

GENERAL TERMS & CONDITIONS

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1. SOURCE OF FUNDS:

The CDO-cum-EO, Zilla Parishad, Bhadrak is the funding Agency for **supply of the food items at Ranital Ground for 'NUA-O' Fest** of Bhadrak District.

2. DISCLAIMER:

- i. This Document includes statements, which reflect various assumptions, which may or may not be correct. Each Bidder should conduct its own estimation and analysis and should check the accuracy, reliability and completeness of the information in this Document and obtain independent advice from appropriate sources in their own interest.
- ii. The authority reserves the rights to cancel the contract on violation of any terms and conditions prescribed without any reason thereof.

3. COST OF BIDDING:

The Bidder is expected to examine the Bidding Documents, including all Instructions, Forms, Terms and Specifications. Failure to furnish all information required in the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect will / may result in the rejection of the Bid.

4. BID PRICE:

Prices quoted by the Bidder shall be "Firm" and not subject to any price adjustment during the performance of the Contract. A Bid submitted with variable Price or an adjustable price clause shall be treated as non-responsive and rejected out rightly.

5. EARNEST MONEY DEPOSIT (EMD):

The Bidders are required to submit an **EMD of Rs.50,000/- (Rupees fifty thousand)** only in shape of demand draft in favour of "CDO-cum-EO, Zilla Parishad Bhadrak" from any Scheduled Commercial / Nationalised Bank payable at Bhadrak. Photo/Fax copies of the demand draft will not be accepted. The earnest money of unsuccessful bidders will be returned to them without any interest within thirty (30) days after awarding the contract and on receipt of written request from the Bidders. The earnest money of successful bidder will be returned upon submission of performance security.

6. BIDDER'S ELIGIBILITY:

The intending bidder should qualify all the conditions in the pre-qualification criteria as per Special terms and conditions.

7. VALIDITY:

The offer of the bidder shall be valid for a season from the date of bid opening.

8. PAYING OFFICER:

Payment will be released by the CDO-cum-EO, Zilla Parishad Bhadrak after successful completion of the work. The **T.D.S.** shall be deducted by the D.D.O, as per rate applicable.

9. EVALUATION OF SAMPLE & SELECTION PROCESS:

If necessary the under signed may conduct quality test of food items maintained by the bidder.

10. ACCIDENT:

The bidder shall be responsible for any accident during preparation and supply of the food for which it has to arrange workmen's compensation insurance. The policy shall also cover the bidder against the claims for injury, disability, diseases or death of his sub-contractors, employees covered under the workmen's compensation Act-1948.

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11. SCOPE OF WORK:

The District Administration Bhadrak is going to organize 'NUA-O' Fest on Dt 12.01.2024 at Ranital Ground. About 12000 students, officials etc will be gathered. Food arrangements breakfast, lunch and evening snacks need to be provided to all the participants. A sample menu (shared below).

Sample Menu	
Breakfast- Rs 75 approx	Idly/ Vada/ Uthapam/ Uppma/ along with sambar and chutney, Boiled egg/ Banana, Tea / Coffee
Evening Tea/ Coffee & Snacks- Rs 75 approx	Tea/ Coffee Any 02 hot Veg snacks (Cutlet/ Samosa/ Vada/ Petties / Vada pav/ Sandwich -Panner / Aloo/ Cheese/ packed food or any other similar dry items with long shelf life.)
Lunch - Rs 250 approx	Boiled rice , Dal, 02 hot dish (Veg) Gravy (Mixed Veg), 01 hot Dish (Veg) - Dry (Mixed fry) 02 hot Dish (Non - Veg)- Gravy (Chicken/ Fish) 01 Sweet item

The above rate and items are indicative not exhaustive. The bidder has to quote items of food to be supplied by him along with the rates.

