

**OFFICE OF THE PRINCIPAL DAMODAR SANSKRIT DEGREE
COLLEGE, BHADRAK
AT/PO-PURUNA BAZAR, BLOCK-BHADRAK(MPL) DIST- BHADRAK
Pin code-756100, Mail id-damodarsanskritdegreecollege@gmail.com
phone-9437530570**



Notice No.111//25 Date.23.05.2025

SHORT TENDER CALL NOTICE

Office of the principal damodar Sanskrit degree college, bhadrak, odisha, invites sealed tenders in the prescribed form (as annexed)from the reputed manufacturer, their Authorized Dealer/Sole Selling Agents/ Stockiest/ Servicing Agencies/Firm for supply& installation of 6 no. desktop as per proposed guidelines specifications Annexure- c of IT equipments at **college name DAMODAR SANSKRIT DEGREE COLLEGE** of Bhadrak District. As per the govt. sanction order No.12655 dt. 05.03.2025 of the Department of Higher Education, ODISHA, Bhubaneswar. The details regarding the tender (Brand,Brief Specification etc.) may be downloaded from the District website of Bhadrak <https://bhadrak.odisha.gov.in/> & college **website respectively**. Henceforth the quotation complete in all respect should be submitted to THE COLLEGE DAMODAR SANSKRIT DEGREE COLLEGE. The quotation should reach this office through **Registered Post/Speed Post/courier latest by 03.06.2025**

Date of commencement of sale of the tender documents: 23.05.2025

Last date and time of the receipt of Tender: 02.06.2025

Date and time of opening of Tender: 06.06.2025 ON 11 AM

Place of opening of Tender: DAMODAR SANSKRIT DEGREE COLLEGE, D.S,BHADRAK
FORMS The authority has every right to reject the advertisement without assigning the reasons thereof.

Annexure- A,B & C


PRINCIPAL
Damodar Sanskrit Degree College
DAMODAR SANSKRIT DEGREE COLLEGE
Puruna Bazar, Bhadrak

INVITED FOR TENDER

BID DOCUMENT FOR UPGRADING THEIR IT INFRASTRUCTURE BY PROCURING
DESKTOP COMPUTERS OF COLLEGE NAME DAMODAR SANKRIT DEGREE
COLLEGE BHADRAK DISTRICT.

- | | |
|--|------------|
| 1. Terms & Conditions | Annexure-A |
| 2. Tender Application Format/Details of Bidder | Annexure-B |
| 3. <u>List of Items(Specification details)</u> | Annexure-C |


SD-PRINCIPAL, DAMODAR DEGREE
Damodar Sanskrit Degree College
COLLEGE, BHADRAK, Bhadrak

TERMS & CONDITIONS.

- 1 The intending bidders may apply for in our prescribed Performa/ format by downloading bid form and documents from the website www.bhadrak.odisha.gov.in
- 2 The quotationer shall furnish the true copy of the authorized dealer certificates issued from the company brand.
- 3 The interested firms are advised to submit the envelope containing the quotation/ tender should be properly sealed (preferably wax/ cello tape seal) and super scribed as "Sealed tender against Tender Call Notice No-111 Dated on 23.05.2025 FOR "SUPPLY & INSTALLATION OF COMPUTER & IT EQUIPMENTS "to the DAMODAR SANSKRIT DEGREE COLLEGE,Bhadrak,At-Puruna Bazar, PO- Puruna Bazar, Pin-756100 , Dist-Bhadrak, Odisha. If the envelope containing the quotation is not sealed and marked as above, the undersigned will assume no responsibility for its misplacement or premature opening.
- 4 The number and quantity mentioned in the above Tender Notice is the probable number and quantity required to be purchased. The same may be increased or decreased according to the requirement.
- 5 The sealed documents shall be opened at the DAMODAR SANSKRIT DEGREE COLLEGE on DT-06.06.2025 at 5 P.M. in presence of bidder or their authorized representatives and the District Technical/Purchase Committee. In case of any unavoidable circumstances, if the Tender could not be opened on the scheduled date, then the rescheduled date will be fixed & notified as per decision of the authority.
- 6 Only Registered post/Speed post/currier quotation will be allowed and the authority shall not be responsible for any type of postal delay. Conditional/Incomplete quotations are liable for rejection.
- 7 The intending bidder should submit an affidavit that his/her firm has not been black listed by any Govt. organization.
- 8 Model/Specification and Price should be clearly maintained by the bidder in the rate quoted format.
- 9 The Specification/configuration mentioned in Annexure-C may be same or higher. If the vender/bidder will apply in lower specification of the tender, those vendors will be summarily rejected.
- 10 Please enclose your valid up-to-date GSTIN No., PAN Card No. and ITR/TDS clearance certificate. If selected, then the supplier has to submit every document needed by this office for payment.


