

# **BHADRAK MUNICIPALITY**

## **BID – DOCUMENT**

(To be enveloped in sealed cover)



**Name of the work:-**

Hiring of Hydraulic Tractor & Trolley for  
Transportation & Management of Waste in  
Bhadrak Municipality

**Quotation Schedule**

Issued against Bank Draft .

No. \_\_\_\_\_ Dt. \_\_\_\_\_

( To be enveloped properly with Bid documents)



# **OFFICE OF THE MUNICIPAL COUNCIL, BHADRAK**

Tel. No. 06784-251519 (O), Fax No. 06784-251221

e-mail:- eobdkmunicipality@gmail.com

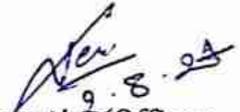
## **Quotation Call Notice No. 3705 dt. 02/08/2024**

Name of the work: - Hiring of Hydraulic Tractor & Trolley for Transportation & Management of Waste in Bhadrak Municipality

Tender/ Quotation Paper Cost: - Rs. 6,000.00  
EMD: - Rs. 6,000.00

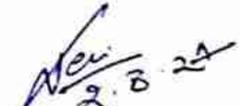
Last Date of Sale/ download of QCN: - Upto 11.00 A.M of dt. 09.08.2024  
Last Date of Receipt of Tender: - Upto 12.30 P.M of dt. 09.08.2024  
Date of Opening: - 3.00 P.M. of dt. 09.08.2024

Details can be seen/ downloading from the official website of Bhadrak Municipality [www.bhadrakmunicipality.nic.in](http://www.bhadrakmunicipality.nic.in) from 11.00 AM on dt. 02.08.2024 to dt. 09.08.2024 upto 11.00 AM.

  
Executive Officer  
Bhadrak Municipality

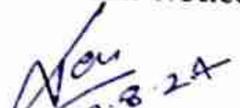
**Memo No. 3706 / Dt. 02/08/2024**

Copy to the Notice Board, Bhadrak Municipality for wide publication.

  
Executive Officer  
Bhadrak Municipality

**Memo No. 3707 / Dt. 02/08/2024**

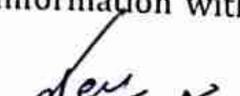
Copy submitted to the Sub-Collector, Bhadrak/ Executive Engineer, Bhadrak Electrical Division, Bhadrak/R.T.O, Bhadrak/ Executive Engineer, R & B Division, Bhadrak/ Tahasildar, Bhadrak/BDO, Bhadrak for information with a request to display the Quotation Call Notice in their respective notice board for wide publication.

  
Executive Officer  
Bhadrak Municipality

**Memo No. 3708 / Dt. 02/08/2024**

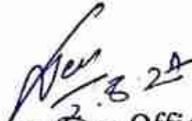
Copy forwarded to the DIO, NIC; Bhadrak for information with a request to upload the same in Bhadrak Municipality office website.

Copy forwarded to the District e-Governance Manager, Bhadrak for information with a request to upload the same in Bhadrak District office website.

  
Executive Officer  
Bhadrak Municipality

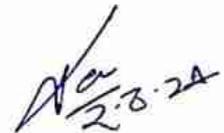
Memo No. 3709 / Dt. 02/08/2024

Copy submitted to the Deputy Director (ADVT), I & PR Department, Odisha, Bhubaneswar /DIPRO, Bhadrak for information with a request for publication of the Quotation Call Notice in two leading Odia local dailies for one day publication.

  
Executive Officer  
Bhadrak Municipality

Memo No. 3710 / Dt. 02/08/2024

Copy forwarded to all the Members of Tender Committee for information. They are requested to remain present in the Tender Committee Meeting scheduled to be held on dt. 3.00 P.M. of dt. 09.08.2024 in the Conference Hall of Bhadrak Municipality.

  
Executive Officer  
Bhadrak Municipality



# **OFFICE OF THE MUNICIPAL COUNCIL, BHADRAK**

Tel. No. 06784-251519 (O), Fax No. 06784-251221

e-mail:- eobdkmunicipality@gmail.com

No. 3705

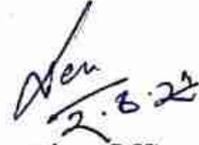
Dt. 02/08/2024

## **Quotation Call Notice**

Sealed Quotation/ tenders are invited From Interested Reputed Agencies / contractors/ suppliers/ firms for Providing 04 Nos of hydraulic tractor with Trolley of 3.00 Cum capacity including driver, which shall confirm to the Terms and conditions (Annexure-II) for Transportation & management of Municipality Waste in Bhadrak Municipality on monthly rent basis:

