



DISTRICT PROJECT OFFICE, SAMAGRA SIKSHYA, BHADRAK
No : 33 Date : 07/01/20
TENDER CALL NOTICE



**FOR PRINTING OF QUESTION-CUM-BLANK ANSWER SHEETS FOR SUMMATIVE
ASSESSMENT-II, 2020 & REPORT CARDS 2019-20**

Sealed Tender under two bid systems are invited from registered offset printers having valid PAN, TIN, GST and DIC/NSIC/MSME Certificate for printing, packing & supply of Question-cum-Blank Answer Sheets for Summative Assessment-II, 2020 & Report Cards for 2019-20 for Class-I to VIII in respect of all Govt/ Govt Aided Primary & Upper Primary Schools of Bhadrak District. The tender papers (bid documents) containing detailed specification with terms & conditions in two part bidding systems i.e. Application for Technical Bid & Application for Financial Bid can be downloaded in the website i.e. www.bhadrak.nic.in and OPEPA website www.opepa.in. The last date of receipt of the tender paper is **Dt. 21.01.2020 (by 5 pm)** and will be opened on next day i.e. **Dt 22.01.2020 at 4pm at Res Office of Collector, Bhadrak** in presence of the bidders or their authorized representatives. The authority reserves the right to reject any or all tenders without assigning any reasons thereof.

By the order of Collector-cum-Chairman, SSA, Bhadrak

[Handwritten Signature]

**District Project Coordinator
RTE-SS, Bhadrak**

Cost of Tender Paper Rs.2000.00

**DETAILED
BID DOCUMENTS
(2 part bidding system)**

FOR

**PRINTING, PACKING AND SUPPLY OF
QUESTION-CUM- BLANK-ANSWER-SHEETS FOR
SUMMATIVE ASESSMENT-II, 2020 & REPORT CARDS
2019-20**

**DISTRICT PROJECT OFFICE
SAMAGRA SHIKSHA, BHADRAK
At- Upper Bagurai, Post- Madhabnagar, Bhadrak-756181**

Last Date for Submission: Dt 21.01.2020 (By 5 pm)

SMAGRA SIKSHYA, BHADRAK
APPLICATION FOR TECHNICAL BID

(to be packed in a separate sealed envelope, which is super scribed on the top of the envelop "Technical Bid for Question cum Blank Answer Sheets for SA II, 2020 & Report Cards 2019-20")

TENDER APPLICATION FOR PRINTING AND SUPPLY OF QUESTION-CUM-BLANK ANSWER-SHEETS FOR SUMMMATIVE ASSESSMENT-II, 2020 & REPORT CARDS 2019-20.

DETAILS OF PRINTING FIRM, TENDER PAPER COST & EMD DEPOSITED

Name & Address of the Offset Printer with Mob No.-	Tender Paper Cost Rs.2000/- in shape of DD	EMD Rs.50,000/- in shape of DD separately for Question –cum- Answer Sheheet & Report Card
	DD No- Date- Amount:Rs. Bank /Branch Name	DD No- Date- Amount:Rs. Bank /Branch Name
		DD No- Date- Amount:Rs. Bank /Branch Name

DETAILS OF ENCLOSURE: Photocopy of GST, PAN, Income Tax Return of the last Financial Year & Registration Certificate of the Firm to be submitted

GST Regd.no.	PAN No	Firm Registration No (DIC/NSIC/MSME)

SAMPLE PAPER (2 Sets of sample Paper mentioning name of the brand with seal & signature of the dealer to be submitted)

Items Quoted For	Paper Quality as Prescribed by OSEPA	Sample Paper Submitted (Name of the Brand with Paper quality)
1) QUESTION CUM BLANK ANSWER SHEETS FOR SUMMATIVE ASSESSMENT-II, 2020	60 GSM, good quality Cream Wove Paper to be chosen from mentioned Mills HPCL/TNPL/JK/BILT/DELTA/ANDHRA PAPER/EMAMI/SATIA Paper Size: A-4	
2) REPORT CARDS 2019-20	220 GSM Pulp Board, Bi-Colour Printing Size- Demi-1/4	

