

OFFICE OF THE PANCHAYAT SAMITI
Bhandaripokhari, Po-Bhandaripokhari, Pin-756120

Dist- Bhadrak, BID IDENTIFICATION NO. 03/2023-24

E-Mail- ori-bhandaripokhari@nic.in Letter No. 6171.... Date... 28.12.23



Tender Call Notice

For Supply of Dual Desk benches under Scheme Mo school (4th Phase) HS Transformation for Bhandaripokhari Block

Sealed Quotations are invited from reputed OEM/ Authorized suppliers/ Authorized Dealers for providing Dual Desk Bench as per the specification given below under the scheme Transformation of 5T High School under 4th Phase for Bhandaripokhari Block by the Block Development Officer Bhandaripokhari Bhadrak, Pin- 756120.

The evaluation forms & format of quotation completed in all respect should reach the undersigned on or before dt. 29.12.2023 till dt. 08.01.2024 upto 11 AM through Speed Post /Registered Post / to the Block Development Office Bhandaripokhari, Bhadrak. The sealed Tenders shall be opened on dt. 08.01.2024 at 3PM in presence of the bidders or their authorized representatives at Block development Office Bhandaripokhari, Bhadrak.

Sl. No	Name of the Items	Approximate quantity	EMD	Cost of documents (In Rs.)
C-1	C-2	C-3	C-4	C-5
1	Dual Desk and Bench	208	Rs. 15,600/-	Rs. 6,000/-

1. The cost of tender document is Rs. 6,000/- which is to be paid in the form of demand draft from any nationalized Bank payable in favour of "BDO Bhandaripokhari , Bhadrak" payable at Bhandaripokhari.
2. The detailed specifications with terms & conditions will be obtained directly from the official website of NIC (<https://bhadrak.nic.in>).
3. The undersigned will not be held responsible for any kind of postal delay or delay in delivery of the documents /or non- receipt of the documents (if any).
4. Any bid documents received without tender paper cost in prescribed method will be considered invalid.
5. The technical bids and financial bids must be submitted in separate envelopes to be sealed and put in a main cover superscribed by **supply of Dual Desk bench by** _____ (name and address of bidder).
6. The technical bid will be opened first and the financial bid will be opened on the same day.
7. The bidders only qualified the technical bid will be allowed to participate in the financial bid.
8. The undersigned reserves the right to reject all or any of the quotation without assigning any reason thereof.

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Block Development Officer Bhandaripokhari

GENERAL TERMS & CONDITIONS

1. SOURCE OF FUNDS:

The Block Development Officer Bhandaripokhari is the funding Agency for supply of the Dual Desk Benches for Educational Institutions under Mo School in the District of Bhadrak.

2. DISCLAIMER:

This Document includes statements, which reflect various assumptions, which may or may not be correct. Each Bidder should conduct its own estimation and analysis and should check the accuracy, reliability and completeness of the information in this Document and obtain independent advice from appropriate sources in their own interest.

3. The authority reserves the rights to cancel the engagement order on violation of any terms and conditions so prescribed without any reason thereof.

4. COST OF BIDDING:

The Bidder is expected to examine the Bidding Documents, including all Instructions, Forms, Terms and Specifications. Failure to furnish all information required in the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect will / may result in the rejection of the Bid. The Cost of tender paper is Rs 6000/-. Bid documents can be purchased from this office / can be downloaded from <https://bhadrak.nic.in/> against a non-refundable fee towards the cost of the document as indicated in the form of demand draft issued from Nationalized bank payable at Bhandaripokhar as per DTCN in favor of the Block Development Officer, Bhandaripokhari may be deposited in shape of bank draft prepared on or before the last date of receipt along with the bid. If the tender documents sent through registered /Speed Post does not reach the concerned office by the schedule date and time, the offer will not be considered on any account even if the tender documents were dispatched by the tenderer before the due date.

5. BID PRICE:

Prices quoted by the Bidder shall be "Firm" and not subject to any price adjustment during the performance of the Contract. A Bid submitted with variable Price or an adjustable price clause shall be treated as non-responsive and rejected out rightly.

6. EARNEST MONEY DEPOSIT (EMD):

Along with their technical bids, the Bidders are required to submit an EMD of Rs. 15,600/- in the form of Demand Draft in favour of "The Block Development Officer Bhandaripokhari", and payable at any scheduled nationalized Bank at Bhandaripokhari. Photo/Fax copies of the demand draft will not be accepted. The earnest money of unsuccessful bidders Will be

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returned to them without any interest within thirty (30) days after awarding the contract and on receipt of written request from the Bidders. The earnest money of successful bidder will be returned after submission of Performance Security.

