

# DISTRICT SUPPLY & MARKETING SOCIETY: BHADRAK

O/o – Zilla Parishad, At-Charigharia, P.O-Madhabnagar, Dist-Bhadrak, Pin-756181

Notice No. 290

Date 02.04.2025

## Tender Call Notice

Sealed tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing 01 no. of Non-AC Diesel/Petrol driven car (**Tiago/ Bolt/ Celerio/ Equivalent**) model of vehicles having sitting capacity not more than five including driver, which shall conform to the Terms and conditions (**Annexure-I**) for official use in DSMS, Bhadrak, O/o Zilla Parishad, At-Charigharia, PO- Madhabnagar, Dist-Bhadrak on monthly hiring basis.

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid commercial Registration Certificate. Insurance Certificate, Fitness Certificate, valid Contract Carriage permit, proof of up to date tax payment etc. which are mandatory for filing of tender. The vehicle should be in good condition as per RTO terms & conditions.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle. His age should be above 21 years.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of **Rs. 5,000/- (Rupees Five Thousand)** shall be deposited by the intending bidders in shape of Account Payee Bank draft drawn in favour of “Chief Executive (DSMS), Bhadrak” and needs to be submitted along with the tender as security deposit. After completion of tender process, the security amount will be refunded as such to the unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants). The limit of monthly hiring charges is **Rs.20,000/- (Rupees Twenty Thousand) only** inclusive of all duties and taxes if applicable. The TDS as applicable shall be deducted from the hiring charges on monthly basic.
6. The Vehicle must achieve a fuel efficiency of 17 Kms. per liter.
7. The details of the make and year of manufacture of the vehicle. registration number. mileage (Kms. covered per liter) and name of the Driver with Driving license No. and period of validity should be specifically mentioned in the general bid information to be furnished with the Quotation/Tender (**Annexure-II**)



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8. The Quotation completed in all respect should reach the undersigned on or before **21.04.2025** by **03:30 P.M.** through Registered Post/ Speed Post/Dropbox and shall be opened on the same day at **04:30 PM.** in presence of the bidders or their authorized representatives.
9. The application form of tender containing General Bid Information & Terms and conditions for hiring of Vehicles etc. will be available at District Supply and Marketing Society (DSMS'), Bhadrak on payment of Rs.100/- (Rupees One Hundred) only from **02.04.2025** to **21.04.2025** or can be downloaded from Bhadrak District Website <http://bhadrak.odisha.gov.in> from **02.04.2025** to **21.04.2025**. In case, the application downloaded from the website, the applicant shall deposit an amount of Rs.100/- in shape of cash towards tender paper cost and collect Money Receipt from District Supply and Marketing Society (DSMS'), O/o Zilla Parishad, Bhadrak.
10. The eligible bidder shall commence the services from the date of placing of the order and shall continue to provide the services up to one year with execution of agreement and it may be further extended after fulfillment of certain conditions.

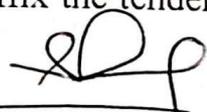
However, the undersigned reserves the right to accept or reject any or all quotation without assigning any reason thereof.

  
Chief Dev. Officer-cum-EO  
Zilla Parishad, Bhadrak

Memo No. 291 /DSMS 02.04

dtd: 02.04.2025

Copy to Dy. Collector, Nizarat, Collectorate, Bhadrak /Sub Collector, Bhadrak all BDOs, CDPOs & Tahasildar of Bhadrak district with a request to affix the tender call notice in their notice boards for wide publicity.

  
Chief Dev. Officer-cum-EO  
Zilla Parishad, Bhadrak

Memo No. 292 /DSMS

dtd: 02.04.2025

Copy to District e-Governance Manager (DeGM), Bhadrak for information with a request to webhost the tender call notice in the District website (<http://bhadrak.odisha.gov.in>)

  
Chief Dev. Officer-cum-EO  
Zilla Parishad, Bhadrak

**TERMS & CONDITIONS FOR HIRING OF VEHICLES**

☛ The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on monthly hiring basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall not be responsible for all such litigation.
2. The hiring charges to be paid after deduction of income tax or any other tax as applicable by law on monthly basis through NEFT-RTGS or online payment mode which is final but does not include cost of petrol/diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyers & Tubes, Battery etc. will be borne by the bidder/owner of the vehicle.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner of the vehicle.
4. In case of breakdown of the vehicle for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case the vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for all days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

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Monthly hire charges and reimbursements towards cost of petrol/diesel (as per actual) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills along with log book. No advance payment will be made to the successful bidder during the agreement period.

9. The vehicle shall not be more than 3 years old from the initial registration and also be in good running condition during the period of contract.
10. The Authority has the right to select the vehicle on the basis of the latest registration date.
11. If the services are found to be unsatisfactory, the client shall give one month notice and shall terminate the agreement.
12. In case the bidder/owner intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to give one month notice before such withdrawal of service and for termination of agreement.
13. If the bidder violates any of the terms of contract, the entire amount of security deposit shall be forfeited.
14. The application form and all relevant documents must be signed by the vehicle owner or bidder and properly sealed. Further the vehicle owner has to attached two Nos of Demand Draft as mentioned in the notice.
15. The sealed envelope containing the Tender papers Superscribed be sent through Registered Post/ Speed Post/ Drop Box only to the following address.  
**Deputy CEO, ORMAS, Bhadrak, C/o- Zilla Parishad Building,  
At-Charigharia P.O- Madhabnagar, Dist.- Bhadrak, PIN- 756181**
16. It needs to be written in capital letters **“HIRING OF VEHICLE FOR DSMS SECTION OF ZILLA PARISHAD, Bhadrak”** on the top of the sealed envelope containing all papers along with application.



PROFORMA FOR ENGAGEMENT OF VEHICLE ON MONTHLY RENT BASIS

1. Registration No. of Vehicle  
(Enclose self attested Xerox copy of RC) :
2. Type of Vehicle (AC/Non-AC)
3. Year of Manufacture
4. Model
5. Date of registration
6. Name & complete address of the owner of vehicle  
(Enclose ID Proof  
Telephone/Mobile No
7. Fitness Certificate validity (Enclose self attested Xerox Copy)
8. Permit validity (Enclose self attested Xerox Copy)
9. Insurance validity (Enclose self attested Xerox Copy)
10. Pollution Under Control Certificate (Enclose self attested Xerox Copy)
11. Road Permit (Enclose self attested Xerox Copy)
12. Odisha Motor Vehicle Tax (Enclose self attested Xerox Copy)
13. Name / Address of the Driver
14. D.L. No. & Validity of the D.L. of the Driver (Enclose the self attested Xerox copy)

FORMAT FOR PRICE BID

District:	
Hire Charges (Per Month, In INR.)	Fuel (Kms per Ltr)

“Certified that the information submitted above is true and correct to the best of my knowledge and belief”.

Seal & Signature of the Quotationer/Tenderer