CREDENTIALS OF THE BIDDER:

Experience Certificate of similar types of work executed earlier (submit proof)	Affidavit by Notary that the Firm has not been black listed/ defaulted in any printing works executed earlier

Declaration

I Sri....., Proprietor/Director/Partner hereby declare that the above statements are made true and correct to the best of my knowledge and belief. I have applied for this printing work, understanding all the terms & conditions, mentioned in the Tender Call Notice

Date:

Seal and Signature of the Bidder

SAMAGRA SIKSHYA, BHADRAK

APPLICATION FOR FINANCIAL BID

*(to be packed in a separate sealed envelope, which is super scribed on the top of the envelop
"Financial Bid for Questions cum Blank Answer Sheets for SA- II, 2020 & Report Card 2019-20")*

Rates to be quoted for the following items in this prescribed format excluding transportation cost.

1): QUESTION-CUM- BLANK ANSWER SHEETS FOR SUMMATIVE ASSESSMENT-II, 2020

SL	Specification	Particulars	Rate (in Rs) for Single Side Printing	Rate (in Rs) for Both Side Printing
1	Paper: 60 GSM, Good Quality Cream Wove Size: A-4	Total cost (including Paper cost, printing cost ,packing cost , all incidental charges and taxes but excluding transportation cost to the delivery points))for 10000 sheets of A-4size Paper (1 Sheet=2 Pages)		

2): REPORT CARDS, 2019-20

SL	Specification	Particulars	Rate per Card (in Rs)
1	Paper:220 GSM, Pulp Board Size:Demi ¼ Bi- Colour Printing	Total cost (including Paper cost, printing cost ,packing cost , all incidental charges and taxes but excluding transportation cost to the delivery points) for 2 Sheets (4 Pages)	

1. The rate to be quoted inclusive of all taxes & duties.
2. No over writing/ no correction fluid to be used.
3. Bidders may quote either one/ both the items. For one item, EMD is Rs 50,000/- & for both the items EMD is Rs 1,00,000/-

DECLARATION:

I Sri.....,Proprietor/Director/Partner hereby declare that the above statements are made true and correct to the best of my knowledge and belief. I have applied for this printing work understanding all the terms & conditions, mentioned in the Tender Call Notice

Date:

Seal and Signature of the Bidder

**TERMS & CONDITIONS FOR PRINTING & SUPPLY OF QUESTION-CUM BLANK
ANSWER SHEET & REPORT CARD FOR 2019-20**

1. **Paper Quality & Size:-** As mentioned in Technical Bid information Sheet
2. **Packeting:** - Question cum Blank Answer Sheets shall be packeted and supplied as per the indent in sealed packets i.e. Subject wise, Class wise, School wise and Cluster wise and finally the question packets of each Block to be packed in Gunny Bags Report Cards will be packed School-wise, cluster-wise & Block-wise. The bidder shall be responsible for printing & packing of exact no of Question-cum-Blank Answer Sheets/ Report Cards as per the indent. Any deviation, i.e, shortage of Question-cum-Answer Sheets/ Report Cards, improper packeting etc shall invite deduction of amount proportionately from the final bill imposition of penalty thereon.
3. **Qualification:** Bidder has to apply in two part bidding system, i.e. Technical Bid & Financial Bid. Bidder who will qualify in Technical Bid will be considered for Financial Bid. Conditional tender shall not be accepted.
4. **Place, Date and Time of receiving the tender:-**Tender shall be received at District Project Office, SS, Bhadrak through Speed Post/Registered post only on or before **Dt 21.01.2020 (By 5 pm)**
5. The bidders/printers shall submit both Technical Bid & Financial Bid in sealed envelopes containing in a main envelop super scribing for "**Tender for Printing & Supply of Question-Cum-Blank Answer Sheet for SA-II 2020 & Report Card for 2019-20**" addressed to **District Project Office, SS, Bhadrak, At-Upper Bagurai, Post- Madhabnagar, Bhadrak-756181**
6. **Opening of Tender:** - The Tender shall be opened at Res Office of Collector, Bhadrak on **Dt.22.01.2020 at 4 pm** in the presence of the bidder or their authorized representative who may be present.
7. **Documents:** The Technical Bid must be accompanied with GST Registration Certificate, PAN/TAN Certificate, Firm Registration certificate, copy of IT return filed for the last financial year ie,for the year 2018-19,,sample papers for printing of Question cum Answer Sheets & Report Card.
8. **Tender Application Cost:** **Rs.2000/- (Rupees Two Thousand) only** to be submitted in shape of A/C payee DD in favor of District Project Coordinator, SS, Bhadrak on any Nationalisd Bank, payable at Bhadrak towards Tender Paper Cost.(Not Refundable)
9. **EMD:-** EMD of **Rs.50,000/- (Rupees Fifty Thousand only)** for Question cum-Answer Sheet & **Rs 50,000/ (Rupees Fifty Thousand only)** for Report Card (for both Rs 1,00,000/-) to be submitted in shape of A/C Payee DD in favour of District Project Coordinator, SS, Bhadrak on any Nationalised Bank paybale at Bhadrak. The EMD will be refunded without interest on successful execution of job/order. The EMD will be returned to unsuccessful bidders.
10. **Deposit of Security money :-**Other than EMD, the selected bidder will have to submit Security Money of **Rs 50,000/- (Rupees Fifty Thousand only)** for Question cum-Answer Sheet & **Rs 50,000/-** for Report Cards (for both Rs 1,00,000/-) in shape of D.D in favour of District Project Coordinator,,SS, Bhadrak, payable at Bhadrak at the time of issue of work order. **.Exemption certificate in respect of EMD & security deposit will not be accepted.** The Security Money will be refunded without interest after successful completion of work.

