover of Min 10000 Cr
  - Copy of Bidder Turnover Min 60 Lakh in last FY(2024-25)
  - Copy of Undertaking of Non Blacklisting by any Govt Organization on Non Judicial stamp paper worth
  - Copy of ISO 9001:2015 and 14001:2015
  - OEM Service Matrix
  - The Vehicle should be of SFC Model
  - OEM Chassis Service Center should be with in 15 Kms from Bhadrak

Signature & Seal of the bidder

  
Executive Officer  
Bhadrak Municipality

6. The quotation complete in all respect shall be submitted to the Executive Officer, Bhadrak Municipality clearly super scribing on an envelope "**Quotation for Supply of Supply of 01 no. Animal Rescue Vehicle with Hydraulic Lifting facility to Bhadrak Municipality**" through Registered post/Speed post on or before **4.00 P.M. on Dated.29.01.2026**. Submission of the quotation by fax, email or other electronic means will not be accepted. It is the responsibility of interested party alone to ensure that its quotation is delivered at the prescribed address by the stated deadline. The Municipality shall not be held responsible for any delay in delivery or loss of the quotation document(s) during transit of any type.
7. No bidder will be permitted to furnish the quotation in their own manuscript papers. No letter should accompany the quotation.
8. All corrections made by the bidder including overwriting, additions, alterations, erasures, obliteration and other discrepancies should be properly attested by the authorized signatory.
9. All quotations received will remain valid for a period of **Six Months** from the date of issue of supply order.
10. Every page of the Detailed Quotation Call Notice with required attachments should be signed by the bidder failing, which the quotation will be rejected.
11. The quotation containing extraneous conditions not covered by the quotation call notice are liable for rejection.
12. **The Municipality reserves the right of authority to accept any and reject any or all tenders received without assigning any reason what so ever. The Municipality also reserves the right to choose the offer of any specific firm for any model of any brand even if its rates are higher than the corresponding rates of any other brand and firm.**
13. **The bidders will have to produce demonstrate the models they have quoted for before the Municipality on a date to be communicated to them for selection.**
14. The EMD will be retained in the case of successful bidder and will be dealt with as per terms and condition of O.P.W.D. Code. The EMD will be refunded to the unsuccessful bidders on application.
15. No part of the contract shall be sublet without written permission of the Executive Officer or transfer is made by power of attorney authorizing others to receive payment on the bidders' behalf.
16. All items as per schedule of works of this quotation should conform to the relevant ISI / manufactures specifications.
17. The successful quotationer has to facilitate the Municipality for pre-delivery inspection before delivery of the material.
18. The items supplied shall be covered by the standard warranty clauses of the State Govt. / manufacturing company for the prescribed period subject to **minimum one year** from the date of supply of the consignment against manufacturing defect. If any defect noticed during this period, the defective item(s) shall be replaced by the agency free of cost failing which necessary action as deemed proper shall be taken for blacklisting it.
19. **The requirement of item shown in the schedule of works are just tentative which may increase or decrease depending on actual requirement.**
20. The bidder should quote the rates both in figures and in words in the appropriate columns for the work items in the schedule of work appended to this notice. If there is a difference between the rate quoted in figures and in words the rate quoted in words shall be taken as correct.

Signature & Seal of the bidder

  
Executive Officer  
Bhadrak Municipality

21. The rate quoted should be inclusive of all taxes excluding GST (Amount / % of GST to be mentioned). No further claim in this regard will be acceptable to Bhadrak Municipality. Deduction of taxes during payment will be made as per rules.
22. In case of any dispute, the decision of the Municipality is final and binding on the firm.
23. All disputes shall be under the jurisdiction of the court at **Bhadrak**.
24. All documents furnished by the bidders are subject to verification from the issuing authority. In case, any manipulation is found during the process or in a later stage, the EMD shall be forfeited besides blacklisting the bidder.
25. This detailed Quotation Call Notice along with the clauses, terms & conditions etc. mentioned herein shall form a part of the contract and agreement.
26. Chassis OEM Authorization
27. OEM Chassis Service Center should be in 15 Kms from Municipality Office
28. OEM Turnover Min 10000 Cr
29. Bidder Turnover Min 60 Lakh in last FY
30. Last Month/ Quarter GST Filing of Bidder
31. Undertaking of Non Blacklisted by any Govt Organization on Non Judicial Rs. 10 Paper
32. ISO 9001:2015 and 14001:2015
33. OEM Service Matrix
34. SFC Model

### TERMS AND CONDITIONS

1. The successful bidder is required to execute an Agreement on a non-judicial stamp paper worth Rs.10.00 to be supplied by him, with the Municipality within 7 days from the date of receipt of the letter of acceptance.
2. The successful bidder shall have to deliver the assignments within **45 days** from the date of issue of supply order.
3. The bidder shall not be allowed to transfer, assign, pledge or subcontract its rights and liabilities to any other agency or organization by whatever name be called without the prior written consent of the Bhadrak Municipality.
4. The bidder will be bound by the details furnished by it to the Bhadrak Municipality while submitting the bid or at subsequent stage. In case, any of such documents furnished by it, is found to be false at any stage, it would be deemed to be a breach of the terms& conditions of the tender making it liable for legal action.
5. If the bidder fails to deliver the work as per order within the prescribed time period, then penalty shall be imposed @ 0.5% of the contract price for each week of delay or part thereof subject to a maximum of 10% of the contract price.
6. Bhadrak Municipality shall have the right to add, modify /delete/ any condition to/ from the agreement as and when necessary for smooth management of the work.
7. The Authority reserves the right to withdraw or relax any of the terms and condition mentioned above so as to overcome the problem encountered at a later stage.

