



**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, BHADRAK**  
**(Social Security & Empowerment of PwD Section)**

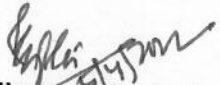
Email: [dssobhadrak@gmail.com](mailto:dssobhadrak@gmail.com)

EOI No .....560../ date .05/04/2022

**Notice Inviting for Expression of Interest**

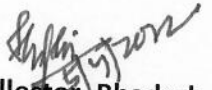
District Administration, Bhadrak invites Proposals from interested NGOs to shift & run the Old Age Home, Destitute Home, and School for Visually Impaired, School for Hearing Impaired, School for Intellectually Disabled, Early Intervention Centre, Physiotherapy Centre, Mobile Medical Unit and DDRC in the Integrated Infrastructure Complex, Dhamnagar, Bhadrak as per the direction of the Govt. in SSEPD Department, Odisha vide Letter No. 2967/SSEPD date 05.04.2021.

As specified in this EOI, the Guidelines and application format will be available in the district website <http://www.bhadrak.nic.in> and can be obtained from the DSSO office, Bhadrak with effect from 06/04/2022 (11.30 AM) onwards. The last date and time for submission of EOI document by speed post/ registered post only at the District Social Security Office, Bhadrak up to 1.00 pm of 21/04/2022 and it will be opened on 22/04/2022 at 10 AM at Salandi Sabhagruha. Collectorate, Bhadrak by the District Level Committee for selection of NGO. Based on the eligibility criteria as mentioned in the EOI, the applicant agency will be selected. Collector reserves the right to accept or reject any application without assigning any reason thereof.

  
Collector, Bhadrak

Memo No...561...../Dated...05/04/2022

Copy forwarded to the Joint Director (Advertisement), I & PR Department, Odisha, Bhubaneswar for information and necessary action. He is requested to publish in two daily widely circulated Odia news papers the above matter on or before 08/04/2022 in one day edition with a minimal space and the copies of the same including bill as per I & PR rate may please be sent to the District Social Security Officer, Bhadrak for necessary payment and office record.

  
Collector, Bhadrak

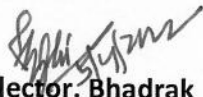
Memo No...562...../Dated...05/04/2022

Copy to / All BDOs/ All Tahsildars/ All EOs of ULBs / DI & PRO, Bhadrak for information. They are requested to display the same in their respective notice boards

  
Collector, Bhadrak

Memo No.....563...../Dated..05/04/2022

Copy to the District Information Officer, Bhadrak for information. He is requested to kindly upload the tender documents along with other terms and conditions of the EOI for wide publicity in the district website <http://www.bhadrak.nic.in>.

  
Collector, Bhadrak

EOI NO: 560

DATE: 05/04/2022

**EXPRESSION OF INTEREST  
FOR  
SELECTION OF NGOS FOR RUNNING OF OLD AGE HOME, DESTITUTE  
HOME, SCHOOL FOR VISUALLY IMPAIRED, SCHOOL FOR HEARING  
IMPAIRED, SCHOOL FOR INTELLECTUALLY DISABLED, EARLY  
INTERVENTION CENTRE, PHYSIOTHERAPY CENTRE, MOBILE MEDICAL  
UNIT AND DDRC  
IN INTIGRATED INFRASTRUCTURE COMPLEX, DHAMNAGAR, BHADRAK**

Issuer:

**Collector and District Magistrate, Bhadrak**

**(Social Security Section)**

Collectorate, Bhadrak-756100

Phone: 9439087792

Email: dssobhadrak@gmail.com

<http://www.bhadrak.nic.in>

**Office of the District Magistrate & Collector, Bhadrak**

Notice Inviting Expression of Interest for

**Selection of NGOs for Running of Old Age Home, Destitute Home,  
School For Visually Impaired, School for Hearing Impaired, School For  
Intellectually Disabled, Early Intervention Centre, Physiotherapy  
Centre, Mobile Medical Unit and DDRC**

