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Samagra Shiksha



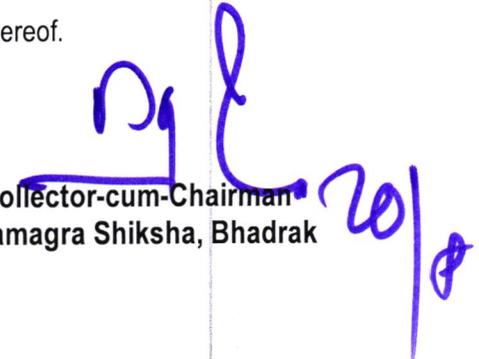
**DISTRICT PROJECT OFFICE, SAMAGRA  
SHIKSHA, BHADRAK**

No. 2191 / PLG / 2025

Dated. 21/09/2025

**TENDER CALL NOTICE FOR PRINTING & SUPPLY OF IDENTITY CARD & BADGE  
FOR PM SHRI SCHOOL STUDENTS AND TEACHERS**

Sealed tenders under two bid systems are invited from the reputed agency/supplier/manufacturer having valid PAN, GST & IT clearance, registration of firm etc for supply of **Identity Card & PM SHRI Logo Badge for PM SHRI School students & teachers under PM SHRI scheme**. The tender papers ( bid documents ) containing detailed specification with terms and conditions ,application of Technical Bid & application of Financial Bid can be obtained by downloading form the web site i.e. [www.bhadrak.odisha.gov.in](http://www.bhadrak.odisha.gov.in) and [www.osepa.odisha.gov.in](http://www.osepa.odisha.gov.in). The bidders are required to submit demand Draft of Rs. 2000/- (Rupees Two thousand only) drawn in favour of Dist. Project Coordinator, SS, Bhadrak towards cost of tender paper along with the application of technical bid. The last date and time for receiving of tender paper is 08/09/2025 at 5.00 P.M and will be opened on the next day. on dtd. 09/9/2025 at 11.00 in the office of the Collectorate Bhadrak in presence of tenderers or their authorized representatives. Corrigendum/addendum if required will be uploaded in the above web site. Hence potential bidders are requested to go through with the above web site. The authority reserves the right to reject any or all the tenders without assigning any reasons thereof.

  
Collector-cum-Chairman  
Samagra Shiksha, Bhadrak



समग्र शिक्षा  
समग्र शिक्षा  
Samagra Shiksha



# SAMAGRA SHIKSHA, BHADRAK

## TERMS & CONDITIONS

1. The Bid applications must be sent **through Registered Post / Speed Post only** addressed to the District Project Coordinator, Samagra Shiksha, Bhadrak, At-Upper Bagurai, Po- Madhabnagar, Dist-Bhadrak,, Pin- 756181 during the office working hours.
2. The tender has been invited **under two bid system** i.e Technical Bid and Financial Bid. The interested agencies/firms/ are advised to submit two separate sealed envelopes super scribing "Technical bid for supply of **Identity Card & Badge for PM SHRI School students & teachers** "Financial Bid for Supply of **Identity Card & Badge for PM SHRI School students & teachers**. Both sealed envelopes should be kept in a third envelope super scribing "Tender for supply of **Identity Card & Badge for PM SHRI School students & teachers** of Bhadrak district.

3. **Particular of the materials required as follows.**

Sl.No	Name of the Items of TLM	Specification , Quantity & Price BID
1	Identity Card for Students & Teachers	As per Annex- A
2	Badge for Students	

4. **The date and time schedule relating to tender are cited as under.**

Sl.No	Activity	Date and Time
1	Issue of tender document	22 /08/2025
2	Last date & time for receipt of tender document.	08 /9/2025 (5.00 PM)
3	Opening of Technical Bid	09 /9/2025(11.00AM)
4	Opening of Financial Bid	09 /9/2025 ( 11.30AM)

5. Only one tender should be submitted by one party. Submission of more than one tender will lead to rejection of all proposal of the bidder. The bid validity period is 90 days from the date of opening of the Financial bid. Accordingly the bidder shall submit the Bid.

