



OFFICE OF THE MEDICAL OFFICER I/C, CHC BASUDEVPUR ,
AT/PO/PS-BASUDEVPUR, DIST. -BHADRAK-756125
bpmbasudevurchc@gmail.com
(Department of Health & FW, Govt. of Odisha)



Advt No: 01

Date: 30 / 12 /2025

Tender Call Notice for Hiring of Vehicle for BPMU

Sealed Tenders are invited from interested eligible bidders (Individuals /Tour operators/ Travel agencies/ Firm) for hiring of vehicle for BPMU, NHM / O/o Medical Officer I/C, CHC Basudevpur on Monthly Basis for the year 2025-26 for official use in the Office of the Medical Officer I/C,CHC Basudevpur, Bhadrak. The eligibility criteria, terms of reference and the formats for submission of Bid are set forth in the RFP document which can be downloaded from the website www.bhadrak.odisha.gov.in. The bidders have to submit their proposal(s) to the office of the Medical Officer I/C,CHC Basudevpur, Bhadrak. The details of proposal(s) complete in all respect superscribing “**Tender for hiring of vehicle on Monthly Basis for BPMU, Medical Officer I/C, CHC Basudevpur, Bhadrak**” & the advertisement reference No.01 on the envelope and should reach to the office of the **Medical Officer I/C, CHC Basudevpur, Bhadrak on or before 15.01.2026 (till 05.00 PM.)** by **Speed Post or Registered Posts Only**. The technical and financial bids shall be opened at the office of the **Medical Officer I/C, CHC Basudevpur, Bhadrak on 16.01.2026 at 12.30 PM**. The authority reserves the right to reject any or all the proposals without assigning any reason thereof.

30/12/25
Medical Officer I/C,
CHC Basudevpur, Bhadrak

Medical Officer I/C
C.H.C.Basudevpur

SECTION –I

Date & Time of Tender Submission and Finalization

RFP No.01

Dated:30/12/2025

**DETAILED PROPOSALS ARE INVITED FROM ELIGIBLE BIDDERS FOR HIRING OF VEHICLE
FOR BPMU, NHM / MEDICAL OFFICER I/C, CHC BASUDEVPUR, BHADRAK.**

1	Period of Availability of Bid Document	From: 30.12.2025 to 15.01.2026 (Downloadable from website: www.bhadrak.odisha.gov.in)
2	Last date for submission of Tender	Date: 15.01.2026 Time: 05.00 PM. Address: O/o Medical Officer I/C, Community Health Center, Basudevpur, Bhadrak Dist. : Bhadrak Pin – 756125 <i>(Through Speed post or / and Registered post only)</i>
3	Date, time and place of opening of Tender (Technical & Financial Bid)	Date: 16.01.2026 Time: 12.30PM Place of Tender Opening: O/o Medical Officer I/C, Community Health Center, Basudevpur, Bhadrak-756125 <i>(Bidders / authorized representative may remain present at the time of opening of Tender)</i>
4	Finalization of Comparative Statement by Medical Officer I/C	Date: 16.01.2026 at 2.00PM
5	Issue of award of contract by the Medical Officer I/C,CHC Basudevpur, Bhadrak	Date: 16.01.2026
6	Signing of agreement with Medical Officer I/C,CHC Basudevpur, Bhadrak	Date: 19.01.2026 on or Before

30/12/25
**Medical Officer I/C
C.H.C. Basudevpur**

SECTION -II
INSTRUCTIONS TO BIDDERS

1. Scope:

Interested bidders fulfilling the eligibility criteria may submit their bid.

2. Eligibility Criteria

1. Any Individuals /Tour operators/ Travel agencies/ Firm can participate in the tender process.
2. The service provider shall have a valid GST registration to participate in the tendering.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid registration certificate, Insurance Certificate and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, pollution Certificate, Valid Contract for Carriage permit, Proof of up to date tax payment etc., mandatory for plying vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving of light transport passenger vehicle should be sufficiently experienced in driving transport / passenger vehicles.
5. The driver should be well behaved, gentle and obedient in nature.
6. A sum of **Rs. 10, 000/- in the envelop of technical bid** by way of Demand Draft (DD), drawn on any Nationalized / Scheduled Bank in favour of **ROGI KALYAN SAMITI CHC BASUDEVPUR** payable at **Basudevpur** and submit along with the tender as security deposit. Tenders not accompanied by Security / earnest money will not be considered. EMD of unsuccessful tenderers will be returned without interest on finalization of bid. EMD of successful tenderer will be retained as performance security & will be refunded on successful completion of the job without interest after the terms of the agreement.
7. The monthly rate of hire charges be quoted separated in the Gen. Bid information (Excluding fuel and lubricants)

Note: Vehicles with only commercial registration shall be accepted.