**At Integrated Infrastructure Complex, Dhamnagar, Bhadrak**

EOI No: 560

Dated: 05/04/2022

District Administration, Bhadrak invites Proposals from interested NGOs to shift & run the Old Age Home, Destitute Home, and School for Visually Impaired, School for Hearing Impaired, School For Intellectually Disabled, Early Intervention Centre, Physiotherapy Centre, Mobile Medical Unit and DDRC in the Integrated Infrastructure Complex, Bhadrak as specified in this EOI Document. The detailed EOI document can be obtained from DSSO office, Bhadrak and district website <http://www.bhadrak.nic.in> with effect from 06/04/2022 (11.30 AM) onwards.

The last date and time for submission of EOI document by speed post/ registered post only at the District Social Security Office, Bhadrak up to 01 PM of 21/04/2022 and it will be opened on 22.04.2022 at 10 AM at Salandi Sabhagruha, Collectorate, Bhadrak by the District Level Committee for selection of NGO. Based on the eligibility criteria as mentioned in the EOI, the NGO will be selected. Collector, Bhadrak reserves the right to accept or reject any application without assigning any reason thereof.

Sd/  
Collector, Bhadrak

### DISCLAIMER

The information contained in this Expression for Interest (hereinafter referred to as "EOI") document provided to the applicants, by the District Social Security Office, Bhadrak, hereinafter referred to as DSSO, Bhadrak.

The purpose of this EOI document is to provide the separate proposal to run the existing Old Age Home, Destitute Home, and School for Visually Impaired, School for Hearing Impaired, School For Intellectually Disabled, Early Intervention Centre, Physiotherapy Centre, Mobile Medical Unit and DDRC at Integrated Infrastructure Complex, Dhamnagar, Bhadrak

Each applicant should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this EOI document and wherever necessary obtain independent advice from appropriate sources. DSSO, Bhadrak and their employees shall have no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the EOI document.

Collector, Bhadrak may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this EOI document.

### Fact Sheet

Sl. No.	Milestone	Date
1	Last date and time for receipt of EOI	21/04/ 2022 (by 01 PM)
2	Place of submission of EOI	DSSO, Bhadrak
3	Date and time of opening of EOI	22/04/2022 (10 AM)
4	For further Details	Office of District Social Security Officer, Bhadrak
5	Cost per tender paper	Rs. 5000(Rupees Five thousand only)

#### Note:-

1. Collector, Bhadrak reserves the right to change any schedule.
2. EOIs must be submitted before the date, time and venue mentioned in the Fact Sheet. EOIs that are received after the deadline will not be considered.

## **Introduction:**

The Social Security & Empowerment of PwDs Department (SSEPD) has decided to provide multiple services to senior citizen, PWDS, Beggars and Victims of substance abuse by opening the Old Age Home, Destitute Home, and School for Visually Impaired, School for Hearing Impaired, School for Intellectually Disabled, Early Intervention Centre, Physiotherapy Centre, Mobile Medical Unit and DDRC in one building under the banner of Integrated Infrastructure Complex, Dhamnagar, Bhadrak.

## **Background:**

- a. Action plan for implementation of 5Ts included developing Integrated Infrastructure Complexes as National Centers of Excellence with facilities of Old Age Home, Skill Development Centre, Special School, Mentally ill Home and Rehabilitation Centre. This Infrastructure will aim at holistic geriatric care and improving the lives of Persons with autism, cerebral palsy, mental illness, multiple disabilities, other PwDs. These categories of Persons usually eke out a miserable existence and are subject to exploitation, abuse and neglect causing depression, anguish and resentment. To provide such individuals social, economic and emotional support & develop an environment congenial to their full & effective particular in social life.
- b. Hon'ble Supreme Court in case No. WP(c) No. 193 of 2016 in Dr. Ashwini Kumar Vrs. Union of India and others issued directives for providing Pension, Shelter and Geriatric and medical care and in case No. WP(c) No. 412 of 2016 in Gaurav Kumar Bansal Vrs. Union of India & others issued directives for providing shelter home for the mentally ill.
- c. Social Security of Senior Citizens, PwDs, Beggars and Victims of substance abuse requiring comprehensive rehabilitation services by technical manpower under one roof on regular basis. The need for creating such composite centre capable of providing all range of quality services is being urged time and again to improve the conditions of PwDs, Senior citizen and other beneficiaries. These facilities involve creation of infrastructure including technical equipment, manpower, and an effective monitoring mechanism involving a higher investment.