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**6. Following documents must be enclosed with the Technical Bid Application. (FORMAT-B)**

- a. GST Registration Certificate under Odisha GST Act & up to date clearance.
- b. PAN card.
- c. Income Tax clearance certificate for last 3 financial years 2021-22,2022-23 & 2023-24.( i.e AY-2022-23,2023-24 & 2024-25)
- d. Valid Aadhar Udyog/Udyam registration Certificate.
- e. Sample materials of each item must be produced as per the specification before the Committee at the time of opening of tender.
- f. Demand draft of Rs.2000/-(non-refundable) of any Nationalized Bank in favour of District Project Coordinator, Samagra Shiksha, Bhadrak towards the cost of tender paper.
- g. Undertaking regarding that the firm has not been blacklisted / debarred / banned by any State Govt. / UT / Central Govt. /Govt. organization / Govt. Institution / PSU / Govt. run autonomous body, Society / OSEPA and or convicted by any court of law due to (a) Service or quality supplied (b) submission of fake or forged documents (c) submission of incorrect information/ suppression of vital information and facts / misrepresentation of quality certificates (d) non-performance or non-supply (e) any other reasons.
- h. Demand Draft of any Nationalized Bank in favour of District Project Coordinator, Samagra Shiksha, Bhadrak as follows towards EMD which is refundable without interest.

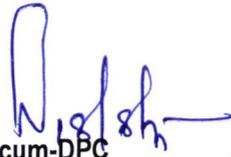
Sl.No	Name of the Items	EMD Value
1	Identity Card for Students & Teachers	Rs.10,000/-
2	Badge for Students	Rs10,000/-

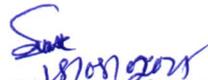
**N: B-Bidders can apply for one or both category of the items as per their convenient.**

7. The financial bid will be opened only those tenderers whose technical bids are found in order. Conditional tender shall not be considered.
8. TDS will be deducted from bill as per income tax rule applicable.
9. Exemption certificate in respect of EMD & Security deposit will not be considered.
10. Payment will be made by District Project Coordinator after delivery of materials at BEO points.
11. The agreement will be executed with the successful firm with the DPC, SS, Bhadrak. If the successful firm fails to execute the contract or withdraw the tender paper, the EMD of the firm will be forfeited.
12. The successful firm will have to deposit 5 % of total contract value as security deposit at the time of agreement. If the firm fails to make complete supply of required materials as per our supply order, the security deposit will be forfeited.



13. The bidder should **quote the price** of the items including Tax, transporting and other cost (collection of students/staffs profile form school point) as per the prescribed **Price Bid format (Annex-A)**. No over writing or cutting is permitted in the financial bid format.
14. Supply order will be issued to the selected firm for supply of materials keeping in view of Budget provision under each category. Quantity may be increased or decreased. Materials will be delivered at the **11 No. PM Shri Schools across the district**.
15. Quality and size of the materials as per specification mentioned must be followed.
16. If any deficiency to be found in the application form, the tender application will be out rightly rejected.
17. The right of acceptance of tender rests with Collector, Bhadrak who does not bind himself to accept the lowest tender. The Committee will ensure the best quality with minimum rate. Accordingly the tender will be finalized on verification sample items with quoted price within the budget provision by the Committee.
18. The tenderer has to sign in each page of the tender paper as acknowledgement of acceptance of the terms, conditions, specifications etc.
19. All disputes relating to and arising out of supply of materials, shall be mutually sorted out by both the parties failing which decision of the Collector, Bhadrak on the points of dispute shall be accepted by both the parties.
20. The authority reserves the rights to accept or reject any or all tender papers without assigning any reason thereof.

