

**DISTRICT SKILL DEVELOPMENT CUM EMPLOYMENT OFFICE
BHADRAK**

At/Po-Charampa, District-Bhadrak

Phone-06784-231717

E-mail ID-dec.exchange.bhadrak@gmail.com

Letter No. 76 /DSDEO, Bhadrak

Dated 03/ 03/2025

QUOTATION CALL NOTICE

Sealed quotation are invited from Tent House owners/ function material Suppliers for structure of temporary tent, raising stalls, roof covering with tarpaulined meeting venue arrangement, dais, podium and Air cooler set up, backdrop set up, flower decoration of meeting venue, cloth covering. greenery of floor, supply of guest chairs. tables audience chairs, table and chairs for stalls, cord less phone, stand fan, air cooler set etc. as per specification given under Annexure - 1 below for organization of one Mega Job Fair 2024-25 on 23 March 2025 at the premises of Gopal Jew Mathsahi Ground, Near new bus stand, Bhadrak. The last date of receipt of sealed quotations 11-03-.2025 by 1.00 P.M by hand/ courier/ registered post at the District Skill Development-cum-Employment Office, Bhadrak. The Quotations must have following documents attached with self-attested.

1. The Tent House Owner should have registered under GST & indicate their registration number & copy registration certificate positively.
2. PAN, IT Return (AY-2023-24).
3. Aadhar,
4. EMD of Rs. 10,000/- (Rupees Ten thousand) only in shape of Demand Draft in favour of the District Skill Development-cum-Employment Officer, Bhadrak payable at Bhadrak from any Scheduled commercial Bank.

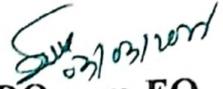
The quotation will be opened on **13-03-2025 at 4.00 PM** in the presence of bidders or their authorized representatives (with original documents).

The undersigned reserves all right to accept / cancel and modify any/all bids partially/ fully without assigning any reason thereof.

Term & conditions

1. No advance shall be paid to the firm before complete work in full.
2. Quotation with seal covered superscribe **Tent and Allied work of Job Fair 2024-25** along with name of the agency and phone/Mobile number should reach at office of the District Skill Development-cum-Employment Officer, Bhadrak before the scheduled time.
3. The rate should include all taxes, freight charges, any other rates or imposition whatever liable in respect of the supply. The District Development-cum-Employment Officer, Bhadrak shall not be liable to pay any tax. freight etc. which has been expressly stipulated in the quotation in the event of the acceptance of the quotation.
4. The draft of EMD deposit amount will be checked at opening of quotation, if not found quotation will be outrightly rejected.
5. Quotation which do not comply with the above conditions are to be rejected.

6. The specification and units mentioned at Annexure - 1 liable to be changed As per the actual requirement of the event.
7. All the above even arrangement should be completed and handed over before 24 hours of the scheduled date of the programme.
8. The last date for receipt of quotation is 11-03-2025 by 4. P.M.
9. The Quotation opening time is at 3 P.M on 13-03-2025 in the office chamber of the CDO-cum-EO, Zilla Parishad, Bhadrak. The Bidders or their authorized representative may remain present at the time of opening of tender papers.
10. The undersigned has every right to cancel the quotation without assigning any reason thereof.


CDO-cum-EO,
Zilla Parishad, Bhadrak

Memo NO. 177(5) DSDEO, Bhadrak

Date. 03/03/2025

Copy Submitted to-

1. The DIO, NIC, Bhadrak for kind information with a request to kindly hoist the same in the district website till 11.03.2025 by 4.P.M for wide publicity.
2. The District E-governance manger, collectorate, Bhadrak for information with a request to kindly hoist the same in the district website till 11.03.2025 by 4.P.M for wide publicity.
3. The Office Notice Board, Collectorate, Bhadrak/CDO-cum- EO, Zila Parishad Office, Bhadrak BDO, Bhadrak/DIPRO, Bhadrak/District Skill Development cum Employment Office, Bhadrak for kind information with request to display in the office notice board.
4. The Collector and District Magistrate, Bhadrak for favour of kind information.
5. The Director of Skill Development Cum Employment, Odisha Bhubaneswar for favour of kind information.


CDO-cum-EO,
Zilla Parishad, Bhadrak

Annexure-1

A. QUOTATION FORMAT FOR MEGA JOB FAIR ON 23-03-2025 AT GOPAL JEW GROUND (MATHA SAHI), BYPASS, BHADRAK

Quotation for tent arrangement at Gopal Jew ground (Matha Sahi), Bypass, Bhadrak.

Name of the Firm _____

Address _____

SL No	Specification	Quantity	Rate/No	Total Amount
1	Stall (10ft x 10ft) side and ceiling should be covered with cloth and roof covered with tarpaulin and 1 ceiling fan for each stall.	60 stalls		
2	Open space covered with cloth ceiling as per requirement	3000sqft		
3	Side wall of running foot	As per required		
4	Meeting Stage 40 x 20 ft. wide wall, sealing cloth and roof & matting	1 stage		
5	Carpet on the stage 40ft x 20ft	1 stage		
6	Barricading in front of Registration Stalls	As per required		
7	One digital registration stall at the entrance gate (12 x 10 wide)	1 room		
8	Box Gate	1 gate		
9	Hoarding 10ft x 10ft (Bamboo structure and framing)	1 Nos		
10	Table	61 Nos table		
11	Plastic Chair	600 chairs		
12	VIP Chairs for Stage	12 chairs		
13	Speech desk(podium) with phone	1 desk+ one phone		
14	Reporters and Officers Chairs	30		
15	Meeting Table	5 tables		
16	Table Cloth	As per table		
17	Air cooler on the stage and auditorium	2 Nos		
18	Electric Stand Fan at PIA/Recruiter Stall	10 fans		
19	Generator with necessary capacity	01 generator		
20	Sound System	As per requirement		
21	Cord less microphone for stage with well condition	2 stages		
22	Flower decoration for Gate & Stage	As per indent		

	Brass Candle stand for programme inauguration	01		
25	Wooden Jagannath idol for programme Inauguration	01		
27	One cistern water reservoir for storage of drinking water supplied by the P.H. Division	01 Nos		
28	100 lit tubs	02 Nos		
29	10 litres buckets	04 Nos		
30	Flex Banner for Stage 08x10 wide	01		
31	Flex banner for box gate (covering both side and top)	03		
32	Standy (3 wide x 6 hight)	02		

**Signature of the authorised signatory
of the farm with seal**