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ZILLA PARISHAD, BHADRAK
(ODISHA LIVELIHOODS MISSION)
DEPARTMENT OF MISSION SHAKTI GOVERNMENT OF ODISHA



Letter No. OLM/ 258

Date: 24/11/2022

Quotation Call Notice

Sealed Quotations are invited in plain paper from reputed Printing firms/Agencies with the following term and condition for printing of SHG, CLF and GPLF Training Modules with the following specification. The quotations completed in all respect will be received from 25/11/22 to 09/12/22 during office hour through **Courier/Speed post** only address to the CDO-cum-DMC,OLM, Zilla Parishad,Bhadrak, At- Charigharia, Po- Madhabnagar,Pin-756181 Dist: Bhadrak, and will be opened on 09/12/22 at 3:00PM in the office chamber of CDO-cum-DMC,OLM, ZP, Bhadrak in the presence of the Bidders or their authorized representatives. The outer envelope is to be super scribed with "**QUOTATION FOR PRINTING OF SHG, CLF and GPLF Training Modules UNDER OLM**" along with the contact details of the bidder. The undersigned reserves the right to accept or reject any or all the Quotations without assigning any reason thereof.

The details of the Quotation call notice along with terms & condition and the evaluation form can be viewed at the district website i.e. www.bhadrak.nic.in

Terms & Conditions

- The bidders must be a reputed printing firm / Agency.
- The bidder can submit only one bid. Multiple bids submitted by any bidder may result in rejection of all his bids.
- The Bidder must have registered under Goods & Services Tax (GST) and must have a valid GSTIN number & PAN (Permanent Account Number).
- The bidders selected have to supply the items within 30 days from the date of issuance of work order.
- Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.
- The Purchaser will evaluate and compare the quotations determined to be substantially responsive.
- The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and has offered the lowest evaluated quotation price.
- The bidder whose bid is accepted, will be awarded the contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
- The price quoted should inclusive of cost of material to be supplied per unit & should inclusive of all taxes & charges, packing & transportation cost deliver at DMMU, OLM, BHADRAK Office.

At: Charigharia, PO: Madhabnagar, Dist: Bhadrak, PIN- 756181
Mail: bhadrakdpm.olm@gmail.com, ori-dbharak@nic.in



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- The bidders may be present in person or through one of their representative(s) during the opening of quotations as per the date and time as fixed. i.e 9/12/22 at 3.00 P.M or if modified will be intimated later.
- A sum of **Rs.6,000/- (Rupees Six Thousand)** only shall be deposited by the intending bidders in shape of Account Payee Bank draft drawn **in favour of the "Odisha Livelihoods Mission (NRLM) Bhadrak"** payable at SBI, Bhadrak as security deposit. After completion of quotation process, the security amount will be refunded to unsuccessful bidders.
- The 2nd lowest bidder will be offered for supply if the 1st Lowest Bidder fails to do show which will impose penalty followed by forfeiting the EMD submitted.
- The bidders have to supply the items as per the price quoted without any condition, else the bid will be rejected and the EMD will be forfeited.
- The interested bidders may submit their sealed Quotations through Speed post/Register post/Courier only in prescribed format super scribe on cover of the envelope **"QUOTATION FOR PRINTING OF SHG, CLF and GPLF Training Modules UNDER OLM"** address to the **CDO-cum-DMC, OLM, ZP, Bhadrak, PIN-756181.**
- Tender received late and incomplete will not be considered.
- Any legal dispute arising out of this is subject to Bhadrak jurisdiction only.
- The undersigned reserves all the rights to accepts / reject the proposal without stating any reason thereof.

The Bid documents to be attached

- Copy of the GSTIN Number
- Copy of the PAN/TAN of the firm.
- Income Tax Return for last three year.
- Rs 6,000/- (Rupees Six Thousand) only in shape of **Demand Draft in favour of "Odisha Livelihoods Mission (NRLM) Bhadrak"** payable at SBI, Bhadrak from any scheduled commercial bank towards EMD.
- Price in specific format prescribed in the bid document per one unit form the required specifications.