7. PERFORMANCE SECURITY (PS):

The successful bidder of the contract will have to deposit a Performance Security (PS) of 3% (Three Percent) of the total contract value in the form of Bank Guarantee (BG) drawn in favour of "Block Development Officer", payable at Bhandaripokhari within 7 days from the date of receiving the order. Performance security should remain valid for a period of sixty days beyond the date of completion of all contract obligations of the supplier including warranty obligations. If the successful bidder fails to submit the Performance Security within the period of 7 days, EMD will be forfeited and the order will be rejected. Order will be taken to award the contract to the 2nd lowest bidder as per price quoted by L 1 bidder. Performance Security will be forfeited in the event of breach of contract obligations by the Supplier.

8. BIDDER'S ELIGIBILITY:

The intending bidder should qualify all the conditions in the pre-qualification criteria as per Annexure-I.

9. VALIDITY:

The offer shall be valid for a period not less than 30 days from the date of bid opening (Technical).

10. PAYING OFFICER:

Payment will be released by Block Development Officer Bhandaripokhari after successfully completion of the work.

11. EVALUATION OF SAMPLES: The bidders who will qualify in the pre-qualification criteria of the tender shall be asked to demonstrate the quoted items by the Block Administration at the office of Block Development Officer Bhandaripokhari. The price bid of such bidder(s) shall be opened whose sample will be accepted after evaluation.

12. QUALITY OF WORKMANSHIP:

If any work is found unsatisfactory by "Owner / Any authorized Representative of the Owner" of the work, the bidder shall have to replace the same without any extra financial cost.

13. ACCIDENT:

The bidder shall be responsible for any accident during installation and supply of the products for which he/she has to arrange workmen's compensation insurance. This policy shall also cover the bidder against the claims for injury, disability, diseases or death of his or his subcontractor's employee's covered under the workmen's compensation act, 1948.

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14.INSURANCE:

The bidder shall arrange adequate Transit-cum-storage-cum-erection insurance policy and shall submit the copy of the same to the Owner on demand.

15.WARRANTY/ GUARANTEE:

The products should be guaranteed for a trouble-free operation by the bidder for a minimum period of 3 (three) years duly ensured by the manufacturer and the bidder is also liable to maintain the projects for a period of 3 (three) years for the Product. The bidder should ensure free replacement of the product for trouble free operation.

16.COMPLETION PERIOD:

This office reserves the right to increase or decrease the actual quantity of requirement of Bhandaripokhari Block. However, the approved rate will remain same, in case, the quantity increased or decreased after finalization of the tender. The bidder shall have to complete the supply and install within 7 to 10 days from the date of awarding of the work order and owner reserves the right to re-schedule the completion period, if required.

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SPECIAL TERMS AND CONDITIONS

1. The pre-qualification conditions which should be submitted in the format specified in Annexure-I along with documentary evidence.
2. The bidder who does not meet all the terms and conditions under the pre-qualification will not be entertained for further rounds of selection and their bids will stand disqualified.
3. The bidder should be a registered firm having valid registration certificate and complete address of the office.
4. The bidder must have an annual turnover as mentioned in the pre-qualification table supported by relevant documents or audited balance sheet.
5. The bidder should be registered with GST Authorities and any other Central / State authorities as prescribed by law. Copy of the GST Registration and Copy of the PAN should be enclosed with the bid documents.
6. The rates quoted in financial Bid should be inclusive of all charges such as GST, other taxes, Transportation, loading & unloading, transit insurance, delivery, installation and demonstration at the School points of Bhandaripokhari Block of Bhadrak District. The price/ rate should be valid for 180 days from the date of opening of the bid.
7. The bidder must supply/install the products at delivery point as communicated by concerned authorizes.
8. The agency will supply all the items within 7 to 10 days after the issue of award letter. In case of any further delay, otherwise not mutually agreed upon, shall attract a penalty of 0.5% per month of the value of the delivery delayed up to a maximum period of 4 months after which the order will stand automatically cancelled.
9. The Bid shall be opened by the Bid Committee under the Chairmanship Block Development Officer at the Office of Block Development Officer Bhandaripokhari and the offered items shall be evaluated by authorized officials of Tender Committee members, of Bhandaripokhari Block.

