

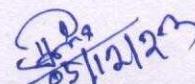
District Social Welfare Office
Office of the Collector and District Magistrate, Bhadrak

Tender Call Notice

No 2657

Date: 05.12.2023

Sealed tenders are invited from registered Travel Agencies/ Tour Operator/ Individuals having valid documents i.e. PAN No. & GST No. for Providing Vehicle 1 no of vehicle for DLF Leaders at district level (TUV300/ Bolero/ Sumo Gold/ Ertiga) and 8 nos. of vehicle in respect of 8 nos. of BLF at Block/ Project Level (Tiago/ Bolt/ Celerio (petrol)) till the end of this FY i.e. March 2024 under Mission Shakti. The details of tender Document including General information may be referred from the district website-bhadrak.nic.in from Dt- 05.12.2023 to Dt- 19.12.2023. The Tender document completed in all respect shall be deposited in the office of DSWO, Bhadrak District on or before 19.12.2023 by 4.00 P.M. through Register Post/Speed Post/ Courier only. The Tenders shall be opened on the same day i.e. 19.12.2023 at 4:30 P.M. in the Office Chamber of CDO-cum-EO, ZP, Bhadrak. The details terms & conditions for hiring of vehicle is enclosed at Annexure-I for kind reference. The authority reserves the right to modify/cancel the Tender at any point of time, same will be published in the Dist. Website.


District Social Welfare Officer
Bhadrak

TENDER DOCUMENT

FOR

**Selection of Travel Agencies/ Tour Operator/
Individuals for Providing Vehicle 1 no of vehicle
for DLF at district level (TUV300/ Bolero/ Sumo
Gold/ Ertiga) and 8 nos. of vehicle for BLF at
Block/ Project Level (Tiago/ Bolt/ Celerio
(petrol)) till the end of this FY i.e. March 2024
under Mission Shakti**

BHADRAK, DSWO OFFICE

Mission Shakti

Address-At/Po-Bhadrak,
Near Sub-Collector Office (Old Collectorate), PIN-756100

1. Requirement

Separate Vehicles on hire basis are required at district office (DLF) & Block/ Project office (BLFs) for official use by DLF/ BLFs leaders under Mission Shakti.

- I. 1 no of vehicle For District Level Federation (DLF) Leaders at District Level
- II. Name of the Block/ Project for Block Level Federation (BLF) Leaders at Block Level.

1. Basudevpur
2. Bhadrak
3. Bhandaripokhari
4. Bonth
5. Chamdbali-I (Urban)
6. Chamdbali-II (Rural)
7. Dhamnagar
8. Tihidi

2. The vehicle must be in Road Worthy good condition, shall not be older than 03 (three) years from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for the vehicle owner to participate in the tender process. Vehicle older than Seven (7) years should be replaced by new vehicles by the service provider.
3. In view of pollution being high through the use of Diesel vehicles, it is preferable to hire BS-VI-compliant Petrol Vehicles/ e-vehicles.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. The monthly rate of hire charges is to be quoted separately in the general bid format (excluding fuel and lubricants) amount limited p.m excluding diesel/petrol cost as per the Finance Department Office memorandum.30464 Date.06.09.2019.
7. The Vehicle must achieve a fuel efficiency of 10 Kms. per litre for Bolero/ TUV300/ Sumo Gold/ Ertiga and 17 kms. Per litre for Tiago/ Bolt/ Celeria vehicle.
8. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms. covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (**Annexure-II**).

9. The Quotations completed in all respect should reach the undersigned through Registered Post/Speed post/Courier only on or before **19/12/2023 by 4.00 PM** and shall be opened on the same day at **4:30 P.M.** in presence of the bidders or their authorized representatives. Submission of tender papers by hand is prohibited. Tender papers received through Registered Post/Speed post/Courier will only be accepted.

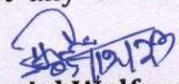
10. After completion of Tender process, Successful bidders will be required to deposit **Rs.5,000/- (Five Thousand only)** per vehicle as Performance Security Deposit in shape of DD in favour of concern DLF/ BLF leaders, and will be refunded within 30 days after satisfactory completion of the contract and after adjustment of dues if any. In case agency is successful to provide vehicle at District as well as one or more block/ Project, the agency has to deposit performance Security Deposit @Rs.5,000/- for each vehicle. If the agency fails to provide the vehicle/service as per agreement, entire security deposits or part of it shall be forfeited by the DLF/ BLF.

11. Interested bidders may submit their sealed Tender in the prescribed format super scribing "**TENDER FOR HIRING OF VEHICLE FOR DLF/ BLF LEADERS**" on the envelop to the District Social Welfare Officer, Bhadrak latest by 4.00 PM on date. **19/12/2023.**

12. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. can be downloaded from Bhadrak District Website www.bhadrak.nic.in from **Dt. 05.12.2023 to Dt. 19.12.2023.**

13. The services will commence from the date of placing of the order to the successful bidder and shall continue to provide the services up to one year, and it may be extended further after fulfillment of certain conditions.

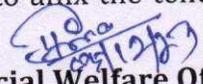
The undersigned reserves the right to accept or reject any or all quotation without assigning any reason thereon.


