



OFFICE OF THE PANCHAYAT SAMITI, BHADRAK

At/po- Bhadrak, Dist- Bhadrak, Pin- 756100

e-mail: ori-bbhadrak@nic.in

(Rural Housing Section)

Quotation/Tender Call Notice

Notification No 1982 /

Date 04.04.2025

Sealed quotations/tenders are invited from interested reputed Travel Agencies / Tour Operators / Private individuals for providing 1 (one) no. of AC Petrol/Diesel (**Bolero NEO**) new vehicle (**white colour**), having sitting capacity not more than 7 (Seven) person Including driver, which shall conform to the Terms and conditions (Annexure-II) for official use in monthly rent basis: Office on "Panchayat Samiti, Bhadrak"

1. The service provider shall have a valid OGST registration to participate in the tendering.

2. The vehicle must be in road worthy condition, shall not be more than 6 month old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.

3. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.

4. The Driver should be well behaved, gentle and obedient in nature.

5. A sum of Rs. **5000/-** (Rupees Five thousand) shall be deposited by the intending bidders in shape of **Account Payee Bank Draft** drawn in favour of the "**Block Development Officer, Bhadrak**" and submitted along with the tender as **security deposit**. After completion of tender process, the amount will be refunded to unsuccessful bidders.

6. The monthly rate of hire charge be quoted separately in the general bid Information (excluding fuel and lubricants) which should not exceed **Rs. 31,000/-** (Thirty one thousand).

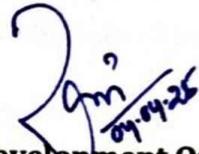
7. The Vehicle must achieve a fuel efficiency of **10** (Ten) KM per liter.

8. The details of the make and year of manufacture of the vehicle, registration no., mileage (KM covered per liter) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III).

9. The Quotation completed in all respect should reach in sealed cover though Registered Post or Speed Post to the **Office of the Panchayat Samiti Bhadrak** on or before **dt.15/04/2025 by 01.00 P.M** and shall be opened on the **same day at 4.00 P.M.** in presence of the bidders or their authorized representatives.

10. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available at the Block Office, Bhadrak Block on payment of Rs.1000/- (Rupees One Thousand) only in shape of DD, on any working day from the date of publication i.e. 04/04/2025 of this notice till dtd.15/04/2025 up to 01.00 P.M or can be downloaded from the district website <https://bhadrak.odisha.gov.in/>. After the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft for an amount Rs. 1000/- (Rupees One Hundred) only towards the cost of quotation paper/tender paper along with the application.

11. The undersigned reserves the right to reject/cancel any or all quotations without assigning any reason thereof.


**Block Development Officer,
Bhadrak**

Memo No- 1983 **Date:-** 04.04.2025

Copy forwarded to the DeGM, Collectorate, for information. He is requested to upload the quotation with terms and conditions in the District website for wide publication /copy to notice Board.


**Block Development Officer,
Bhadrak**

TERMS & CONDITIONS FOR HIRING OF VEHICLE

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as: valid registration certificate, insurance certificate, Pollution certificate, fitness certificate, valid contract carriage permit proof of up to date tax payment etc and D.L of the driver available all the times.
2. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of POL, which is to be paid separately basing on actual consumption as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating Oil of Engine, Gear Box & different coolant, Tiers & Tubes, Battery etc will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the Owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of petrol/ diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of Security deposit.


**Block Development Officer,
Bhadrak**

General Information for Hiring Vehicles

- 1
- i. Registration No. of the Vehicle :-
 - ii. Type of Vehicle (AC/ Non AC) :-
 - iii. Year of Manufacture :-
 - iv. Model :-
 - v. Date of Registration :-
 - vi. Name & Complete address of the owner of the vehicle :-

 - vii. Fitness Certificate valid till :-
 - viii. Pollution Certificate valid till :-
 - ix. Permit valid till :-
 - x. Insurance valid till :-
 - xi. Name & Address of the Driver :-

 - xii. DL No. & validity of DL of the Driver :-
 - xiii. Proposed hire charges of the vehicle per month excluding fuel cost :-

In words- ()
 - xiv. Rate of fuel consumption / Mileage per litre :-
 - xv. Contact No. of the Service Provider (Tenderer / Quotationer) :-

"Certified that, the information as called for attached herewith are true to the best of my knowledge and belief."

Seal & Signature of the
Quotationer / Tenderer