

Standard Bidding Documents
DISTRICT OFFICE, BHADRAK
(Nizarat section)

Quotation Call Notice

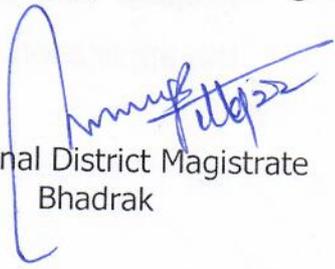
No. 373 /Niz

Dated:- 03/06/22

Sealed quotations are invited from the interested Service Providers for providing two numbers of of TUV 300/Bolero/sumo gold/Ertiga (Commercial) driven vehicles which shall conform to the terms and conditions (**Annexure-II**) for official use in the office of Collectorate, Bhadrak on monthly rent basis:

1. The vehicle must be Road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. **5000/-** shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the Collector, Bhadrak and submitted along with the tenders as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire chare be quoted separately in he general bid information (excluding fuel and lubricants)
6. The vehicle must achieve a fuel efficiency of 10 KMs per litre.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (**Annexure-III**)

8. The Quotation completed in all respect should reach the undersigned on or before **16.06.2022 by 12.00 Noon** and shall be opened on the same day at **3.00PM** in presence of the bidders or their authorized representatives.
9. The model Service Provider Agreement is attached at **Annexure-A**
10. The application form of quotation containing General Bid Information & Terms and Conditions for hiring of Vehicles etc. will be available with Office of the Collectorate, Bhadrak (Nizarat Section) on payment of Rs. 100/- from **10.30AM to 05.00PM** or can be downloaded from District office website (www.bhadrak.nic.in) from **02.06.2022 to 16-06.2022**. In case the application form is downloaded from District Office website, the applicant shall furnish a Demand Draft for an amount Rs. 100/- (Rupees One hundred) only towards the cost of application along with the application.

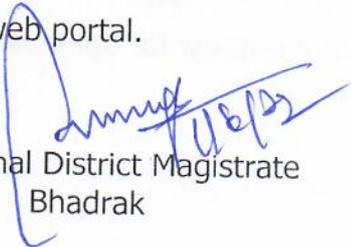

Additional District Magistrate
Bhadrak

Memo 374 /Niz.

Dated:- 02/06/22

Copy forwarded to PD, DRDA/all B.D.O.s / Tahasildars of Bhadrak District / R.T.O., Bhadrak/District office Notice Board for information and wide publication.

Copy to District Informatics Officer, National Informatics Centre, Bhadrak with a request for uploading of the Tender papers in district web portal.


Additional District Magistrate
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TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, proof of up to date tax payment etc. and DL of the driver available all the times. The office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of petrol. Which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear box and differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of petrol (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more that 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate and agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of services and termination of agreement.
12. If the bidder violation any of the terms of contract, Government shall forfeit the entire amount of security deposit.
13. The hired vehicles cannot be used for any private/commercial purpose beyond office hours or during holidays.

Seal & Signature of
Quotation/Tender Calling Authority



Annexure-III**GENERAL INFORMATION FOR HIRING VEHICLES**

1	Registration No. of the Vehicle	:	
2	Type of Vehicle (AC/Non-AC)	:	
3	Year of manufacture	:	
4	Model	:	
5	Date of Registration	:	
6	Name & complete address of the owner of the vehicle	:	
7	Fitness Certificate validity	:	
8	Permit validity	:	
9	Insurance validity	:	
10	Name & address of the driver	:	
11	Driving license No. & Validity of the Driving License of the Driver	:	
12	Proposed hire Charge of the vehicle per month excluding fuel cost	:	
13	Rate of fuel consumption/Mileage per liter	:	
14	Contact Number of the Service provider(Tenderer/Quotationer)	:	Mob:- Land Line No.:-

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of the
Quotationer/Tenderer