District Social Welfare Officer,
Bhadrak

Dt. 05/12/2023

Memo No. 2669 / 1000

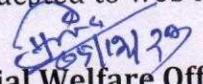
Copy to Dy. Collector, Nizarat, Collectorate, Bhadrak / Sub Collector, Bhadrak/All BDOs of Bhadrak district/ All CDPOs/ BLFs/ GPLFs with a request to affix the tender call notice in their respective Notice Boards for wide publicity


District Social Welfare Officer,
Bhadrak

Dt. 05/12/2023

Memo No. 2670 / 1000

Copy to DIO, NIC, Bhadrak for kind information and he is requested to web host the tender call notice in the District website (www.bhadrak.nic.in).


District Social Welfare Officer,
Bhadrak

Annexure - ITERMS & CONDITIONS FOR HIRING OF VEHICLE

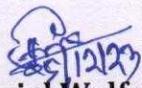
The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during the period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicle or loss of life/injury made to any person or damage to any property on account of use of the hired vehicle in any manner whatsoever. The owner of the hired vehicle shall be responsible for all such litigation.
2. The hire charges shall be paid after deduction of income tax or any other tax as applicable by law on monthly basis which is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. shall be borne by the bidder/ owner of the vehicle.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the successful bidder /owner himself.
4. In case of breakdown for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle does not report regularly, the authority will be at liberty to cancel the agreement and may engage vehicle from other sources.
6. The vehicle shall report for duty for minimum of 26 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of the selected bidder will be paid in the every

succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

9. The vehicle shall not be more than 3 years old from the initial registration and also be in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and shall terminate the agreement.
11. In case the service provider/ vehicle owner intends to withdraw the services of his vehicle and to terminate the agreement, it shall be mandatory upon him to give one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of the contract, competent authority shall forfeit the entire amount of security deposit.
13. The application form must be signed by the vehicle owner or bidder and properly sealed and also attach all relevant documents including drafts as per the terms & conditions. All papers attached to the application form should bear the signature of the vehicle owner/ bidder.
14. The sealed envelope containing tender papers be sent through **Registered post/Speed Post/Courier** only to the following address:-

**The DSWO, Bhadrak
At/Po- Bhadrak, PIN-756100
Old Collectorate (Near Sub-Collector Office)**
15. It needs to be written in capital letters "**TENDER FOR HIRING OF VEHICLE FOR DLF/ BLF LEADERS**" on the top of the sealed envelope containing all papers along with application.


**District Social Welfare Officer,
Bhadrak**

Annexure-II

To

The District Social Welfare Officer, Bhadrak

APPLICATION FOR ENGAGEMENT OF VEHICLE ON HIRE BASIS

1.	Name & address of the Owner Cell No.	
2	Authentic experience proof on similar work of the bidders (if any)	
3	Registration Certificate of Company/Firm, in case of individual, it is not required : (Enclose self attested Xerox Copy of RC)	
4	Income Tax clearance certificate and TDS clearance certificate as on 31.03.2023	
5	GST registration & GST Return (Enclose copy of GST Registration & Latest GST Return)	
6	Registration No. of Vehicle : (Enclose self attested Xerox Copy of RC)	
7	PAN Card Copy of PAN Card	
8	Type of Vehicle (AC/Non-AC) :	
9	Year of Manufacture : (Enclose Xerox copy of RC book)	
10	Model :	
11	Date of Registration : (Enclose self attested Xerox Copy of RC)	
12	Name & complete address of the Owner of vehicle. :	

	(Enclose identity proof with photograph) Telephone/ Mobile No. :	
13	Fitness Certificate Validity : (Enclose self attested Xerox Copy)	
14	Permit Validity : (Enclose self attested Xerox Copy)	
15	Insurance validity : (Enclose self attested Xerox Copy)	
16	Pollution Control Certificate validity : (Enclosed self attested Xerox copy)	
17	Name/Address of the Driver : (Enclose identity proof & cell no.)	
18	D.L. No. & Validity of the D.L. of the Driver : (Enclose self attested Xerox copy of DL)	

FORMAT FOR PRICE BID

Sl.No	HQ/ Blocks/ ICDS Projects	Type of Vehicle & Reg. No.	Hire Charges of the vehicle per month excluding fuel cost & GST: (both in number & words)	Fuel (Kms per Ltr.) (both in number & words)	Remarks
(a)	(b)	(c)	(d)	(e)	(f)
1.	HQ				
2.	Basudevpur				
3.	Bhadrak				
4.	Bhandaripokhari				
5.	Bonth				
6.	Chandbali-I (Urban)				
7.	Chandbali-II (Rural)				
8.	Dhamnagar				
9.	Tihidi				

**** For HQ (DLF)- Vehicles Type- TUV-300/ Bolero/ Sumo Gold/ Ertiga and Minimum Average Mileage in per litre- 10 KM**

For Block (BLF)- Vehicle Type- Tiago/ Bolt/ Celerio and Minimum Average Mileage in per litre- 17 KM

Certified that the information furnished above is true to the best of my knowledge and belief".

Travel Agencies/ Tour Operator/ Individuals