



Letter No. 160 / Elec.

Date. 30/01/24

TENDER CALL NOTICE

In pursuance of letter No.12749/Elec. dated 21.12.2023 of Joint Chief Electoral Officer-cum-Joint Secretary to Government, Home(Elections) Department, Odisha, Bhubaneswar, sealed tenders in the enclosed format in **Annexure-A** are invited from intending bonafied suppliers/ Agencies/ firms for supply of Election Materials (Consumables & Non-Consumables) as per the specifications mentioned at **Annexure-A** in connection with Simultaneous General Elections-2024.

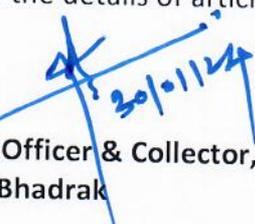
SCHEDULE OF EVENTS	
1.Last date for receipt of Quotations	27.02.2024(WEDNESDAY) By 2:00PM
2.Opening of Tender Paper/Bids	27.02.2024(WEDNESDAY) at 4:00PM

The tender documents are available in the Election Section of Collectorate, Bhadrak & District website dio-bdk@nic.in . Interested bidders can download the tender documents from the website and sealed tender paper should be dropped into the Tender Box meant for the purpose kept in the District Election Office, Bhadrak or submitted through Speed Post/ Registered Post along with security money (refundable) of Rs.10,000/- (Rupees Ten Thousand) only and Rs.500/- (Rupees five hundred) only towards cost of tender paper (Non-Refundable) in shape of Bank Draft/ bankers Cheque drawn in favour of Deputy Collector, Election, Collectorate, Bhadrak.

Canvassing in any form shall be liable for disqualification.

Last date of receipt of Bid is **27.02.2024(WEDNESDAY) By 2:00PM**. No Bid will be received after due time.

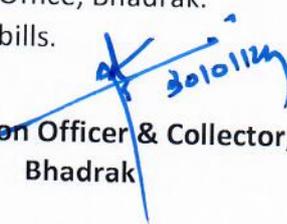
The DEO & Collector, **Bhadrak** reserves the right to accept or reject any or all the tenders without assigning any reason thereof and also issue Corrigendum/ addendum to the Tender Call Notice ,which will be published in the District Website/ Office Notice Board, if felt necessary. Hence, the bidders are advised to frequently visit the District Website i.e. dio-bdk@nic.in to track any modifications/ corrigendum etc. or to know the details of articles as per specifications issued by the CEO, Odisha.


District Election Officer & Collector,
Bhadrak



Terms and Conditions:

- 1) The interested supplier/ firms should submit quotations in a sealed envelope. All the pages of the tender papers should be signed with seal of the firms/ agencies.
- 2) The sealed envelope containing the proposals must be delivered to the District Election Officer & Collector, Bhadrak by registered post/ speed post/ drop box kept in District Election Office, Bhadrak with super scribed the item of quotation. Bids received after due date & time will not be entertained and shall liable for rejection.
- 3) The tender paper can be obtained from the office of District Election Officer & Collector, Bhadrak or can be downloaded from District website dio-bdk@nic.in.
- 4) Photocopy of valid PAN CARD, GSTIN registration certificate, must be enclosed by the tenderers. The tenderers must submit GSTIN Return/ Income Tax clearance (preceding 3 Financial years) i.e.2020-21,2021-22 & 2022-23.
- 5) The tenderers must come with sample with specification at the time of opening of the tender in separate packet super scribed" Sample of the articles and name of the tenderer and to be produced before the purchase committee during opening of tenders.
- 6) Any legal dispute arising out of this is subject to jurisdiction of Bhadrak only.
- 7) The tenderer should have not been blacklisted by any Government organization/PSUs, If found later on, the action shall be initiated against the firm as per the law.
- 8) Delivery must be made to the District Election Office, Bhadrak within seven days from the date of order.
- 9) The District Election Officer & Collector, Bhadrak reserves the right to accept or reject any or all the quotations without assigning any reason thereof and also has the right to allot/ distribute the work to L2 supplier/ firm at the Lowest (L1) rate in case of L1 bidder fails to deliver items within the stipulated time.
- 10) In case of breach of any terms and conditions and failure to supply the required materials by the successful bidder, the District Election Officer, Bhadrak will have the right to cancel the order/ contract without assigning any reason thereof.
- 11) The intending tenderer may ascertain the specification of articles from District Election Office, Bhadrak.
- 12) The earnest money/ security money will be released only after satisfactory performance of supply.
- 13) In case if failure to supply the required quantity of election material in full with specification within the stipulated period, the security deposit of the tenders will be forfeited.
- 14) The price quoted in the tender will include all taxes, transportation charges & cost of delivery at District Election Section, Bhadrak.
- 15) The required quantity of election material in full with specification within the stipulated period shall be delivered in good condition in the District Election Office, Bhadrak.
- 16) Payment will be made within 15 days after receipt of the invoice/ bills.