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SPECIAL TERMS AND CONDITION

- 1) Experience in arrangement for supply of food for large masses at a time in Govt programmes / similar programmes with contract value not less than 10 lakhs shall be given preference.
- 2) Copy of the PAN/GST registration certificate/food license etc.
- 3) EMD OF Rs 50,000/ (Rupees Fifty Thousand) only (refundable) in shape of DD drawn in favor of the CDO-cum-EO, Zilla Parishad Bhadrak to be furnished by the bidder along with the application.
- 4) The bidder have to quote as per the proforma (table) given below with bifurcation.
- 5) In case of failure of agency to provide proper service, the agency shall be debarred from the work with forfeiture of total EMD. The decision of the Food Committee shall be final & binding.
- 6) Evening snacks shall be provided in packets along with water 250 to 300 ml water.
- 7) All arrangements shall be verified by the members of Food Committee well in advance on the date of commencement i.e. one day before 11.01.2024.
- 8) Payment (Full or Part) to the bidder shall be made after the successful completion of the event and on production of the bill within seven to fifteen days.
- 9) The undersigned reserves right to engage more than one agency if it is required at any time for better management.
- 10) If the bidder quotes below 5% of the fixed price then the bidder has to give additional security amount of four times of the EMD amount.
- 11) If the bidder quotes below 10% of the fixed amount then the bidder has to deposit eight times of the EMD amount as security.
- 12) The bidder shall use fine, thin, white and merchantable good quality raw rice for the purpose, the edible Oil used shall be of good quality like Sun drop, Fortune etc., Dal, Spices, Vegetables and non-Veg items must be of good quality.
- 13) All the Items to be used for cooking shall be verified by the members of Food Committee well in advance of the day of commencement.
- 14) Drinking sealed water bottle shall be supplied for drinking.
- 15) The bidder has to provide breakfast at 08.00 AM, lunch at 01.00 PM and evening snacks at 05.00 PM.
- 16) The bidder should have in readiness to provide extra 1000 lunch menu, whenever necessary (within time line of 45 mins).
- 17) No advance payment will be made.



OFFICE OF THE ZILLA PARISHAD, BHADRAK.

At- Charigharia, PO – Madhabnagar, Dist.- Bhadrak, Pin – 756181.

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Letter No. 3364

Date 28/12/2023

Quotation Call Notice

For Supply Food items in 'NUA-O' Fest for Bhadrak District

Sealed Quotations are invited from reputed Caterer / Firm / Hotelier for supplying food (Breakfast, lunch, Snacks) for around **12,000 persons** (for one day) as per the specification given below under '**NUA-O' Fest for Bhadrak District** by the Collector & District Magistrate , Bhadrak, Pin- 756100.

The evaluation forms & format of quotation completed in all respect should reach the undersigned on or before **Dt. 05.01.2023** till **5.00 PM** through Speed Post /Registered Post /Courier /special messenger to the office of CDO-cum-EO, Zilla Parishad, Bhadrak. Drop box facility is available at Zilla Parishad, Bhadrak. The sealed quotations shall be opened on Dt **05.01.2023** till **5.30 PM** in presence of the bidders or their authorized representatives at Zilla Parishad, Bhadrak.

Sl. No	Name of the Items	Approximate quantity	EMD
A	B	C	D
1	Breakfast, Lunch and Evening Snacks	12000	Rs. 50,000/-

1. The detailed specifications with terms & conditions will be obtained directly from the official website of Bhadrak District (<https://bhadrak.nic.in/>).
2. The undersigned will not be held responsible for any kind of postal delay or delay in delivery of the documents or non- receipt of the documents (if any).
3. The bids must be submitted in sealed envelope super scribed **supply of Food in 'NUA-O' Fest** by _____ (name and address of bidder).
4. The undersigned reserves the right to reject all or any of the quotation without assigning any reason thereof.


CDO-cum-EO,

Zilla Parishad, Bhadrak

PROPOSED MENU WITH PRICE

Breakfast	(Item to be specified by the bidder)
Lunch	(Item to be specified by the bidder)
Evening Snacks	(Item to be specified by the bidder)

Rate should be mentioned separately per head in the Proforma given below.

Name of the Farm/ Agency	Breakfast	Lunch	Evening Snacks	Rate per day per persons	Total cost for 12000 per day

N:B:- The rates should be in both figures and words.

Signature of the bidder