**Programmes:** IIC is conceived at the district level which will house the following amenities in phases:

- a. Home for Senior Citizens
- b. Destitute Home
- c. School for Visually Impaired
- d. School for Hearing Impaired
- e. School for Intellectually Disabled
- f. Early Intervention Centre
- g. Physiotherapy centre
- h. Mobile medical unit
- i. DDRC
- J. Advanced Rehabilitation Centre (ARC)

## Selection of NGOs

- Existing school management/ NGO is allowed to use the infrastructure at the IIC for running the school.
- The NGO will relocate the special school to the IIC.
- The premises will not be handed over to the management and will continue to remain under the administrative control of DSSO and maintenance will be with R&B Department.
- Management will run the school as per the guidelines of SSEPD department. District administration will identify the NGO following due process.
- NGC will be responsible for providing security inside the premises of the individual units. Security will be ensured round the clock.
- A centralized kitchen will be made operational in each IIC. Its operation will be outsourced to a competent organization. A committee will be constituted under the chair of the Consultant, with participation of managing NGOs for overall supervision the centralized kitchen.
- Provide facilities to the beneficiaries in the shelter premises as their project norm.
- Provide the required Manpower for running the operations of the individual rehabilitation center.

**Release of Funds:** Funds will be released in two installments to the management (NGO). The first installment will be released to the management during the first week of April. On submission of the inspection report and UC for the previous year, the second installment will be released during September.

Separate electric meter will be installed for the common areas. Electricity dues for the common areas will be paid separately by the department. Electricity dues for the individual units will be paid by the management and the cost will be built into the overall management cost.

**Outcomes:** Increase in the numbers and proportions of older persons and PwDs can be expected to have far reaching economic, social and political implications. In Odisha the number of older persons and PwDs are increasing faster than the number of people in the traditional working ages, leading to a larger task ahead. However, the IIC complexes will have the following outcomes:

- IIC complexes will provide shelter to 400 persons including senior citizens and children with disabilities initially.
- The IIC complexes will have provision for medical care, therapeutic services, counseling, assistive devices and physical rehabilitation services for all the inmates.
- Support will be provided to children with disabilities for special or inclusive education, vocational training and other rehabilitation guidance.
- PwDs and senior citizens will avail opportunities for yoga and meditation, sports, spiritual, cultural and other recreational facilities.

## Instruction to the applicants

- I. The EOI Document can be obtained from DSSO office and district website as per the date and time mentioned in the EOI Notice.

