

BHADRAK MUNICIPALITY

BID – DOCUMENT

(To be enveloped in sealed cover)



Name of the work:-

Hiring of Hydraulic Tractor with Trolley & JCB for Transportation & Management of Waste in Bhadrak Municipality

Quotation Schedule

Issued against Bank Draft / Banker's Cheque

No. _____ Dt. _____

(To be enveloped properly with Bid documents)



OFFICE OF THE MUNICIPAL COUNCIL, BHADRAK

Tel. No. 06784-251519 (O), Fax No. 06784-251221

e-mail:- eobdkmunicipality@gmail.com

Notice Inviting Quotation Call Notice No. 6435 dt. 07/11/2025

Name of the work:- Hiring of Hydraulic Tractor with Trolley & JCB for Transportation & Management of Waste in Bhadrak Municipality

Tender/ Quotation Paper Cost:- Rs. 4,000.00

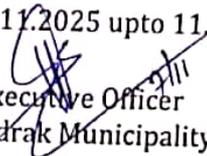
Security Deposit: - Rs. 10, 000.00 per Hydraulic Tractor & Trolley

Last Date of Sale/ download of QCN:- Upto 11.00 A.M of dt. 21.11.2025

Last Date of Receipt Of Tender:- Upto 12.30 P.M of dt. 21.11.2025

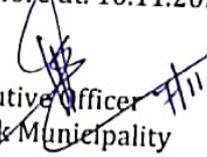
Date of Opening:- 3.00 P.M. of dt. 21.11.2025

Details can be seen/ downloading from the official website of Bhadrak Municipality www.bhadrakmunicipality.nic.in from 11.00 AM on dt. 10.11.2025 to dt. 21.11.2025 upto 11.00 AM.


Executive Officer
Bhadrak Municipality

Memo No. 6436 / Dt. 07/11/2025

Copy submitted to the I & PR Department, Odisha, Bhubneswar for publication of the Quotation Call Notice in two Odia local dailies for one day publication on or before dt. 10.11.2025.


Executive Officer
Bhadrak Municipality

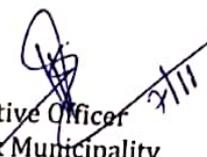
Memo No. 6437 / Dt. 07/11/2025

Copy to the MIS, Bhadrak Municipality for information. He is directed to upload the Detailed Quotation Call Notice in the official website Bhadrak Municipality www.bhadrakmunicipality.nic.in from 11.00 AM on on dt. 10.11.2025 to dt. 21.11.2025 upto 11.00 AM for the information of general public and for wide publication.


Executive Officer
Bhadrak Municipality

Memo No. 6438 / Dt. 07/11/2025

Copy submitted to the Sub-Collector, Bhadrak/ Executive Engineer, Bhadrak Electrical Division, Bhadrak/R.T.O, Bhadrak/ Executive Engineer, R & B Division, Bhadrak/ Tahasildar, Bhadrak / D.I.P.R.O, Bhadrak for information with a request to display the Quotation Call Notice in their respective notice board for wide publication.


Executive Officer
Bhadrak Municipality

Memo No. 6439 / Dt. 07/11/2025

Copy forwarded to all the Members of Tender Committee for information. They are requested to remain present in the Tender Committee Meeting scheduled to be held on dt. 3.00 P.M. of dt. 21.11.2025 in the Conference Hall of Bhadrak Municipality.


Executive Officer
Bhadrak Municipality

Memo No. 6440 / Dt. 07/11/2025

Copy to this Office Notice Board, Bhadrak Municipality for wide publication.


Executive Officer
Bhadrak Municipality



OFFICE OF THE MUNICIPAL COUNCIL, BHADRAK

Tel. No. 06784-251519 (O), Fax No. 06784-251221

e-mail:- eobdkmunicipality@gmail.com

No. _____

Dt. _____

Quotation Call Notice

Sealed Quotation/ tenders are invited From Interested Reputed Agencies / contractors/ suppliers/ firms/private individuals for Providing 04 Nos of of hydraulic tractor with Trolley of 3.00 Cum capacity including driver 3DX JCB, Hydraulic Excavator 2 cum bucket, 210 Hydraulic Excavator which shall confirm to the Terms and conditions (Annuxere-II) for Transportation & management of Municipality Waste in Bhadrak Municipality on monthly rent basis:

1. The vehicle and machineries must be in Road worthy condition shall not be more than 5 years old from the date of initial registration and must have valid registration Certificate, GST Registration Certificate, Insurance Certificate, Fitness Certificate, proof of up to date tax payment, Valid Contract Permit, Valid PUC Certificate etc. which are mandatory for running of the vehicles.
2. The Driver of the vehicle must have a valid Driving License for driving of tractors and should be sufficiently experienced in driving of the tractors.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of **Rs. 10,000.00 per each Tractor** shall be deposited by the intending bidders in shape of Account Payee Bank Draft/ Banker's cheque drawn in favour of the Executive Officer, Bhadrak Municipality and submitted along with the tender as Security deposit. After completion of Tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges to be quoted separately in general bid information (excluding fuel and lubricants).
6. The Details of the make and year of manufacture of the vehicle (Hydraulic Tractor with Trolley) , registration no., and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III).
7. The sealed quotation super scribed on the top of the envelop as "Hiring of Tractor" will be received up to **12.30 P.M on dt.21.11.2025** in the tender box kept in the Office of the Executive Officer, Bhadrak Municipality which will be opened on same day i.e; on **dt. 21.11.2025 at 3.00 PM** in the office chamber of the undersigned in presence of the quotationer or their authorized representative / agent who may be present at the time of opening of the quotations.