District Election Officer & Collector,
Bhadrak



GREATER PARTICIPATION FOR STRONGER DEMOCRACY *Election Urgent*
OFFICE OF THE DISTRICT ELECTION OFFICER & COLLECTOR,
BHADRAK.

Phone-06784-240465



Bhadrak

Page-3

Memo No. 161/2024

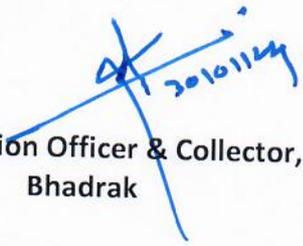
dated 30/01/2024.

Copy to all the District Level Officers/ Sub-Collector, Bhadrak / all BDOs/ all Tahasildars/ all CDPOs / Executive Officers of ULBs for information with a request to publish the Notice in their Office Notice Board for wide publicity among the General Public.

Copy to all members of the District Purchase Committee for information and necessary action.

Copy to the DIO, NIC, Bhadrak for information and necessary dissemination of the information in the District website.

Copy to Notice Board, Collectorate, Bhadrak.


District Election Officer & Collector,
Bhadrak



Annexure-A

Requirement of Election Materials in connection with SGE-2024
Total Booth-1309 x10% Extra=1440
Stationary Articles –Consumable

SL No.	Name of Items	Quantity required	Rate Quoted per number/packet
i)	Stamp pad FABER-CASTELL (8.8cm x 5.4cm)	1440 nos	
ii)	Match box	1440 nos	
iii)	Sign Boards		
	a) Presiding Officer "Signboard with ECI logo.(200GSM glossy Yellow Colour paper size 26.5 x 15 CM)	1440 nos	
	b) Polling Officer .(200GSM glossy Yellow Colour paper size 26.5 x 15 CM)	4320 nos	
	c) Entry .(200GSM glossy Yellow Colour paper size 26.5 x 15 CM)	1440 nos	
	d) Exit. (200GSM glossy Yellow Colour paper size 26.5 x 15 CM)	1440 nos	
	e) Polling Agent .(200GSM glossy Yellow Colour paper size 26.5 x 15 CM)	1440 nos	
	f) Miscellaneous notice specifying area etc. as required by rule 31(1)(a) of CER 1961 (200GSM glossy Yellow Colour paper size 26.5 x 15 CM)	1440 nos	
	g) You are under CCTV surveillance (200GSM glossy Yellow Colour paper size 26.5 x 15 CM)	5236 nos	
	h) Male (200GSM glossy Yellow Colour paper size 26.5 x 15 CM)	1440 nos	
	i) Female (200GSM glossy Yellow Colour paper size 26.5 x 15 CM)	1440 nos	
iv)	Ordinary Pencil @1 (piece)	1440 nos	
v)	a) Ball Pen(Blue)@3 (Piece)	4320 nos	
	b) Red Pen@1(Piece)	1440 nos	
	c) Red Silver(white)@1(Piece)	1440 nos	
vi)	Blank paper @8 sheets	10472pcs (Approx.22pkts)	
vii)	pins @25 (piece)	1440 Pkts	
viii)	Sealing wax@6 sticks	1440 Pkts	
ix)	Gum paste @1 (piece)	1440 bottle	

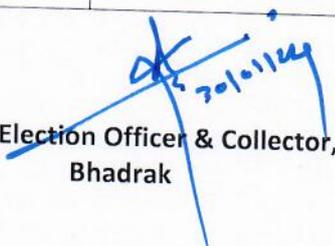


GREATER PARTICIPATION FOR STRONGER DEMOCRACY Election Urgent
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Phone-06784-240465

x,	Blade @1 (piece)	1440 nos	
xi)	Candle sticks @4 (piece)	5236 nos	
xii)	Thin twine thread @20 Mtr	1440 bundles	
xiii)	Metal rule(scale) 12"	1440 nos	
xiv)	Carbon paper	4320 nos	
xv)	Cloth or rag for removing oil etc	4320 nos (1 ft.x1 ft.)	
xvi)	Packing paper sheets	4320 sheets	
xvii)	Cup/ empty tin/ plastic box(once use Tea Cup) for holding indelible ink bottle	1440 pkts	
xviii)	Drawing pin	1440 pkts	
xix	Rubber band	1440 pkts	
xx)	Transparent Adhesive tape	1440 piece	
xxi)	Sutuli	100 gm per bundle (1440 bundle)	
xxii)	Spike	2880 nos	
xxiii)	Big Container Plastic Clear Box with Lock lid(19 x 28 x 7 Cm) affixed with sticker Showing election details, AC / PC details and list of articles)	1440 nos	
xxiv)	Small Container Plastic Clear Box with Lock lid(12 x 19 x 5 Cm) affixed with sticker Showing election details, AC / PC details and list of articles)	1440 nos	
xxv)	Lock & Key	1440 nos	
xxvi)	Metal Seal(Brass) for Presiding Officer	1440 nos	
xxvii)	Distinguishing mark of polling station	1440 nos	
xxviii)	Battery based (Removable)changeable LED Lamps (Ceiling price Rs.500/-)	2880 nos	


District Election Officer & Collector,
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