



CHIEF DISTRICT VETERINARY OFFICER, BHADRAK

FISHERIES & ANIMAL RESOURCES DEVELOPMENT, GOVERNMENT OF ODISHA

Bid Reference No: 258 Date: 10/1/2024

Short Tender Enquiry for "WALL PAINTING ON ARD SECTOR SCHEMES IN BHADRAK DISTRICT".

Name and Address of the Tender Inviting Authority:

CHIEF DISTRICT VETERINARY OFFICER, BHADRAK

Maximum Tender Value: Rs 8000.00 per wall painting

E-mail-cdvobhadrak2@gmail.com

Contact person: S.D.V.O, Bhadrak

Tel: 9937536577

**SECTION I
IMPORTANT DATES OF THE TENDER**

Date of publication of Bid
Document in Website

:10.01.2024

Last Date & Time of Receipt of Bid
Document

:16.01.2024, 5.00 PM

Date & Time of Opening of
Technical BID (Cover-A)

:17.01.2024, 3.30 P.M

Date & Time of Opening of Price Bid (Cover-B) :

17.01.2024 dt.3.30 PM

Place for Opening of Documents And
Address For Communication
For Receipt of Bid Document :

**Office Chamber of the
Chief District Veterinary Officer,
Bhadrak**

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H. S. S. S.
10/1/24
**Chief District vety. Officer
Bhadrak**

SECTION II GENERAL DEFINITION AND SCOPE OF CONTRACT

1. General Definitions

- Department means Fisheries and Animal Resources Development Department, Govt. of Odisha.
- Government means Government of Odisha.
- Bid/Tender Inviting Authority is the CDVO Bhadrak who on behalf the Government or the funding agencies calls and finalize bids and ensure supply and procurement under this bid document.
- Tender Evaluation Committee and Technical Committee are Committees so constituted by the CDVO Bhadrak to decide on the purchase of goods/Wall Painting.
- Blacklisting/debarring – the event occurring by the operation of the conditions under which the bidders will be prevented for a period of 3 years from participating in the future bids of Tender Inviting Authority/User Institution, the period being decided on the basis of number of violations in the bid conditions and the loss/hardship caused to the Tender Inviting Authority/User Institution on account of such violations.

2. Scope:

- The bids are invited for Wall Paintings on various ARD sector schemes and activities @ one wall painting in every GP for 218 GPs of entire Bhadrak District.
- The bidders cannot withdraw their bids after opening of technical bid within the minimum bid validity period and also after accepting the Letter of Award.
- Withdrawal or non-compliance of agreed terms and conditions after the execution of agreement will lead to invoking penal provisions and may also lead to black listing.

SECTION III
GENERAL INSTRUCTION TO BIDDERS

- Sealed tenders are invited in two bid system from reputed firms/ business owners located in the State of Odisha or having its registered Office in the state of Odisha and dealing with printing and painting jobs and having valid GST Registration for “WALL PAINTING ON ARD SECTOR SCHEMES IN BHADRAK DISTRICT”.
- The bids complete in every respect should reach the O/o the Tender Inviting Authority latest by 16.01.2024, 5.00 PM through Speed Post /Regd. Post/ Directly by hand on receipt of due acknowledgement.
- Any tender received after the due date & time will be rejected and this Office shall not be responsible for any postal delay.
- The bidder(s) shall have to submit their tender in two separate sealed envelopes, that is one for technical bid by superscribing “Cover A (Technical Bid)” & second for “Cover B (Price Bids).” The technical Bid and price Bid (or Financial Bid) should be put into a third Cover, which should be super-scribed as “BID FOR WALL PAINTING ON ARD SECTOR SCHEMES IN BHADRAK DISTRICT” and should be addressed to:

Chief District Veterinary Officer,
At-Kadambeda, Po/Dist-Bhadrak
Pin- 756100
- The Sealed tenders “Cover A” (Technical Bid) submitted by the bidders will be opened in the Office of the CDVO, Bhadrak on 17.01.2024 at 3.30 P.M.
- The bidders or their duly authorized representatives may remain present during the tender evaluation. However, their absence will not debar them from participating in the bidding process.
- The interested bidders can download the entire Tender Document from the website <https://bhadrak.nic.in> and submit the tender paper along with required documents and all the required fees.
- The bidders can take the tender documents form from the O/o the CDVO, Bhadrak from account section by making a Govt. deposit of Rs.100 /- (Rupees one hundred) towards cost of tender paper.

