

OFFICE OF THE COLLECTOR, BHADRAK

ST&SC Development Section

Notice No. 548

Date 05-04-2021

TENDER CALL NOTICE

Sealed Tenders in enclosed format are invited from the intending Registered Firms/ Suppliers/Agencies having valid GST Registration Certificate with up-to-date GST clearance for supply of Hoardings and Flex Banners & for hiring of services/ supply of the articles/ execution of works for wide publicity of the programme and to make the SEBC people aware of the survey of Social and Educational condition of the people belonging to backward classes in Bhadrak District. The details of the articles to be supplied/ works to be executed, approximate quantity of material to be procured etc. are given at **Annexure-I**.

SCHEDULE OF EVENTS	
1. Publication of Tender:	05-04-2021
2. Last date for receipt of Bids:	15-04-2021 (By 2.00 PM)
3. Availability of Tender Document :	www.bhadrak.nic.in
4. Opening of Technical Bids:	15-04-2021 (3.00 PM)
5. Opening of Financial Bid	15-04-2021 (5.00 pm). For the Bidder who have qualified in Technical Bid

1. The tender documents are available in the Bhadrak District website: bhadrak.nic.in. Interested bidders can download the tender documents from the district website and submit the bid duly filled in the format enclosed herewith vide **Annexure-III**.
2. Interested bidders have to submit the Tender paper cost of Rs. 600.00 (Rupees Six hundred Only) in form of Bank draft in favor of "District Welfare Officer, Bhadrak" from any Nationalized/ Scheduled Bank. There is no need to deposit EMD by the bidders. But the finally selected bidder / firm shall deposit a performance security of Rs.50000/- (Rupees fifty thousand) only in the form of an account payee demand draft, fixed deposit receipt from a commercial bank, bank guarantee from a commercial bank in an acceptable form in favor of DWO, Bhadrak.
3. The bidders are advised to visit frequently the district website i.e. bhadrak.nic.in or contact District Welfare Office, Bhadrak to track any modifications/ corrigendum etc. or to know the samples of articles in this connection.
4. *Canvassing in any form shall be liable for disqualification.*
5. Last date of submission of tenders is **15-04-2021 by 2.00 PM**. No tenders will be received after due date and time.
6. Collector, Bhadrak reserves the right to accept or reject any or all the tenders without assigning any reason thereof.
7. The bidders are to submit sealed tender papers separately for Technical Bid & Financial Bid (both in one cover) by the due date only by Speed Post/ Regd. Post in the address of "The DWO, Bhadrak, " / shall be dropped in the assigned drop box kept at the Office Chamber of DWO, Collector Office, Bhadrak.

Project Director
DRDA, Bhadrak

Handwritten notes and signatures at the bottom left of the page, including a large '15' and some illegible scribbles.

Terms and Conditions:

1. The interested supplier/ firms should submit each of their Technical Bids and Financial Bids separately in separate sealed envelopes and both the sealed envelopes should be enclosed in another big envelope super scribing "Tender for supply of Hoardings & Flex banner" for correspondence to the District Welfare Officer, Collectorate, Bhadrak ,At/Po-District Bhadrak,PIN-756100. All the pages of the tender papers should be signed with seal of the firms/ agencies.
2. The sealed envelope containing the proposals must be delivered to the Office of "The DWO, Bhadrak" by registered post/ speed post/ shall be dropped in the assigned drop box kept at the Office Chamber of DWO, Collector Office, Bhadrak only. Bids received after due date will not be entertained and shall liable for rejection.
3. The finally selected bidder /firm shall deposit a performance security of Rs.50000 /- (Rupees fifty thousand) only in the form of an account payee demand draft, fixed deposit receipt from a commercial bank, bank guarantee from a commercial bank in an acceptable form in favour of DWO, Bhadrak. The performance security amount will be refunded to the bidder after completion of assigned task / supply of materials completely.
4. Photocopy of valid PAN CARD, GSTIN registration certificate, Up to-date latest GST Clearance certificate, IT return document (s) of last three years 2017-18, 2018-19 & 2019-20 must be enclosed by the bidder along with their proposals.
5. The firms/ bidders whose tenders will be accepted shall have to execute an agreement with DWO, Bhadrak in non-judicial stamp paper worth of Rs.10 (Rupees Ten) only. After execution of agreement & further instructions received from the Odisha State Commission for Backward Classes, in this regard the supply order will be issued. The rate quoted by the approved suppliers shall valid for a period of one year from the date of signing of agreement.
6. Any legal dispute arises out of this is subject to jurisdiction of Bhadrak only.
7. The bidders shall submit the sample of each item at the time of opening of the tender before the procurement committee for verification of quality.
8. The bidder should have not been blacklisted by any Government organization. If found later on, action shall be initiated against the firm as per the law.
9. The successful bidder shall not assign or sublet the contract to any other firm.
10. Time is the essence of the contract and delivery must not be later than the date specified in the order. If the supplier fails to deliver the items or any consignment thereof within the stipulated period, the Collector, Bhadrak will take action as deemed fit.

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The Collector, Bhadrak reserves the right to accept or reject: any or all the quotations without assigned any reason thereof and also has the right to allot / distribute the work to L2 supplier/ firm at the Lowest (L1) rate in case of L1 bidder fails to deliver items within the stipulated time.

12. In case of breach of any terms and conditions and failure to supply the required materials by the successful bidder, the Collector, Bhadrak will have the right to cancel the order/ contract without assigning any reason there of and nothing will be paid by this office in that event and the Performance Security amount will also be forfeited.

13. The transportation cost of materials will be borne by the supplier.

14. The decision of Procurement Committee formed by the Collector, Bhadrak on selection/ rejection of bidders would be final basing on the quotation submitted by the bidders and the quality of items to be supplied by them.