- II. The Bidders are invited to submit Technical Proposal as per the given formats in separate sealed covers for the services required for the assignment.
- III. Applicants are advised to study all instructions, forms, terms, requirements and other information in the EOI documents carefully. Submission of bid shall be deemed to have been done after careful study and examination of the EOI document with full understanding of its implications. The response to this EOI should be full and complete in all respects. Failure to furnish all information required by the EOI document or submission of a proposal not substantially responsive to the EOI documents in every respect will be at the Applicant's risk and may result in rejection of their proposal.
- IV. The Applicant is responsible for all costs incurred in connection with participation in this process, including, but not limited to costs incurred in the conduct of informative and other diligence activities, participation in meetings/discussions/presentations, preparation of its Application, in providing any additional information required by DSSO, Bhadrak to facilitate the Application process. DSSO, Bhadrak will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process. All materials submitted by the Applicant shall become the property of DSSO, Bhadrak and may be returned at its sole discretion.
- V. The selected bidder shall provide professional, objective, and impartial advice and at all times hold DSSO's interest paramount.
- VI. Bidders may request clarifications on the EOI document within 5 calendar days from the date of issue of this EOI. Any request for clarification must be sent in writing, or by E-Mail.
- VII. The cost of each tender paper is Rs 5000/- which is not refundable.
- VIII. The Applications must reach on or before 21/04/2022 at 01.00 PM. DSSO, Bhadrak won't be responsible for any postal delays.
- IX. At any time before the submission of Proposals, DSSO, Bhadrak may amend the EOI by issuing an addendum. The addendum shall be a part of the original EOI and shall be uploaded in the Bhadrak district official website.
- X. The Application including supporting documents shall be typed or written in indelible ink and the Applicant shall initial each page. All the alterations, omissions, additions, or any other amendments made to the Applicant shall be initialed by the Authorized Signatory of the Applicant. Applicant should fill in information in prescribed formats for qualification as mentioned in the EOI Document. The Applicants shall submit all supporting documents in the format as prescribed in the EOI Document along with suggested documentary evidence with the Application.
- XI. Proposal shall be placed in a separate sealed envelope clearly marked as, "Proposal for Running Of Old Age Home, Destitute Home, and School for Visually Impaired, School for Hearing Impaired, School For Intellectually Disabled, Early Intervention Centre, Physiotherapy Centre, Mobile Medical Unit and DDRC at Integrated Infrastructure Complex, Dhamnagar, Bhadrak

The envelopes containing the Proposal shall be placed into an outer envelope and sealed. This outer envelope shall be clearly marked as **“PROPOSAL FOR RUNNING OF OLD AGE HOME, DESTITUTE HOME, AND SCHOOL FOR VISUALLY IMPAIRED, SCHOOL FOR HEARING IMPAIRED, SCHOOL FOR INTELLECTUALLY DISABLED, EARLY INTERVENTION CENTRE, PHYSIOTHERAPY CENTRE, MOBILE MEDICAL UNIT AND DDRC AT INTIGRATED INFRASTRUCTURE COMPLEX, DHAMNAGAR, BHADRAK”**

- XII. An authorized representative of the bidders shall initial all pages of the Proposals. The authorization shall be in the form of a written power of attorney accompanying the Proposal or in any other form demonstrating that the representative has been duly authorized to sign.
- XIII. Collector, Bhadrak reserves the right to accept or reject any or all the Applications without assigning any reason.
- XIV. The Proposals must reach DSSO, Bhadrak at the below mentioned address latest by 21/04/2022 till 01:00 PM.
- XV. The proposals shall be sent by Registered Post/ Speed Post only. Proposals sent through facsimile, email, hand delivery is not allowed. The sealed proposals shall be addressed to

**District Social Security Officer, Bhadrak**

**Address: Old Collectorate, Bhadrak**

**Phone: 9439087792**

**Email: [dssobhadrak@gmail.com](mailto:dssobhadrak@gmail.com)**

## **Eligibility Criteria for Selection of NGOs**

NGOs can have their registered office in any district inside the state of Odisha for running old age homes, home for the destitute, special school for VI, special school for HI and school for those with intellectual disability. An NGO can be also selected for running multiple institutions

Following District Level Committee for the selection of NGOs.

- 1) Collector, Bhadrak -----Chairman
- 2) Addl. Dist. Magistrate (Gen), Bhadrak -----Member
- 3) CDM & PHO, Bhadrak-----Member
- 4) Dist. Education Officer, Bhadrak-----Member
- 5) Dist. Social Security Officer, Bhadrak -----Member Convener

The applicant must possess the requisite experience, strength and capability in providing the services necessary to meet the requirements as described in the EOI document.

Initial Bid scrutiny will be made and incomplete details as given below will be treated as non-responsive if Proposals

- i. Are not submitted in as specified in the EOI document
- ii. Received without the Letter of Authorization (Power of Attorney)
- iii. Submitted without the documents requested in the checklist

All responsive Bids will be considered for further processing as below:-

The Committee will prepare a list of responsive Applicants, who comply with all the Terms and Conditions of the Tender. The decision of the Committee will be final & binding in this regard.