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10. The bids not accompanied with EMD of Rs. 15,600/-(Rupees Fifteen thousand six hundred only) in shape of Demand Draft drawn in favour of Block Development Officer Bhandaripokhari Will be rejected.
11. No advance payment will be made. The payment will be made in phased manner after satisfactory receipt of materials by consignee. The Agency is required to submit a triplicate Bill, Completion certificate, Geo tagged Photographs along with receipted challan duly signed and sealed from the concerned authority of School for payment after completion of supply of goods.
12. The rates should be quoted in figures and words. In case of mismatch between two, the rates quoted in lowest will be considered.
13. The successful bidder must submit the performance security deposit of 5% of the contract value in shape of Bank Guarantee drawn in favour Block Development Officer Bhandaripokhari.
14. The bidder should have proper license in handling the items, if required, the same is to be submitted on demand and otherwise it will be liable for any damage on any account.
15. The order will be placed in staggered manner as per the readiness of smart classroom in the Schools/Colleges. The payment will be made after receipt of satisfactory installation report of materials by consignee within 30 days. No advance payment shall be made. The Agency is required to submit a triplicate Bill, completion certificate, geo-tagged photographs along with receipted challan duly signed and sealed from the concerned authority of the schools/Colleges for payment after completion of supply of goods.
16. All disputes shall be under the jurisdiction of the District Civil court located at Bhadrak in the District of Bhadrak.
17. The Competent Authority reserves the right to reject or accept any bid without assigning any reason thereto. The decision of the Competent Authority shall be final and, binding on the Bidders.

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Annexure-I

PRE-QUALIFICATION CRITERIA

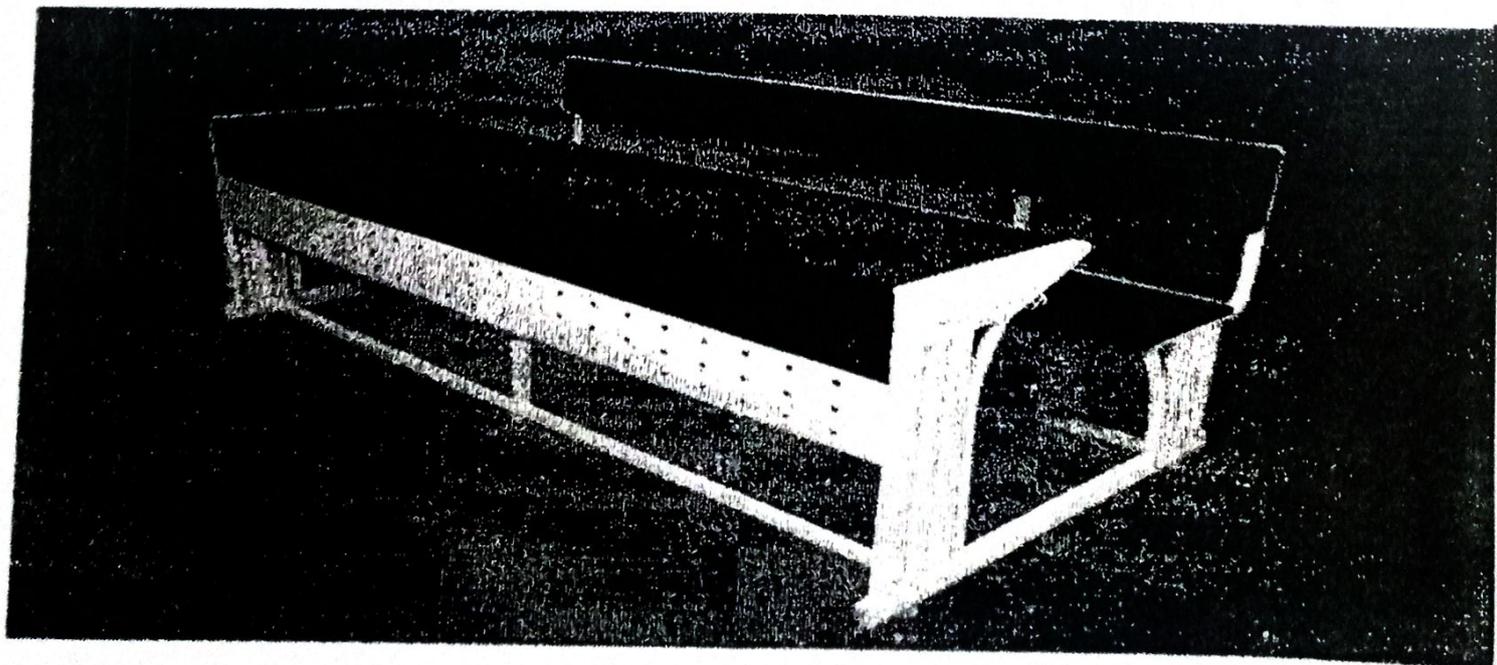
Sl. No.	Criteria	Documentary Evidence	Submission of Document (Yes/No)
1	Brand		
2	Address of Office	Address Proof for Office	
3	Tax Registration and Clearance	GST registration copy	
		PAN registration copy	
4	Manufacturer License/DIC Registration certificate	Manufacture License.	
		The Bidder should have Average Annual turnover of INR 1.00 Crore for each year last three Financial years (i.e.,2020-21, 2021-22 & 2022-23).Proof to be submitted by the Bidder in form of Audited balance Sheet, Income & expenditure statement and Profit &Loss Account from a Chartered Accountant.	
7	IT return	Bidder must submit IT Return for last three Financial years (i.e.,2020-21, 2021-22 & 2022-23).	
8	Sample Evaluation	Intending bidder must have to display samples within 7 days of communication by the District Administration at the office of Block Development Officer Bhandaripokhari. The price bid of such bidder(s) shall be opened whose sample will be accepted after evaluation.	
	EMD	EMD of Rs.15,600/- (Rupees Fifteen thousand six hundred only) in shape of Demand Draft drawn in favour Block Development Officer Bhandaripokhari.	
10	Undertaking	"Applicant should not be blacklisted by any Govt. entity or by any other organization, not have any legal proceedings within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to Debarment proceedings". The bidder	