1. The vehicle must be in Road worthy condition shall not be more than 5 years old from the date of initial registration and must have valid registration Certificate, GST Registration Certificate, Insurance Certificate, Fitness Certificate, proof of up to date tax payment, Valid Contract Permit, Valid PUC Certificate etc. which are mandatory for running of the vehicles.
2. The Driver of the vehicle must have a valid Driving License for driving of tractors and should be sufficiently experienced in driving of the tractors.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of **Rs. 10,000.00 per each Tractor & Trolley** shall be deposited by the selected bidder in shape of Account Payee Bank Draft drawn in favour of the Executive Officer, Bhadrak Municipality and submitted to the Municipal Authority as Security deposit prior to execution of the agreement.
5. The monthly rate of hire charges to be quoted separately in general bid information (excluding fuel and lubricants).
6. The Details of the make and year of manufacture of the vehicle (Hydraulic Tractor with Trolley) , registration no., and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III).
7. The sealed quotation will be received up to **12.30 P.M on dt. 09.08.2024** in the tender box kept in the Office of the Executive Officer, Bhadrak Municipality which will be opened on same day i.e on **dt. 09.08.2024 at 3.00 PM** in the office chamber of the undersigned in presence of the quotationer or their authorized representative / agent who may be present at the time of opening of the quotations.

8. The application form of quotation / tender containing General Bid information & Terms and conditions for Hiring of Vehicles (Hydraulic Tractor With Trolley ) etc. will be available in the official website of Bhadrak Municipality [www.bhadrakmunicipality.nic.in](http://www.bhadrakmunicipality.nic.in) w.e.f **11.00 AM on dt. 02.08.2024 to dt.09.08.2024 upto 11.00 AM**. The intending bidder can download the application form and related documents from the above websites and submit their sealed Quotation along with the relevant required documents, Paper Cost (non-refundable) amounting to **Rs.6, 000.00 and EMD amounting to Rs.6, 000.00** in shape of Demand Draft duly pledged in favour of the "Executive Officer, Bhadrak Municipality; Bhadrak". The EMD amount will be refunded to unsuccessful bidders after completion of Tender process.
9. The authority reserves the right to reject any or all the quotations without assigning any reason thereof.



Executive Officer,  
Bhadrak Municipality

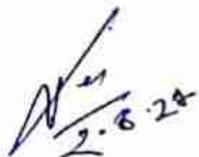
**TERMS & CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing of vehicles (hydraulic tractors with Trolleys) on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV document such as : - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid permit, proof up to date tax payment , PUC Certificate etc. and requisite D.L. of driver available all the times. Bhadrak Municipality hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis in final but does not include cost of diesel. The required diesel will be provided by Bhadrak Municipality as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts; Lubricating oil of Engine, gear Box & differential Coolant, Tyres & Tubes Battery etc. will be borne by The bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by owner/ bidder.
4. In case of the breakdown for reasons whatsoever the replacement of a vehicle of the same of better or same model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicles from other source.
6. The vehicle should report for duty for all the days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

**Signature of the Tenderer/ Quotationer**

8. Monthly hire charges for a period of contract of 01 (One) Year to the selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 5 years old and also in good running condition during the period of contract.
10. If the service is found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the Terms of Contract, Bhadrak Municipality shall forfeit the entire amount of security deposit.
13. Individual separate sheet general bid information to be furnished for each Vehicle with the Quotation/Tender (Annexure-III).
14. The bidder/ Quotationer quoted for one or more than one vehicle should quote single & same rate for the vehicle (Tractor & Trolley) in Annexure-III. Separate rate/ More than one rate will be summarily rejected. No other Annexure than the schedule will be entertained.

  
Executive Officer  
Bhadrak Municipality

**Signature of the Tenderer/ Quotationer**

**APPLICATION FORM AND GENERAL INFORMATION FOR HIRING OF VEHICLES  
(HYDRAULIC TRACTOR WITH TROLLEY) ON MONTHLY BASIS**

1. Name of the Service Provider/ Bidder :-
2. GST Registration No. :-
3. Registration No. of Vehicle (Hydraulic Tractor With Trolley): -
  - (A) Hydraulic Tractor Regd. No. :-
  - (B) Hydraulic Trolley Regd. No. :-
4. Year of Manufacture :-
5. Model :-
6. Date of Registration :-
7. Name & complete address of the owner of vehicle :-
8. Fitness Certificate validity(Hydraulic Tractor With Trolley) :-
9. Permit validity (Hydraulic Tractor With Trolley): -
10. Insurance validity (Hydraulic Tractor With Trolley): -
11. Pollution Under Control (PUC) Certificate Validity :-
12. Name / Address of the Driver :-
13. D.L. No. & Validity of the D.L. of the Driver :-
14. Proposed hire Charge of the vehicle per month excluding fuel cost :-  
Rs. \_\_\_\_\_/- (Rupees \_\_\_\_\_) Per month
15. Contact Number of the service provider (Tenderer /Quotationer)  
Mobile \_\_\_\_\_ Telephone \_\_\_\_\_

"Certified that the information submitted above is true to the best of my Knowledge and belief."

**Seal & Signature of the  
Quotationer/Tenderer**