

Office of the D.I.P.R.O., BHADRAK

Quotation Call Notice

No. 465 / DIPRO

Dated 12.12.2022

Sealed quotations are invited from the interested Service Provider for providing one number of A/C Tiago / Bolt / Celerio / B.S-V.I. (Petro) driven vehicle (Commercial), which shall conform to the terms and conditions (Annexure-II) for the Official use of District Information and Public Relations Office on monthly rent basis.

1. The vehicle must be Road Worthy condition, shall not be more than 3 years old from the date of registration and must have valid Registration Certificate, Insurance Certificate, Valid Contract Carriage Permit, Proof of up to date Tax Payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid driving license for driving transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved gentle and obedient in nature.
4. A sum of Rs. 5000/- (Rupees Five Thousand) only shall be deposited by the intending bidders in shape of A/C Payee Bank Draft in favour of the "District Inf. & Public Relations Office, Bhadrak and submitted along with the tender as security deposit. After completion of the tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges is to be quoted separately in the general bid information (excluding fuel and lubricant).
6. The vehicle must achieve a fuel efficiency of 17 K.Ms per liter.
7. The details of the make and year of manufacture of the vehicle registration number, mileage (KMs covered per liter) and name of the Driver with Driving license No. and period of validity should be specially provided in the general bid information to be furnished with the quotation (Annexure-III)
8. The quotation completed in all respect should reach at the Office of District Inf. & Public Relations Office, Bhadrak on or before 28.12.2022 by 03.00 PM only through Speed / Registered Post / put drop Box at in the Inf. & Pub. Relation Office, Bhadrak and the quotation will be opened on the same day i.e. on 28.12.2022 at 5.00 pm in presence of the bidder or their authorized representatives in the office chamber of ADM Collectorate, Bhadrak
9. The model service provider agreement is attached at Annexure – A
10. The application form of quotation containing General Bid information and terms and conditions for hiring of vehicles etc. will be available with Office, Bhadrak on payment of Rs. 100/- from 12/12/2022 to 28.12.2022 or can be downloaded from District Website i.e. www.bhadrak.nic.in from 12.12.2022 to 28.12.2022

In case the application form is downloaded from Govt. website, the applicant shall furnish a demand draft / Money Receipt for an amount of Rs. 100/- (Rupees One Hundred) only towards the cost of application along with the application.

12/12/22
Addl. District Magistrate,
Bhadrak

Memo No. 466 /DIPRO

Date. 12.12.2022

Copy forwarded R.T.O., Bhadrak / DSSO, Bhadrak / DCPU, Bhadrak Office Notice Board for information and wide publication.

Copy to District Informatics Officer, Informatics National Centre, Bhadrak with a request for uploading of the Tender paper in web.

12/12/22
Addl. District Magistrate,
Bhadrak

TERMS & CONDITONS FOR HIRING OF VEHICLES

The following terms & Conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles during period of contract, shall have all necessary valid MV documents such as :- Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up to date tax payment etc and DL of the Driver available all the times. The Office hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of petrol, which is to be paid separately basis on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear box and differential coolant, Tires & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle / bidder.
5. In case of the vehicle do not report regularly, the authority will be liberty to reject the agreement and may engage vehicle for other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of petrol (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as for as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case of the service provider intends to withdraw the services of his/her vehicle and terminate the agreement, it shall be mandatory upon him/her to grant one month notice before such withdrawal of services and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
13. The hired vehicle cannot be used for any private / commercial purpose beyond office hours or during holidays.


12-12-22
Seal & Signature of
Quotation Calling Authority

DISPRO..Bhadrak

GENERAL INFORMATION FOR HIRING VEHICLES

1.	Registration No. of the Vehicle	:	
2.	Type of Vehicle (AC/Non-AC)	:	
3.	Year of Manufacture	:	
4.	Model	:	
5.	Date of Registration	:	
6.	Name & Complete address of the Owner of the Vehicle	:	
7.	Fitness Certificate validity	:	
8.	Permit validity	:	
9.	Insurance validity	:	
10.	Name & address of the driver	:	
11.	Driving license No. & validity of the Driving License of the Driver	:	
12.	Proposed Hire charges of the vehicle per month excluding fuel cost	:	
13.	Rate of fuel consumption / Mileage per liter	:	
14.	Contract Number of the service provider (Tender / Quotationer)	:	Mob : Land Line No :

“Certified that the information submitted above are true to the best of my knowledge and belief.”

Seal & Signature of the
Quotationer