SECTION IV

GENERAL TERMS AND CONDITIONS

1. The Tender Inviting Authority working in the F&ARD Department, Govt. of Odisha requires "WALL PAINTING ON ARD SECTOR SCHEMES IN BHADRAK DISTRICT" to be done in every GP of all 218 GPs of Bhadrak District.
2. Rate should be quoted in Indian Currency with paisa in two decimals only against each item as the payments will be made in Indian currencies only.
3. The bidder shall not quote the rate for any item other than the item specified in the list.
4. The GST shall be charged as per the guidelines given by the Finance Dept., Govt. of Odisha/ India from time to time.
5. The bidder should have valid PAN & GST registration.
6. The bidder should have valid up-to-date TAX (Income Tax & GST) return certificate.
7. The bidder should have experience of such wall painting activities in last 3 years in govt. sector.
8. The bid shall have a validity period of 1 year from the date of opening of the technical bid. The bidders can't withdraw their bid after opening of technical bid or after accepting the Letter of Award.
9. The tender documents should be clearly written /typed without any correction, interpolations, and overwriting. Each page of the tender document should bear the dated signature of the bidder and should be clearly numbered.
10. If any information or document furnished by the bidder is found to be misleading / incorrect at any stage, the bid will be rejected.
11. In the event of the last date of submission of bid being declared as a holiday for the purchaser's office, the due date of submission of bids and opening of bids will be the following next working date & same time.
12. Annual Turnover: The bidder should have average annual turnover of 25 (twenty-five) lakhs in last three financial years (2020-21, 2021-22, 2022-23). The bidders have to submit turnover certificate from a certified Registered Chartered Accountant.
13. The quoted rates should be final and shall not be subject to any escalation during the validity of the bid.

14. The bidder should submit/furnish a certificate to the effect that the price quoted by them is not more than the open market price.

15. All legal disputes, if any relating to order are subject to jurisdiction in the courts of law situated at Bhadrak.

16. If the approved lowest eligible supplier fails to execute the work order within the stipulated period the Tender Inviting authority reserves the right to procure the service from the L2/L3 bidders at L1 rate, if they agree to execute at L1 approved rate.

17. *The authority reserves the right to accept /reject all the bids or any part of it without assigning any reason thereof.*

18. Tender processing Fee and EMD:

a) The bidder shall deposit an amount of Rs.1000/- (Rupees one thousand only) toward cost of BID processing fee (non-refundable) in shape of Account payee demand draft in favour of Chief District Veterinary Officer, Bhadrak payable at Bhadrak from any nationalized bank.

b) The demand draft of Rs.1000/- is to be attached with the technical bid documents.

c) An amount of Rs.35,000/- (Rupees Thirty five thousand) towards BID security through Account payee demand draft/ bank guarantee in favour of Chief District Veterinary Officer, Bhadrak from any commercial bank need to be submitted along with the bid documents. The BG form should have validity of at least 45 days beyond the BID Validity period.

d) The bid security will be returned to unsuccessful bidders without interest.

19. Documents to be submitted with the Technical Bid(with Annexure-I in COVER-A):-

Sl No	Document type (To be self-attested and numbered)
1	Forwarding letter in the pad of the firm with check list of following Documents
2	Tender processing fee as mentioned above
3	Earnest Money Deposit (EMD or BID security fee) as mentioned above.
4	Details name, address, telephone, no Fax, e-mail of the firm in the format Annexure-I
5	Copy of PAN CARD & GST registration certificate.
6	Copy of latest GST payment receipt.
7	Copy of I.T Rerun for last 3 financial years
8	Annual Turnover Certificate for last 3 years by a Registered Chartered Accountant.
9	Proof of experience of having completed similar works in last 3 years
10	Self declaration for not being back listed by any Govt. institution
11	Declaration that price quoted by them is not more than the open market Price.
12	Proof of having registered Office in Odisha.
13	Copy of 1 st page of bank pass book or a cancelled cheque as proof of Bank account details.