15. The purchase order shall be placed to the selected bidder whose bid has been determined to be substantially responsive and who has offered the lowest evaluated bid price. The Procurement Committee shall also not to be bound to accept the lowest rate, but the acceptance of the quotation shall be based on quality of materials and as per requirement to meet the purpose as examined by the Procurement Committee.

16. The Bids are liable to be rejected if any of the above conditions are not complied with proper manner.

17. The bids will be open on the settle date and time 15-04-2021(5.00PM) at Sadbhabana Sabhagruha, Collectorate, Bhadrak.

18. The approximate quantity of materials to be procured is given at **Annexure-I**. The quantity of materials to be procured may vary as per actual requirement.

19. The prices quoted should be inclusive of all taxes and transportation charges and other incidental charges at Annexure-III

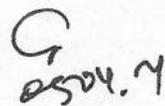
20. Payment will not be made to the selected firm if the firm supplies materials other than the samples produced / mentioned in the proposal by him / their firm during the process of evaluation of the bids.

Other Important Terms and Conditions towards making payment:

1. Payment to the selected firm for supplying Flex banners will be made only after delivery of all items (with segregation) / completion of all assignments and on submission of bill by the selected firm to this office.

2. Payment towards preparation and installation of Hoardings will be made only after installation of all Hoarding at the places as mentioned at Annexure-I as per decision of this office / officers concerned. A certificate from the concerned officer / a officer deployed from this office to ensure regarding installation of Hoardings of the particular specification / with nos. as per supply order must be obtained by the selected bidder and submitted to this office along with Bill for the same/ a official will be deployed to ensure the same.

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Project Director
DRDA, Bhadrak

Memo No. 549

Date. 05-04-2021

Copy to DIO, NIC, Bhadrak for information with a request to web-host / upload the Tender documents for wide publicity.

District Welfare Officer,
Bhadrak

Memo No. 550

Date. 05-04-2021

Copy submitted to the notice board of Collectorate/ Project Director, DRDA, Bhadrak/ Sub-Collector, Bhadrak/District Treasure Officer/ District Election Officer/District Nizarat Officer/ CSO, Bhadrak/APD(Finance, DRDA/ All BDOs, Bhadrak District/ All Tahasildars, Bhadrak District/ All the Eos of the ULBs/all CDPOs for information with a request to affix the above Tender paper in the Notice board in their offices for wide publication.

District Welfare Officer,
Bhadrak

Annexure- I

**Requirement of Hoardings, Flex Banners at District/
Municipal Corporation/ Block/ G.P./ Survey Center
levels.**

Level	Hoarding Size	Quantity	Total Quantity	Flex Banner Size	Quantity	Total Quantity
District/ M.C. Hqrs.	150 Sqft. 15 ft.x 10 ft.	5 per District / MC. Hqrs.		5		
Block/ ULB(NAC/ Municipality)	100 Sqft. 12 ft.x 8 ft.	1 per Block/ ULB Office	11	18 Sqft. 6 ftx3 ft.	5 each	55
G.P./ ULB Ward (NAC/ Municipality / Municipality Corporation)	50 Sqft. 10 ft. x 5 ft.		299	18 Sqft. 6 ft.x 3 ft.	a) 1per G.P. Hqrs. b) 1per village c) 1per Fair Price Shop d) 1per Survey Center e) 1per ULB Ward	218 1370 505 718 81

*Further details of the requirement of materials will/may be given during the process of evaluation of bids.

Handwritten signature/initials
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Eligibility criteria/ Evaluation Form/ Tender Documents for supply of Flex Banner & Hoardings

Annexure-II

_(To be filled up by the Bidders)

1	Name of the firms/ Suppliers/agency	
2	Address with Mobile number	
3	Copy of GST registration certificate.	Attached at page no.-
4	Self attested Photo copy of PAN card	Attached at page no.-
5	Copy of Income tax returns for the last three years	Attached at page no.-
6	Copy of up-to date GST clearance	Attached at page no.-
7	Particulars of Tender paper cost deposited	
8	Self declaration that the firm has not been blacklisted by any Govt. Organization	Attached at page no.-

I do hereby certify that the above mentioned particulars are true and correct.

Note: All The documents must be self attested by the Bidder.

Sealed and Signature of the Tenderer

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Annexure-III

FORMAT FOR Price BID

: Rate Quoted for required items:

Name of the article/ material	Specification, if any	Rate to be quoted for	Rate (in Rs.) (including all taxes and other charges)	Rate (in words) (including all taxes and other charges)
Hoarding of Size: 150 Sqft. 15 ft. x 10 ft.		1 piece		
Hoarding of Size: 100 Sqft. 12 ft. x 8 ft.		1 piece		
Hoarding of Size: 50 Sqft. 10 ft. x 5 ft.		1 piece		
Flex Banner of Size: 18 Sqft. 6 ft. x 3 ft.		1 piece		

* The bidders are advised to add rows for quoting different rates for different quality of materials for a particular item. The size of the materials will not be changed.

* The bidders are advised to quote rates for all sizes of Hoardings including the cost of installation of the Hoardings at different places as mentioned at Annexure-I as per decision of this office/ officers concerned.

* It is informed to all the Bidders that all the Hoarding items shall be installed by the selected firm at different places as mentioned at Annexure-I as per decision of this office/ officers concerned. But all the Flex banners shall be delivered by the selected firm to this office i.e. at **District Office, Bhadrak.**

* The selected bidder must segregate the flex banners for different Blocks/ ULBs before delivery. The detailed list of Block/ ULB wise flex banners to be supplied will be informed to the selected bidder by this office.

Name & Full Signature of the Bidder

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