11. Experience: The intending firm/Bidder should have previous experience of printing & Supply of Question-cum-Blank Answer Sheet. Copy of the experience Certificate of the similar type of work executed earlier to be submitted

12. Paper sample: Bidder has to mention the brand name of companies whose paper will be used in printing, Papers to be chosen from the mentioned Mills/ Industry: HPCL/TNPL/JK/BILT/DELTA/ANDHRA PAPER/EMAMI/SATIA. Two sets of sample paper mentioning the name of the brand of paper with seal & signature of the dealer to be submitted. .

13. Rate of Printing, Packing and supply: The rate per 10000 sheets to be quoted separately for both side printing as well as single side printing including Paper Cost, Printing Cost, Plate making, Stitching, Packing and all incidental charges & Taxes but excluding transportation cost. For Report Card, the rate is to be quoted per Unit, i.e, One Report Card of 2 Sheets(4 Pages) including Paper Cost, Printing Cost, Plate making, Stitching, Packing and all incidental charges & Taxes but excluding transportation cost.The transportation cost from press to 7 block points will be paid as per local approved rate. Printing must be in Offset Process using eco-friendly ink (I.S.O./ I.S.I) standard as directed by Hon'ble High court, Odisha.

14. No correction/overwriting or cutting is permitted in the tender financial bid paper. In case of any deficiency the tender shall be summarily rejected.

15. The authority reserves the right to cancel all or any part of tender or withdraw or relax any of the terms and conditions mentioned above without assigning any reason thereof.

16. All Statutory deductions will be deducted as per norms.

17. Delivery: The Question cum Blank Answers Sheets & Report Cards shall be supplied at each Block Headquarter (7 Blocks) of Bhadrak District as per the indent within 15 days from the date of Issue of work order. The Firm has to sign an Agreement with the undersigned to this effect before issue of work order.

18. The Payment shall be made on submission of bill, along with delivery challan, duly signed by the concerned ABEO cum BRCC/CRCC/BEO, as token of receipt of delivery of required quantity of Question-cum-Blank Answer Sheet/ Report Cards & after obtaining quality testing report from TBPM, Bhubaneswar

19. In the event of any dispute arising in respect of the clauses of the agreement the same shall be resolved through negotiation.

20. Bidder must submit a notary affidavit that the Firm has not been black listed/ defaulted in any printing work executed earlier..

The authority reserves the right to reject any or all tenders without assigning any reasons thereof.

J. K. W.
6/1/20
District Project Coordinator
RTE-SS, Bhadrak