Proposal shall be opened in the presence of Applicants' authorized representatives who intend to attend at their cost. The Applicants' authorized representatives who are present shall sign a register giving evidence of their attendance.

Proposal document shall be evaluated as per the scoring sheet

**Evaluation of document:** Bids received would be assigned scores based on the parameters defined in the table below. All supporting documents submitted in support of Eligibility and Technical Evaluation matrix should comply with the following:

NGOs will be chosen purely based on technical evaluation. 50 marks will be given for the parameters mentioned in the application form. Another 50 marks will be for the technical presentation. Decision of the Committee will be final in this regard.

### Scoring Sheet

Sl.	Details		Parameter	Marks	Score
				50	
1	Projects				
	a.	Experience in the field	<ul style="list-style-type: none"> <li>➤ Less than 5 years</li> <li>➤ 5 years and above</li> </ul>	5 8	
	b.	Building condition (Rented/Own)	<ul style="list-style-type: none"> <li>➤ Rented</li> <li>➤ Own</li> </ul>	5 8	
	c.	Value of Assets (in Rs.)	<ul style="list-style-type: none"> <li>➤ Below 25 Lakh</li> <li>➤ 25 Lakh and above</li> </ul>	5 8	
	d.	Nos. of PwDs & Senior Citizen beneficiaries	<ul style="list-style-type: none"> <li>➤ Less than 100</li> <li>➤ 100 and above</li> </ul>	5 8	
	e.	Distance from IIC	<ul style="list-style-type: none"> <li>➤ Less than 50 Km</li> <li>➤ 50 Km and above</li> </ul>	5 8	
	f.	Source of Funds	<ul style="list-style-type: none"> <li>➤ Others</li> <li>➤ State Govt./ Govt. of India</li> </ul>	5 10	
	<b>Maximum Total</b>			50	



13. Whether the organization is ever black listed :  
or charge sheeted by any authorities? If yes details thereof.
14. Name and address of  
contact person with mobile & email address :

**Signature of  
Secretary/ President with Seal**

**PART-B**

15. Name of the project to be located in IIC
16. Present location with detail Address
17. Whether building is own/rented  
(If owned, status of the building)
18. Year of establishment of project
19. Sources of funds
20. Assets of the project
21. List of staff of project
22. Category and number of beneficiaries  
(Enclose list of beneficiaries)
23. Justifications/ Reasons for relocating the project
24. Any other

**Signature of  
Secretary/ President with Seal**

## **Default of Service**

Deviation and/ or Refusal and/ or non-Performance towards in any of the obligations described in the Scope of Services would be treated as default of service of the selected Firm. Upon default of service, the Collector would reserve the right to forfeit the Performance Security and the payment outstanding for the said job. In addition, the Collector, Bhadrak would also have the right to terminate the agreement with the selected firm.

## **Tender Document Fee**

Non-refundable Tender Document cost in shape of Demand Draft from any scheduled commercial bank in favor of DSSO, Bhadrak payable at Bhadrak for Rs. 5000/- (Rupees Five thousand only) is to be furnished by the bidder along with the Bid. Bid without the requisite tender Document cost shall be treated as non responsive and rejected.

## **Disputes**

All legal disputes are subject to the jurisdiction of Bhadrak court only.

## **Right to reject any or all Proposals**

Notwithstanding anything contained in this invitation document, Collector, Bhadrak reserves the right to accept or reject any Proposal and to annul this selection Process and reject all proposals, at any time without any liability or any obligation for such acceptance rejection or annulment, and without assigning any reasons thereof.

The Collector, Bhadrak also reserves the right to reject any Proposal if:

- a. at any time, a material misrepresentation is made or uncovered, or
- b. the firm does not submit sufficient information as being asked for

## **Late Submission**

Proposals received after the deadline for submission prescribed by DSSO, Bhadrak will not be entertained and shall be rejected.