20. COVER-B (PRICE BID)

- a. The tender format giving the quoted rate for the items required should be sent in a separate sealed cover hereinafter called Cover "B" (price Bids) format at Annexure-IV.
- b. Cover -B (Price Bid) will be opened only of the bidders who qualify in evaluation of Technical Bid (Cover-A) by the Tender Evaluation Committee.
- c. The Price Bid should be quoted inclusive of all charges for painting at the required GPs across the District and inclusive of GST (mentioned separately) if any.
- d. The bid shall be valid for a period of 1 year from the date of opening of the bid.
- e. The quoted rates shall be final and shall not be subject to any escalation during the bid validity period.

21. Rejection of the Tender

The tender paper will be rejected, if any of the following documents are wanting or not found with the tender.

- a. Non submission of bid processing fees and EMD
- b. Bids without signature and self-attestation
- c. Unsealed covers
- d. Non submission of any documents listed in Section 19.
- e. Any pre-condition of the bidder contradicting the tender terms and conditions or non-compliance to product specification.

22. Evaluation:

- a. The technical bids will be opened and evaluated by the Tender Evaluation Committee at the prescheduled date and time mentioned in the Tender document and will be evaluated by the Technical parameters set out at Section IV-19.
- b. The successful bidders will be selected on the basis of LCBS method (lowest Cost Based Selection) in the Financial bid evaluation.
- c. If the approved lowest eligible supplier fails to supply items within the stipulated period, to meet the need, the tender inviting authority reserves right to procure the service from the L2/L3 supplier at L1 rate, if they agree to supply at L1 approved rate.

23. Performance Security: The successful bidder has to deposit performance security @ 5% of the value of work order within 3 days of issue of Letter of Award (LoA) at the time of execution of agreement in form of Account Payee Demand Draft payable to Chief District Veterinary Officer, Bhadrak from any commercial bank.

24. Delivery

- a. The Successful bidder has to execute an agreement with the Tender Inviting Authority for execution of the work as per terms and conditions of the Tender document.
- b. The Successful bidder shall have to deploy their Artists for undertaking the wall painting work to be done at all the 218 GPs of the District and the work has to be completed positively within 15 days from the date of issue of LoA.
- c. The actual no of wall paintings may vary as per directions from higher quarter or as per need.

The bidder has to arrange for movement of their artists to the respective spots at their own cost and has to arrange all logistics for the artists for execution of the said work.

- d. The artists shall finalize the place of wall painting by consulting departmental field staff or the Block Veterinary Officers/ Dy. Directors of concerned blocks.
- e. If the bidder fails to execute the work as per agreed terms and conditions after getting Letter of Award within the stipulated time period or violates the tender terms & conditions, he shall be blacklisted and will be debarred to participate in any tender and the performance security will be forfeited.

28. Payment:

After successful execution of the wall painting the bidder has to submit bills in duplicate to the Tender Inviting Authority.

The bidder has to take geo tagged photographs of each wall painting with name of the place written clearly and he has to submit the photographs of the wall painting done by printing them on A4 size glossy photo paper. Three to four photographs on each A4 page can be printed and the hard copies of all photographs have to be submitted with the final bill. The bidder has also to submit the soft copies of geo tagged photographs of all wall painting in a pen drive for office record.

Further, the bidder has to submit a certificate of completion of wall painting in each GP from the respective Block Veterinary Officers or Deputy Director, VH.

On submission of final bills, geo tagged photographs printed on A4 size glossy paper, soft copies of photographs and completion certificate from respective BVOs and DD, 100% payment will be made to the Account of the bidder through RTGS by deducting 2% GST from the total GST amount of the bidder's bill within 20 working days of receiving the final bill along with all related documents mentioned above.