*Signature & Seal of the bidder*

  
 Executive Officer  
 Bhadrak Municipality

8. This quotation is not an offer and is issued with no commitment. Bhadrak Municipality reserves the right to amend or withdraw any of the terms and conditions contained in the quotation document at any stage. Bhadrak Municipality also reserves the right to reject any or all bids should it be so necessary at any stage, without giving any notice or assigning any reason. The decision of Bhadrak Municipality in this regard shall be final and binding on all.

### DETAILED TECHICAL SPECIFICATION

Sl. No	Component	Technical Specification
1	Superstructure & Body Construction	<ul style="list-style-type: none"> <li>❖ Dual-layer body design with MS Sheet (IS:2062), plate thickness: 1.60 mm.</li> <li>❖ Rear door: Double-panal swing-type with locking arrangement.</li> <li>❖ Rear ventilation: Air-ventilated grille + window for airflow and visibility.</li> <li>❖ Side ventilation: Two windows on each side with iron grilles.</li> <li>❖ Inner body frame: MS square tube (32x32 mm min).</li> <li>❖ Internal lighting provision.</li> <li>❖ Paint: Epoxy-based primer with PU top coat, rust &amp; weather resistant</li> </ul>
2	Hydraulic Operated Animal Lifting Cage	<ul style="list-style-type: none"> <li>❖ For safe lifting of injured, weak, or stray animals.</li> <li>❖ Hydraulic cage fits inside main body and rests on rear platform.</li> <li>❖ Capacity: 1-2 cattle, 300-500 kg safe lifting capacity.</li> <li>❖ Cage frame: Fabricated with MS box pipe &amp; suitable angles.</li> <li>❖ Bottom: 2.0-3.0 mm MS chequered plate with 5 mm rubber mat.</li> <li>❖ Side-swing gate with locking mechanism</li> </ul>
3	Hydraulic System	<ul style="list-style-type: none"> <li>❖ Engine PTO-operated with manual lever.</li> <li>❖ Pump: Dowty/Hydratech or equivalent.</li> <li>❖ Pump flow rate: 40 LPM @150-180 Bar.</li> <li>❖ Single-lever spool valve for up/down movement.</li> <li>❖ Double-acting hydraulic cylinder.</li> <li>❖ Leak-proof fittings and high-pressure hoses.</li> <li>❖ Reservoir with breather and filter.</li> </ul>
4	Suitable Vehicle	<ul style="list-style-type: none"> <li>❖ Make: Tata/Ashok Leyland/Eicher.</li> <li>❖ GVW: 4500 Kgs (min).</li> <li>❖ Wheelbase: 2950 mm (min).</li> <li>❖ Engine Power: 98 BHP (min).</li> <li>❖ Torque: 300 NM (min).</li> <li>❖ Fuel: Diesel.</li> </ul>
5	Safety & Usability Features	<ul style="list-style-type: none"> <li>❖ Lockable cage for animal security.</li> <li>❖ Non-slip chequered floor with rubber sheet.</li> <li>❖ Ventilation windows with grills.</li> <li>❖ Interior lighting for night-time operations .</li> <li>❖ Hydraulic overload protection via pressure relief valve.</li> <li>❖ The branding design of the Rescue Vehicles will be finalised separately and intimated subsequently after approval of Competent authority.</li> </ul>

Signature & Seal of the bidder

  
 Executive Officer  
 Bhadrak Municipality

**SCHEDULE OF WORK**

Name of the work: *Supply of 01 no. Animal Rescue Vehicle with Hydraulic Lifting facility to Bhadrak Municipality*

Sl No	Description of the work	Unit	Approximate Quantity required	Rate quoted per one unit (in Rs) including all taxes, transportation to Bhadrak Municipality but excluding GST	
				In figures (In Rs)	In Words
1	2		4	5	6
1.	Supply of 01 no. Animal Rescue Vehicle with Hydraulic Lifting facility to Bhadrak Municipality as per detailed technical specification	Each	01 No.		
2	Applicable rate of GST to be levied =-----%				

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Date \_\_\_\_\_

No. of over writing-----

No. of correction-----

No. of cutting-----

Signature &amp; Seal of the bidder

  
Executive Officer  
Bhadrak Municipality