



OFFICE OF THE COLLECTOR, BHADRAK

(ST & SC Dev. Section)

[dwobhadrak@gmail.com](mailto:d wobhadrak@gmail.com) 06784-240335/241415

Quotation Call Notice

No. 397 SSD Date. 31-03-2022

Sealed quotations are invited from the interested Service Providers/Travel Agencies for providing one number of A/C Tiago/Bolt/Celerio BS-IV compliant petrol driven vehicle (Commercial), which shall conform to the terms and conditions (**Annexure-II**) for the official use of District Welfare Officer, Bhadrak on monthly rent basis.

1. The vehicle must be Road Worthy condition, and must have valid Registration Certificate, Insurance Certificate, fitness certificate, proof of up to date Tax payment etc. which are mandatory for plying of vehicle.
2. The service provider/ Travel Agencies must have GST Registration Certificate.
3. The Vehicles must not be more than three years old as on the date of the service request from the date of initial registration.
4. The Driver of the vehicle must have a valid Driving License for driving transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
5. The Driver should be well behaved gentle and obedient in nature.
6. A sum of **Rs.5000/- (Rupees Five Thousand)** only shall be deposited by the intending bidders in shape of A/C Payee Bank Draft in favour of the "District Welfare Officer", Bhadrak and submitted along with the tender as security deposit. After completion of the tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charges is to be quoted separately in the general bid information (excluding fuel and lubricant).
8. The vehicle must achieve a fuel efficiency of **17 K.Ms** per liter.
9. The details of the make and year of manufacture of the vehicle registration number, mileage (KMs covered per liter) and name of the Driver with Driving License No. and period of validity should be specially provided in the general bid information to be furnished with the quotation (**Annexure-III**)

31-3-22

10. The quotation completed in all respect should reach at the Office of District Welfare Office, Room No-208, New Collector Office, Bhadrak on or before **20.04.2022 by 10.00 A.M.** only through **Speed/Registered Post/or be dropped in Tender Drop Box installed in the DWO Office chamber, Collectorate Room No.-208** and the quotation will be opened on the same day i.e. on **20.04.2022 at 11:00 A.M.** in presence of the bidders or their authorized representatives in Salandi Sabha Gruha, Collectorate, Bhadrak.
11. The model Service Provider Agreement is attached at **Annexure-A**.
12. The application form of quotation containing General Bid Information & terms and conditions for Hiring of Vehicles etc. will be available with DWO Office, Collectorate, Bhadrak on payment of Rs.200/- (Rupees two hundred) only in shape of Account payee Bank Draft drawn in favour of the District Welfare Officer, Bhadrak payable at Bhadrak or can be downloaded from District website www.bhadrak.nic.in. In case the application form is downloaded from the District Website, the applicant shall furnish a Account payee Bank Draft drawn in favour of the District Welfare Officer, Bhadrak payable at Bhadrak for an amount of Rs. 200/- (Rupees two hundred) only towards the cost of application along with the application.

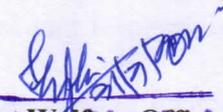

Collector & District Magistrate
Bhadrak

Memo No. 398 /SSD Date 31-03-2022

 Collector Bhadrak

Copy forwarded to PD, DRDA/Deputy Collector, Nizarat Section/All B.D.O.s/ Tahasildars of Bhadrak District/R.T.O, Bhadrak/ District Office Notice Board for information and wide publication.

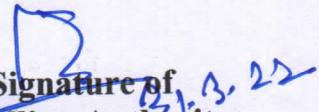
Copy to District Informatics Officer, National Informatics Centre, Bhadrak with a request for uploading of the Tender papers in web.


District Welfare Officer
Bhadrak

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms & conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit , proof of up to date tax payment etc. and DL of the Driver available all the times. The Office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of petrol, which is to be paid separately basis on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear box and differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of petrol (as per actual) and lubricants(as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case of the service provider intends to withdraw the services of his/her vehicle and terminate the agreement, it shall be mandatory upon him/her to grant one month notice before such withdrawal of services and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
13. The hired vehicle cannot be used for any private/commercial purpose beyond office hours or during holidays.

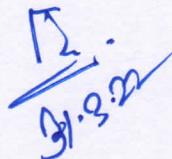
Seal & Signature of 
Quotation Calling Authority
DIST. WELFARE OFFICER
BHADRAK

GENERAL INFORMATION FOR HIRING VEHICLES

1	Registration No. of the Vehicle	:	
2	Type of Vehicle (AC/Non-AC)	:	
3	Year of Manufacture	:	
4	Model	:	
5	Date of Registration	:	
6	Name & complete address of the Service Provider/Travel Agency of the vehicle	:	
7	Fitness Certificate validity	:	
8	Permit validity	:	
9	Insurance validity	:	
10	Name & address of the driver	:	
11	Driving license No. & Validity of the Driving License of the Driver	:	
12	Proposed Hire Charge of the Vehicle per month excluding fuel cost	:	
13	Rate of fuel consumption/Mileage per liter	:	
14	Contact Number of the Service Provider/Travel Agency (Tenderer/ Quotationer)	:	Mob:- Land Line No:-

“Certified that the information submitted above are true to the best of my knowledge and belief.”

**Seal & Signature of the
Quotationer**


A handwritten signature in blue ink, followed by the date 31.3.22.