Principal
23/5/25
Damodar Sanskrit Degree College
Purunabazar, Bhadrak

- 11 The bidder must submit guarantee and warranty for minimum period 3 years of Desktop Computer, MFD/MFPs 3 years and 2 years of Battery for 600VA offline UPSs.
- 12 The Bidders/Vendors are requested to highlight/underline the specifications in the Technical Brochure as per the specification. The company should submit all relevant drawings & sketches of each product separately in line with specifications along with the bid.
- 13 Quoted price should include cost of items/equipments/services, installation commissioning, transportation to designated location, maintenance cost for OEM warranty periods and taxes/duties etc.
- 14 The Authority reserves the right to negotiate with the successful bidders only.
- 15 Any difference or variations in the brand name or specification other than our specification should not be entertained.
- 16 Tender(s) without appropriate EMD will be rejected at the spot of opening of the tender and no reconsideration will be made.
- 17 Arithmetical errors in the financial bids will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of errors, it's bid will be rejected. If there is a discrepancy between the price quoted in words and figures, the rate quoted in words will be taken as final and shall be binding on the agency.
- 18 The date of delivery mentioned in order should be strictly adhered, the office reserves the right not to accept the delivery in part or full and to claim the liquidated damages/Penalty at 1% per week or part thereof subject to a maximum of 10% of the total value of the supply order which may be deducted from the final bill.
- 19 The rate quoted for items should be inclusive of all taxes, installation charges and transportation charges.
- 20 The EMD(refundable) Rs.5000/-,Tender paper cost (Non-refundable) is Rs. 500/- shall be deposited in shape of Bank Draft drawn on any Nationalised Bank in favour of principal,DAMODAR SANSKRIT DEGREE COLLEGE , Bhadrak payable at Bhadrak.
- 21 EMD will be forfeited if the vendor fails the terms and condition.
- 22 Payment will be released after submission of delivery certificate, PDI, Installation Certificate, Stock entry Certificate.
- 23 In event of any dispute, the matter shall be finalised/settled within the jurisdiction of the Bhadrak.

Place: *Purunabazar, Bhadrak*

Date: *23/5/25*

[Signature]
Seal & Full Signature of the Applicant
Damodar Sanskrit Degree College
Purunabazar, Bhadrak

CHECK LIST

SL NO	Description	Start page	End page	Total page
01	TENDER COST INSHAP OF BANK DRAFT.			
02	SELF ATTESTED COPY OF GST REGISTRATION CERTIFICATE.			
03	SELF ATTESTED COPY OF PAN CARD			
04	SELF ATTESTED COPY OF LAST INCOME TAX RETURN			
05	SELF ATTESTED COPY OF AUTHORIZATION CERTIFICATE			
06	SELF ATTESTED COPY OF BIDDER'S PROFILE			
07	COPY OF BROCHURE IN SUPPORT OF TECHNICAL SPECIFICATION OF EQUIPMENT			
08	SELF-DICLARATION FOR NON-BLACKLISTING COPY			
09	PRICE SCHEDULE			
10	EXPERIENCE OF EXECUTION OF SIMILAR WORK.			


 Principal 23/5/25
 Damodar Sanskrit Degree College
 Purunabazar, Bhadrak

Annexure-C

HP 280 G9 DESKTOP SPECIFICATIONS

SL NO	MAKE/MODEL	ITEMS	SPECIFICATIONS	UNIT	PRICE
1	HP 280 G9 commercial desktop	CABINET FORM FACTOR	TOWER /MICRO TOWER 15.1 to 26 ltr	01	
		Mother board Chipset number	Intel H670		
		Processor make	INTEL		
		PROCESSOR	X86/64 BIT architecture		
		processor generation	Core i3 13th		
		Processor description	Intel Core i3		
		Processor number	Intel core i3 13100		
		Number of core & threads per processor	Max turbo frequency 4.5 Ghz 4 cores and 8 threads		
		Operating system	Microsoft win 11 home factory preloaded		
		Ram size	DDR4 8GB 3200 (16*1) 2 DIIM slots		
		Ram expandability	64 GB		
		Integrated graphics	Intel UHD graphics 770		
		Supported for discrete NVIDIA/AMD graphics card up to 6 GB	yes		
		Type of drives used	NVMe SSD		
		Total SSD Capacity	512 GB NVMe SSD		
		Optical drive	NA		
		Hdd	NA		
		Drive bays	two		
		Slots for up gradation	1 pci express 4.0/1 pci express3.0/1 pci (Full Height)/2 M.2 slots for WLAN & SSD		
		LAN	LAN integrated 10/100/1000 M		
		PORT & CONNECTORS	Front 1 headphone/microphone combo,3 supper speed USB 5 GBPS signaling rate,2 super speed USB 10 GBPS signaling rate,1 USB TYPE C, total 6 no's USB in front for easy access rear, 1 HDMI,1 SERIAL,1 Line in,1 line out ,1 power connector,1 rj-45,1 dp,2 USB 2.0		
		Firmware trusted platform Module	Tem 2.0		
		Hardware security lock slot	yes		
		Power supply	180-260 watt internal power supply with minimum 90% efficiency		
		Certificate	OOEM authorization		
		Keyboard and mouse	USB keyboard and USB mouse		
		HP Monitor	19.5" LED display CTO & OEM CERTIFIED		
		YEARS OF WARRENTY	3 YEAR ONSITE WARRENTY		


 Principal
 25/5/25
 Damodar Sanskrit Degree College
 Purunabazar, Bhadrak