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		should furnish an undertaking to this effect through an affidavit in non-judicial stamp paper of Rs.100.00 and duly notarized along with acceptance of the Tender terms and conditions.	
11	After Sales Service	Bidder should have Office /Workshop in the Bhadrak / Cuttack/Bhubaneswar with proper legal agreement should be valid for last one year for providing quickon-sitesupportwithin24hoursas the location of are in remote area. (Valid document is required).	
12	Warrantee/Guarantee	The products should be guaranteed for a trouble free operation and on site defect redressal provision by the bidder for a minimum period of 3(three) years duly ensured by the manufacturer and the bidder Is also liable to maintain the projects for a period of 3 (three) years for Interactive Panel, failing which the bidder will be liable for legal action as deemed proper including blacklisting the firm. The bidder should ensure free replacement of the product for trouble Free operation.	

OTHERS

i)	The Bidder must have Odisha GST Registration
ii)	The OEM CE Certificate Should have ISO 14001:2015 & ISO 9001:2015, ISO 45001:2018,Green Guard Compliance, BIFMA, GreenCo Bronze Certificate.
iii)	Experience: Bidder should have experience of supplying Dual Desk Bench in ST High Schools/Education Segments (Work Order/Contract Copy to be enclosed)



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**SPECIFICATION OF DUAL DESK CUM BENCH FOR 5t
SCHOOLS (2 Seated)**

SL.NO.	NAME OF THE ITEMS	SPECIFICATION
1.	DUAL DESK BENCH	<ul style="list-style-type: none"> • All frame made by MS Square pipe. • Frame overall size 48"LX35"WX30"H. • Desk & Bench All Leg made with 0.8CRSheet and 25mm round 1.2MSPipeSupport • Side Legto5".5 Wide and Round Pipe welded to 50x25mm tube of wall thickness 1.2 mm. All frame long pipe 25mmx25mm 1.2 mm thickness. Back rest pipe 2Smmx2Smm 1.2mm thickness round pipe. Coated with CRCA sheet of 0.8mm thick. • Front Modesty panels made with 1.25 mm thick CR sheet & book self-guard & modesty panel wide 15"x46"longbi-colorpanel support 25mm x 2Smmx1.2mmsquare pipe support. • Desk all MS frame duly powder coated. • All MS frame joints must be permanently welded, not folding type. • Ground level adjusting PVC shoes. • Front Modesty panels made with 1.25 mm thick CR sheet • All edges are to be finished with edge bending of minimum 2mm thick PVC tape. • Tube End Caps-All end of the MS tube and Base to be fixed With plastic caps.
2.	DIMENSION	<p><u>Dimension of Top</u></p> <ul style="list-style-type: none"> ➤ Desk Top:-18mm HD MR Size 46"x15" ➤ Desk Sheet 18mm HD MR Size:-48"x12" ➤ Desk Back Upper Parts:-18 mm HD MR Size:-48"x9" ➤ Desk Book Shelf 18 mm HD MR Size:- 46"x9" ➤ HD MR board post-forming 0.8 mm MICA paste site edge binding 2 mm PVC tape.

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FORMAT OF
QUOTATION *

Sl. No.	Description Goods	Specifications	Unit	quoted Unit Rate in Rs.	Total Amount	
	Supply of Dual Desk bench				in Figures	In Words
1		As per general instruction	Pair			
Total						

Gross Total Cost: Rs.

Total bid price (including Taxes and Other) in Rs. _____ (In numbers) _____ (In Words)

Note:

(a) In case of discrepancy between unit price and total price, unit price shall prevail. I/We agree to supply the above goods in accordance with the technical specifications for total contract price of Rs. _____ (amount in figures) _____ (Rs. _____ amount in words) within a period of 10 days from the receipt of purchase order.

(b) I/We agree to other terms and conditions of the tender and also confirm we will provide the materials as per the standard specified in the document.

Name of the Firm/Agencies: -
Address

Signature of the Bidder Name: -

Seal of the firm

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