



OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER, BHADRAK

Po- Madhabnagar, Near Bagurai PHC, PIN- 756181, eMail- ddabdk.dag@nic.in

Letter No. 2063

Date. 30.05.2025

Expression of interest (EOI) of NGO for implementation of the programme on Capacity Building & Skill Development Training programme on Jute & Jute Diversified product for WSHG/ FPO/ Agril. Entrepreneur under the scheme IAP Non Paddy crops Jute, Mesta & Sunhemp for the year 2024-25 & 2025-26.

Expression of Interest is invited by the Chief District Agriculture Officer, Bhadrak from the experienced and interested NGO for implementation of the programme on Capacity Building & Skill Development Training programme on Jute & Jute Diversified product for WSHG/ FPO/ Agril. Entrepreneur under the scheme IAP Non Paddy crops Jute, Mesta & Sunhemp for the year 2024-25 & 2025-26 will be conducted in Bhadrak, Bhandaripokhari, Tihidi, Dhamnagar, and Chandbali blocks of Bhadrak district. Interested NGO/ WSHG are requested to submit their Expression of Interest (EOI) in sealed envelope super scribed as application for engagement of NGO for implementation of the programme on WSHG/ FPO/ Agril. Entrepreneur on value addition of Jute & Jute Diversified product under the scheme IAP Non Paddy crops Jute, Mesta & Sunhemp for the year 2024-25 & 2025-26 for Bhadrak district by registered/ speed post with the following documents.

1. Registration Certificate of FPO/NGO/ WSHG.
2. Experience of 2 years(Min.) in similar assignment.
3. Photographs/ Work order of past experiences.
4. GST Registration certificate & IT Return(Upto Last Financial Year)
5. PPT presentation regarding course module/training design to be offered as per market demand (Limited to 5 slides).
6. PPT presentation will be allowed to those who have submitted all the valid documents as per the EOI.

The proposals in **email** would not be entertained in this regard. The Expression of Interest (EOI) should be addressed to the office of the Chief District Agriculture Officer, Bhadrak(**Office of the Chief District Agriculture Officer, Bhadrak, At-Bagurai, Po-Madhabnagar, Pin-756181**). The last date for receipt of EOI is **06.06.2025 up to 10 AM** and the same shall be opened on the **same day at 11 AM** in presence of authorized signatory and representative. Single application of EOI will also be considered.

The authority shall not be responsible for any sort of postal delay and the EOI received beyond scheduled date and time and shall not have right to be rejected. The authority reserves all the right to cancel/ reject any or all the EOI without assigning any reason thereof. The details of guideline of the above item is enclosed for your reference.


30.05.25-
Chief District Agriculture Officer
Bhadrak

One hectare F L D on Production Technology of Sunhemp.

Sl No	Expenditure head	Amount in Rs	
1	Seed (15kg)	1500.00	
2	Chemical weed management	1500.00	
3	Soil test-based application of magnesium sulphate	500.00	
4	PP chemical	1000.00	
5	Incentive for Land preparation, line sowing, thinning operation & retting	3500.00	
6	Contingencies(field day, publicity material, POL, display board, visit of scientist & etc)	Dist. Level	950.00
		State Level	50.00
Total		9000.00	

(The cost above the Govt. share if any will be borne by the beneficiary.)

2. Cost structure for one number of Capacity Building & Skill Development training Jute & Jute diversified product. (20 no.os of trainees for 30 days in one Group)

Sl No	Expenditure head	Amount in Rs
1	1. 31k heave machine @ Rs.15000/- per machine for 4 machine = Rs.60000/- 2. Tool kits i. e scissor, Measurement Tape @Rs.250/-per trainees for 20 nos= Rs.5000/- 3. 39"scale & L-Scale @ Rs.600/-per pair for 4 pair-Rs.2400/-	67400.00
2	Wood Toll @Rs.2000/-per no.of for 4 nos.	8000.00
3	Cost of Study Materials, Raw materials during <u>training@Rs.1000/- per head for 20 nos.</u>	20000.00
4	Honorarium of Master Trainer/Resource <u>person@Rs.1000/-per day for one month</u>	30000.00
5	Stipend to trainees@ Rs.3000/-per head per month for 20 nos.	60000.00
6	Service charges of implemented Agency(NGO/ROSA)	30000.00
7	Hiring of room for training and fuel for vehicle	15000.00
8	Contingency (including Banner, Photographs, Certificate, Reporting along with inauguration & Valediction)	19600.00
Total		250000.00

- The skill development training will be given to a group consisting of 20 WSHG members with an aim of women empowerment & doubling farmers' income through value addition.
- The selection of the members for the training will be made from WSHG members/ FPOs who are interested in Jute cultivation, processing & value addition through diversified jute products.
- The VAWs/ AOs of the block/district will select trainees list in consultation with PRI members & NGOs of the block / districts.
- The list so selected must be approved by the CDAO/Collector of the district.

AP

(2/3)

- The training will be given to trainees for a period of 30 days by an experienced NGO working on value added Jute & Jute diversified products (preferably NJB empanelled).
- The selection of the NGO for imparting the training will be made at district level by the CDAO.
- The memorandum of understanding (MOU) in between CDAO & NGO should be made regarding mode of operation, cost norms of the training before conducting the training.
- Funds will be placed to the concerned CDAOs for the training purpose.
- The CDAOs of the district will give phase wise advance to the selected NGO & obtain vouchers from the NGO.
- The CDAO concerned will nominate an officer to monitor the programme & intimate the report returns in time.

3. Distribution of microbial consortium such as CRIJAF SONA:-

For optimization of Retting process, a microbial consortium developed by CRIJAF & named as SONA will be distributed to the farmers with assistance to the extent of Rs. 40/kg or 50% of the cost, whichever is less

4. RCC Lining Jute Retting Tank (Community Approach):

- The project is to be implemented by the Director of Agriculture and food production, Odisha, Bhubaneswar under the direct control of Department of Agriculture and Farmers' Empowerment as per the cost structure.
- The approach should be for community Retting Tank (SHG/FPO/group of 4-5 beneficiaries) with a minimum area of 1hectare in total for better utilization of proposed assistance of Rs. 4.50 Lakh per Tank instead of 100% assistance to a single farmer.
- The retting tank model vetted by ICAR-CRIJAF must be taken up. The Retting Tank of size 45 ft x 35 ft x 5.5ft will be constructed on the land selected by the group / community. (A certificate may be obtained in this regard from the group by the VAW/AO).
- The selected group/community should apply in prescribed form for construction of RCC lining jute retting tank to the CDAO (implementing agency) of the district through the field functionary of Agriculture Department.
- The resolution / consent for selection of the group / community for construction of RCC lining retting tank will be made by the VAW/AO either involving any PRI members and AAO/BAO of the block or should be passed in Gramasabha / Pallisabha. The resolution copy of the selection along with the required documents like sketch map of the plot duly certified by the VAW/AO concerned should be furnished to the AAO/BAO along with the copy of the Land records (patta), rent receipt, photograph of beneficiaries. Further these documents will be submitted to the CDAO by the BAO/AAO as per the target allocated to the concerned block.
- The criteria for selection of the group/community should be done on the basis of the points mentioned below: -
 - a) The group / community must accommodate a minimum of 4-5nos of Jute growers as beneficiaries for quality retting for operational use of assistance with each other.
 - b) The beneficiaries of the group / community must be compatible in nature & must be ready for use of the community retting tank on turn key basis amicably.
 - c) The group / community may have a joint account (not mandatory) in the name of the president or secretary of the group to avail the government financial assistance.