



ବିଜ୍ଞାପିତ ଅଞ୍ଚଳ ପରିଷଦ କାର୍ଯ୍ୟାଳୟ, ଧାମନଗର

OFFICE OF THE NOTIFIED AREA COUNCIL, DHAMNAGAR

Pin:-756117 (Odisha) Tel.No-06786-236056 / E.Mail: dhamnagar.nac@gmail.com

No: 4211/NAC

Date: 14.11.2022

Quotation Call notice

Sealed quotation/tenders are invited from interested Travel Agencies/Tour Operators or private individuals for providing 1 no of AC Diesel driven vehicles having sitting capacity not more than Seven including driver, which shall conform to the terms and conditions (Annexure-A) for official use in the office of Notified Area Council, Dhamnagar, Bhadrak on monthly rent basis.

ii) For official use in Dhamnagar NAC Office on monthly rent basis.

1. The vehicle must be in road worthy condition, shall not be more 2 years old from the date of initial registration & must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Certificate Carriage permit ,proof up to date tax payment etc which is mandatory for playing of vehicle .
2. The driver of the vehicle must have a valid Driving License for Driving light transport passenger vehicle & should be sufficiently experienced in driving transport passenger vehicle
3. The driver should be well behaved, gentle& obedient in nature .
4. A sum of Rs. 5000 shall be deposited by the intending bidders in shape of account payee bank draft drawn in favour of Executive Officer, Dhamnagar NAC submitted along with the tender as security deposit .After completion of tender process the amount will be refunded to unsuccessful bidders .
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel & lubricants).
6. The vehicle must be achieve a fuel efficiency of 10kms/lit .
7. The details of the make & year of manufacture of the vehicle , registration no ,mileage (kms covered per litre) & name of the driver with Driving License No & period of validity should be specifically provided in the general bid information to be furnished with the quotation (Annexure-B).
8. The quotation completed in all respect should be reach the undersign on or before 21.11.2022 by 1pm & shall be opened on the same day at 3 pm in presence of the bidders or their authorised representative.
9. The application form of quotation containing general bid information & terms & conditions for hiring of vehicle etc. will be available with Dhamnagar NAC Office on payment of Rs 100/- from 14.11.2022 to 21.11.2022 or can be downloaded from District Office Website www.bhadrak.nic.in from Dt 14.11.2022 to Dt 21.11.2022 . In case the application form is downloaded from Govt. website, the applicant should furnish a Demand Draft for an amount Rs 100/- (Rupees one hundred) only towards the cost of application along with the application


14.11.22
Seal & signature of
Executive Officer
Dhamnagar NAC

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Memo No. 4212 /Date.14.11.2022

Copy to the Office Notice Board for information of General public.


**Seal & signature of
Executive Officer
Dhamnagar NAC**

Memo No. 4213 /Date.14.11.2022

Copy submitted to the Tahasildar, Dhamnagar/Block Development Officer, Dhamnagar with request to publish the above Quotation call Notice in there Notice Board.

Copy to District Informatics Officer, National Informatics Centre, Bhadrak with a request for uploading of the Tender Papers in District web portal .


**Seal & signature of
Executive Officer
Dhamnagar NAC**

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as: valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc. and DL of the driver available all the times. The office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of petrol. Which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear box and differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for all days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel/petrol (as per actual) and (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more that 2 years old from the Initial registration and also in good running condition during the period of contract,
10. The Authority has the right to select the vehicle on the basis of the latest registration date.
11. If the services are found to be unsatisfactory, the client shall give Seven days notice and shall terminate and agreement.
12. In case the service provider/vehicle owner intends to withdraw the services of his/her vehicle and to terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of services and termination of agreement.
13. If the bidder violation any of the terms of contract, Government shall forfeit the entire amount of security deposit.
14. The application form must be signed by the vehicle owner or bidder and properly sealed and also attach all relevant documents including drafts as per the terms & conditions. All paper attached to the application form should bear the signature of the vehicle owner / bidder.
15. The sealed envelope containing short quotation papers be sent through Registered post/Speed Post/Courier only to the following address:- Executive Officer, Dhamnagar NAC, .
16. The Authority has the right to cancel the bidding process without giving any reason on the ground of finical prudence or any other reasons .


14.11.22
Seal & signature of
Executive Officer
Dhamnagar NAC

GENERAL INFORMATION FOR HIRING VEHICLES ON HIRE BASIS

1	Name and address of the tenderer : (Enclose identity proof with photograph)	
2	Registration No. of Vehicle : (Enclose self attested Xerox copy of RC)	
3	Type of vehicle (AC/Non-AC)	
4	Year of Manufacture : (Enclose Xerox copy of RC book)	
5	Model :	
6	Date of Registration : (Enclose self attested Xerox copy)	
7	Owner/Company GST Reg. Certificate	
8	Name & complete address of the owner of vehicle. : (Enclose identity proof with photograph Telephone / Mobile No.)	
9	Fitness Certificate Validity : (Enclose self attested Xerox copy)	
10	Permit Validity : (Enclose self attested Xerox copy)	
11	Insurance validity : (Enclose self attested Xerox copy)	
12	Name /Address of the Driver : (Enclose identity proof)	
13	D.L. No. & Validity of the D.L. of the Driver : (Enclose self attested Xerox copy of DL)	

FORMAT FOR PRICE BID

DHAMNAGAR NAC		
Type of Vehicle & Reg. No.	Hire Charges of the vehicle per month excluding fuel cost: (both in number & words)	Fuel (Kms per Ltr.) (both in number & words)

Certified that the information furnished above is true to the best of my knowledge and belief .

Seal & Signature of the Tenderer