Bid Price Conditions

- a) The transportation charges also to be included in the Bid Price.
- b) All duties, taxes and other levies payable by the supplier under the contract shall be included in the total price.
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Price should be quoted inclusive of all taxes & charges in INR only.

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Specification of the Materials to be printed

A. Specification of SHG Training Module (6 nos.)

SL No.	Subject	Cover Page		Inner Page		Remarks
		No of Page	Page specification (Color, size & Quality)	No of Page	Page specification (Color, size & Quality)	
1	Need & Importance of SHG	4	Multi-color, Portrait, A4 size, single side print of Front & Back cover page 220 GSM, glossy paper	30	Multi-color, Portrait, A4 size, both side printing, 130 GSM, glossy paper	Gum binding
2	Function & Management of SHG	4		34		
3	Group dynamics, conflict, Resolution & Leadership	4		22		
4	Books of records of SHG & it's maintenance	4		56		
5	Financial Literacy	4		38		
6	Micro Investment Plan	4		18		
Total pages					222	

B. Flip Book of SHG & CLF Module Training

SI No	Name of the training Materials	No of Page (Both Cover and Inner Page)	Page specification (Color, size & Quality)	Remarks
1	Flip Book	14	Multi-color, Landscape, A3 size, both side printing, 300 GSM, glossy paper with lamination	Spiral binding
	Total pages	14		14



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C. Specification of CLF Training Module

Sl. No.	Subject	Cover Page		Inner Page		Remarks
		No of Page	Page specification (Colour, size & Quality)	No of Page	Page specification (Colour, size & Quality)	
1	CLF Management	4	Multi-colour, Portrait, A4 size, single side print of Front & Back page, 220 GSM, glossy paper	84	Multi-colour, Portrait, A4 size, both side printing, 130 GSM, glossy paper	Gum binding
Total pages						88

D. Specification of GPLF Training Module (2 nos.)

No.	Subject	Cover Page		Inner Page		Remarks
		No of Page	Page specification (Colour, size & Quality)	No of Page	Page specification (Colour, size & Quality)	
1	GPLF Management	4	Multi-colour, Portrait, A4 size, single side print of Front & Back page, 220 GSM, glossy paper	57	Multi-colour, Portrait, A4 size, both side printing, 130 GSM, glossy paper	Gum binding
2	Financial Management of GPLF	4		73		
Total pages						138

[Signature]
29/11/22
Chief Development Officer-cum-DMC,OLM
Zilla Parishad, Bhadrak



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Price Bid Format

To
The CDO-cum-DMC, OLM, ZP, Bhadrak

Sir,

I / We do hereby submit the quotation quantities wise price below for printing works of For
Printing of SHG, CLF and GPLF Training Modules UNDER OLM.

SL.No	Particulars	Specifications	Quantity	Cost Per Unit (in ₹)	Total Amount (in ₹)
1	Need & Importance of SHG	As mention in the Quotation Paper	2208		
2	Function & Management of SHG		2208		
3	Group Dynamics, Conflict, Resolution & Leadership		2208		
4	Books of records of SHG & it's maintenance		2208		
5	Financial Literacy		2208		
6	Micro Investment Plan		2208		
7	Flip Book		2208		
8	CLF Management		2208		
9	GPLF Management		308		
10	Financial Management of GPLF		308		
	Total				

Signature with seal of the Bidder

At: Charigharia, PO: Madhabnagar, Dist: Bhadrak, PIN- 756181
Mail: bhadrakdpm.olm@gmail.com, ori-dbharak@nic.in



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DECLARATION BY THE BIDDER

It is hereby declared that I the undersigned, have read and examined all the terms and conditions etc. of the quotation document for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the quotation document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our principal manufacturing firm has no objection in signing the purchase contract if the opportunity for the supply of the items against this quotation is given to me/us.

Date:

Signature:

Designation:

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