8. The vehicle must achieve a fuel efficiency as mentioned the **Table-A** regarding requirement of the vehicles.
9. The details of the make and year of manufacture of the vehicle Registration No., Mileage (KM covered per litre) and name of the Driver, Driving License and period of validity should be

Ms. Raju
Medical Officer I/C
C.H.C. Basudevpur

specifically provided in the general bid information to be furnished with the Quotation/Tender

(Appendix-B).

10. The quotation completed in all respect should reach the undersigned on or before **15.01.2026** by **5 P.M.** and shall be opened on **16.01.2026 at 12.30 PM** in present of the bidders or their authorised representative.
11. The application form of quotation / tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with Office of the Medical Officer I/C CHC Basudevpur, Bhadrak on payment of **Rs.1,000/-** or can be downloaded from Govt. website: <https://bhadrak.odisha.gov.in> .
12. In case the application form is downloaded from the above website the applicant shall furnish a Demand Draft of **Rs.1,000/-**(Rupees one thousand only) in favour of **Rogi Kalyan Samiti CHC Basudevpur** towards the cost of application along with the application.

Sd/-
31/1/26
Medical Officer I/C, CHC Basudevpur
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Table-A

Details of Requirement and Specifications:- Monthly Hiring

Purpose	Type of Vehicles permissible to be hired	Make & Model	Minimum Average Mileage / Lit. for reimbursement purpose	No of Vehicles Required	Remarks
For head of BPMU out of NHM. fund.	AC Diesel/Petrol driven vehicles having sitting capacity not less than 6+1 persons including driver.	TUV300 / Bolero / Ertiga etc.	10 Km/pl	01 No.	Hiring charges per month Exclusive of GST. No of vehicles may change during engagement

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31/1/26
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Medical Officer I/C
C.H.C. Basudevpur

TERMS AND CONDITIONS:

The following terms and conditions must be fulfilled by the successful bidder for providing the vehicles as mentioned in Table –A on hire or monthly rent basis.

1. The hired vehicles, during bidding process and period of contract, shall have all necessary **valid MV documents such as:-** Valid Registration Certificate, Insurance certificate, fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times.
2. **The Department/Office hiring the vehicle shall not be responsible for any damage/ loss** cause to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Govt. norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & Different Coolant, Tyres and tubes, Battery etc. will be borne by the bidder.
4. It shall be responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. **In case of breakdown** for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
6. In case the vehicle does not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for the duty for minimum of 25 Days in a month and other emergency hours.
8. In case of emergency the driver will have to report for duty as per requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be **more than 3 years old from the initial registration** and also in good running condition during the period of contract. In case the agency doesn't have required number of vehicle it may engage the vehicle within 10 days of issuance of work order.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violate any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Sd/-
Medical Officer I/C, CHC Basudevpur
M. S. S.
Medical Officer I/C
C.H.C. Basudevpur

TENDER FORM

(The documents have to be arranged serially as per the below order)

1	Name of the Organization/Agency/ Individual/ Service Provider	
2	Address of the organization/ Agency/ Individual with telephone no. & fax e-mail id	
3	CGST of the Organization/Agency/ Individual	
4	Registration Certificate of the Firm (if Partnership Agency/ Organization/ Firm / Company)	
5	PAN (Attach self-attested copy of PAN Card)	
6	GeM Registration Number	
7	Bank Account No. & IFSC Code	
8	Registration No of Vehicle	
9	Year of Manufacture	
10	Make and Model of vehicle	
11	Date of Registration	
12	Name and Complete address of the owner of the vehicle	
13	Fitness Certificate Validity	
14	Pollution Certificate Validity	
15	Permit Validity	
16	Insurance Validity	
17	Name and Address of the Driver	
18	DL No & Validity of the D.L. of the driver	
19	Proposed Hire Charges of the Vehicle per month excluding of fuel Cost	
20	Rate of Fuel Consumption / Mileage per litre	
21	Contact number of Service Provider (Tenderer / Quotationer)	
22	Contact number of Driver	
23	Instrument No. and date of the tender document cost of Rs.1000/- (Non-Refundable) submitted by the organization (In shape of Demand Draft) in favour of Rogi Kalyan Samiti, CHC Basudevpur.	
24	Instrument No. and date of the EMD of Rs.10, 000/- submitted by the organization (In shape of Demand Draft) in favour of Rogi Kalyan Samiti, CHC Basudevpur .	

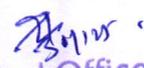
DECLARATION:

I/ we hereby certify that the terms and conditions given with the tender notice have been read carefully and acceptable to me/ us and that the information furnished above are full and correct to the best of my/ our knowledge. I/ we understand that in case of any deviation/ false information in the above statement at any stage, our Firm/ Agency will be blacklisted/ debarred and will not have any dealing with your organization in future.

Place:

Date:

Signature of the Organization/Agency/ Individual/ Service Provider


Medical Officer I/C
C.H.C.Basudevpur