29. Penalties: Violation of any terms and conditions laid down as above shall lead to forfeiture of performance security and blacklisting of the bidder.

30. All legal disputes, if any relating to purchase etc., are subject to jurisdiction in the courts of law situated at Bhadrak.

(To be filled in & returned with all the documents DULY SELF-ATTESTED AND NUMBERED)

Sl no	Documents to be submitted
1.	Forwarding Letter in the pad of the firm with all the relevant documents.
2.	Details of name of the firm and address (Registered office and Operating Branch) Office: - Residence: - Mobile: - e-Mail I.D.: -
3.	Details of Tender Processing Fee
4.	Details of amount of Earnest Money Deposit
5.	GST Registration Number (Enclose Photo copy of GST certificate)
6.	Income Tax Account No. (Enclose Photo copy of PAN)
7.	Copy of Latest GST payment receipt.
8.	Copy of IT returns for last 3 years.
9.	Annual Turnover Certificate for last 3 years by a Registered Chartered Accountant.
10.	Declaration for not being black listed.
11.	Proof of experience of having completed such works in last 3 years
12.	Declaration for price quoted not more than open Market Price
13.	Proof of having registered office/firm in Odisha
14.	BANK details: Bank name, Account No. IFSC code (Copy of pass book/ Cancelled Cheque)

DECLARATION

- I..... Son/ Daughter/ Wife of Shri..... Proprietor/ Partner/ Director/ authorized signatory of the agency mentioned above state that I am competent to sign this declaration and execute this tender documents.
- I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
- The information/ documents furnished along with the above application are true & authentic to the best of my knowledge and belief. I/ We do hereby undertake that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides accruing of liabilities towards prosecution under appropriate law.

Place

Signature of Authorized person

Date

Full Name:

Seal

DECLARATION for not being black listed

Affidavit must be done before Executive Magistrate/Notary Public:

I/We.....(Name & Designation) having My/our firm at..... do hereby declare that I/We have carefully read all the terms & conditions of tender of the Chief District Veterinary Officer, Bhadrak Odisha, for wall panting on ARD Sector Schemes in Bhadrak District. I will abide with all the terms & conditions set for in the tender paper Reference no.....

I/We do hereby declare that, I/We have not been de-recognized/ debarred/ blacklisted by any State Govt./ Union Territory/ Govt. of India/Govt. organization/ Govt. Veterinary institutions previously.

That, I am not a defaulter in supply of any items/ execution of other works to Chief District Veterinary Officer, Bhadrak, Odisha, or any other indenting officers of the State of Odisha after being Lowest responsive bidder in past three years.

I/We do hereby declare that I/We will execute the work as per terms and conditions & specifications of the tender documents. I/We further declare that my/our performance security deposit will be forfeited if I/we fail to execute the work after getting order from the purchaser. I/we further declare that we will execute the work as per the exact specifications contained in the bid document.

I/We agree that the Tender inviting Authority can debar/ blacklist me/us for period of 3 years. If, any information furnished by us is proved to be false at the time of inspection/ verification and is not complying with the Tender terms & conditions.

Signature of the bidder:

Date :

Name & Address of the Firm:

Annexure-III

DECLARATION FOR LOWER THAN MARKET PRICE

We, M/S-----who is a company/business owner/firm certify that price quoted by us is not more than the open market price or also under GeM Rate Contract/CGHS/NPPA or rates fixed by Govt. of India where such rate exists.

Signature of Proprietor/ Authorized person
with seal of

Name of the
Manufacturing Unit/ Wholesaler/
Distributor/ C & Agent

Financial Bid

Agency/Firm name-
Address

Sl. No	Name of the work	Base price including all charges (Rs)	GST (Rs)	Total (Rs)
1	Wall painting 8 ft X 5 ft per one painting			

(Total Rupees -----)

NB: 1. The price quoted should include all hidden expenses like movement of artists to the spot, arrangement of tools for painting, onsite painting works, documentation etc.

2. The bidder should carefully read the schedule of requirement in section V and quote the rate accordingly.

Place

Signature of Authorized person

Date

Full Name:

Seal