8. The application form of quotation / tender containing General Bid information & Terms and conditions for Hiring of Vehicles (Hydraulic Tractor With Trolley) etc. will be available in the official website of Bhadrak Municipality www.bhadrakmunicipality.nic.in w.e.f **11.00 AM on dt. 10.11.2025+ to dt.21.11.2025 upto 11.00 AM**. The intending bidder can download the application form and related documents from the above websites and submit their sealed Quotation along with the Paper Cost amounting to **Rs.4,000.00** in shape of Demand Draft/ Bankers cheque duly pledged in favour of the "Executive Officer, Bhadrak Municipality, Bhadrak" which is non refundable.
9. The authority reserves the right to reject any or all the quotations without assigning any reason thereof.


Executive Officer,
Bhadrak Municipality

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing of vehicles (hydraulic tractors with Trolleys) on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV document such as : - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid permit, proof up to date tax payment , PUC Certificate etc. and requisite D.L. of driver available all the times. Bhadrak Municipality hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis in final but does not include cost of diesel, The required diesel will be provided by Bhadrak Municipality as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, gear Box & differential Coolant, Tyres & Tubes Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by owner/ bidder.
4. In case of the breakdown for reasons whatsoever the replacement of a vehicle of the same of better or same model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicles from other source.
6. The vehicle should report for duty for all the days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

Signature of the Tenderer/ Quotationer

8. Monthly hire charges for a period of contract of 01 (One) Year to the selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 5 years old and also in good running condition during the period of contract.
10. If the service is found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the Terms of Contract, Bhadrak Municipality shall forfeit the entire amount of security deposit.
10. Individual separate sheet general bid information to be furnished for each Vehicle with the Quotation/Tender (Annexure-III).


Executive Officer
Bhadrak Municipality

Signature of the Tenderer/ Quotationer

APPLICATION FORM AND GENERAL INFORMATION FOR HIRING OF VEHICLES (HYDRAULIC TRACTOR WITH TROLLEY) ON MONTHLY BASIS

1. Name of the Service Provider/ Bidder :-
2. GST Registration No. :-
3. Registration No. of Vehicle (Hydraulic Tractor With Trolley): -
 - (A) Hydraulic Tractor Regd. No. :-
 - (B) Hydraulic Trolley Regd. No. :-
4. Year of Manufacture : -
5. Model : -
6. Date of Registration :-
7. Name & complete address of the owner of vehicle : -
8. Fitness Certificate validity(Hydraulic Tractor With Trolley) : -
9. Permit validity (Hydraulic Tractor With Trolley): -
10. Insurance validity (Hydraulic Tractor With Trolley): -
11. Pollution Under Control (PUC) Certificate Validity :-
12. Name / Address of the Driver : -
13. D.L. No. & Validity of the D.L. of the Driver :-
14. Proposed hire Charge of the vehicle along with Driver per month excluding fuel cost :-
Rs. _____/- (Rupees _____) per month
15. Contact Number of the service provider (Tenderer /Quotationer)
Mobile _____ Telephone _____

"Certified that the information submitted above is true to the best of my Knowledge and belief."


**Seal & Signature of the
Quotationer/Tenderer**

**APPLICATION FORM AND GENERAL INFORMATION FOR HIRING OF
MACHINARIES
(HYDRAULIC EXCAVATOR 2 CUM BUCKET) ON MONTHLY BASIS**

01. Name of the Service Provider/ Bidder :-
02. GST Registration No. :-
03. Registration No. of Vehicle (Hydraulic Excavator 2 cum Bucket & 210 Excavator):
04. Year of Manufacture : -
05. Model : -
06. Date of Registration :-
07. Name & complete address of the owner of vehicle : -
08. Fitness Certificate validit: -
09. Permit validity : -
10. Insurance validity: -
11. Pollution Under Control (PUC) Certificate Validity :-
12. Name / Address of the Driver : -
13. D.L. No. & Validity of the D.L. of the Driver :-
14. Proposed hire Charge of the vehicle along with driver per hour including fuel cost :-
Rs. _____/- (Rupees _____) per month
15. Contact Number of the service provider (Tenderer /Quatationer)
Mobile _____ Telephone _____

"Certified that the information submitted above is true to the best of my Knowledge and belief."

**Seal & Signature of the
Quotationer/Tenderer**