  
DEO-cum-DPC  
Samagra Shiksha, Bhadrak

  
Addl. District Magistrate (General)  
Bhadrak

## FORMAT – B

### Application-cum-Checklist of Technical Bid

TENDER CALL NOTICE FOR PRINTING & SUPPLY OF IDENTITY CARD & BADGE  
FOR PM SHRI SCHOOL STUDENTS AND TEACHERS

Name , Address & Tel.No of Tenderer: - \_\_\_\_\_

SI,No	Documents	Enclosed (Yes/No)
1	Latest GST registration certificate under Odisha GST Act & Up to date clearance (Apr-2025 to Jun-2025)	
2	PAN card.	
3	Income Tax clearance certificate for last 3 financial years. i.e 2021-22,2022-23,2023-24 (i.e. AY-2022-23,2023-24 & 2024-25)	
4	Valid Aadhar Udyog/Udyam registration for Printing works	
5	Sample materials of the item.	
6	Demand draft of Rs.2000/- towards the cost of tender paper.	
7	Demand Draft towards EMD as per terms & condition	
8	Undertaking on non-blacklisted by any authorities, Govt. Institution and Court of law.	
9	Trade License	
10	Shop/Commercial Establishment Certificate under Labour Department	
11	<b>Any other documents as mentioned in the tender</b>	

Signature of the Tenderer  
With date and seal

ANNEXURE-A

Application of Financial Bid

PRINTING & SUPPLY OF IDENTITY CARD & BADGE FOR PM SHRI SCHOOL STUDENTS AND TEACHERS

Name, Address & Tel.No of Bidder: -

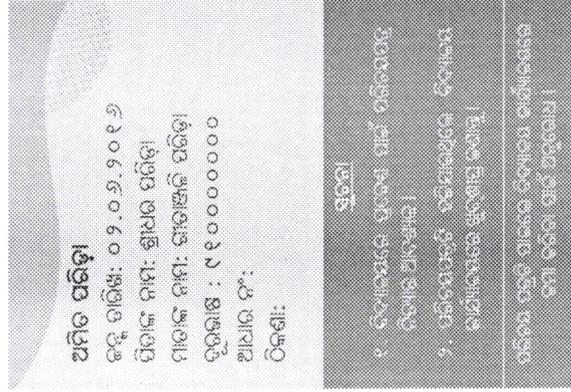
SL. No	Name of the Items	Specification	Approximately Total Required Quantity	Quoted Rate per one piece including all Tax (Rs.)
1	BADGE ( approved design enclosed as Annexure – B)	<b>PM SHRI Logo Badge Sample:</b> PM SHRI Logo Badge approved design enclosed as	5234	
		<b>Size:</b> 2-inch diameter 1mm thick acrylic sandwich round shape with smooth edge.		
		<b>Material:</b> Brass		
		<b>Printing:</b> 2 mm clear acrylic fixed on 2mm white acrylic. UV printed logo in between 2 layers of acrylic.		
		<b>Attachment type:</b> Badge with neodymium magnetic attach type from back not pin type(as pin is not safe for children)		
2	IDENTITY CARD ( approved design enclosed as Annexure – C)	<b>ID Card Sample:</b> Lanyard ID card as per multicolour approved design enclosed as	5234	
		<b>Size:</b> Sandwich ID card is made of 4 mm thick white and clear acrylic sheet of size width: 60 mm x Height: 90 mm (Both side) with smooth edge.		
		<b>Set of Card:</b> Thermal Card/ PVC Fuse Card with protection card holder/cover single colour printed premium quality neck lanyards		
		<b>Printing:</b> Both side of Id card is full colour UV printed Front side UV printed id card in between 2 layers of acrylic Lanyard (neck band) - 20 mm lanyard with full colour printed.		
	Transporting charges for delivery of materials to 11 school points			

N.B:- Only single price should be quoted for each item and if multiple price is quoted under different options , the rate quoted by the firm in the 1<sup>st</sup> options only will be valid and considered for evaluation.

Signature of the Bidder

With date and seal

## PROPOSED ID CARD SAMPLES



**PROPOSED PM SHRI STATE LOGO**

