

OFFICE OF THE COLLECTOR, BHADRAK
(SOCIAL WELFARE SECTION)

No.....1268.....//SW dated.....05-07-2019..//

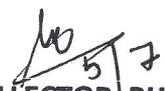
NOTICE FOR EXPRESSION OF INTEREST

Sealed applications are invited from eligible and interested organisations for selection of Agency to run "One Stop Centre"(OSC) in Bhadrak District located at District Headquarters Hospital, Bhadrakin order to provide support and assistance to women affected by violence, including medical , legal, psychological and counselling.

Details of eligibility criteria and selection procedure and application form is available in W & CD and MS Deptt. website <http://wcdodisha.gov.in> and www.odisha.gov.in .

The applications completed in all respect must reach to the office of the District Social Welfare Officer, Bhadrak – 756100 through registered / speed post only on or before 15.07.2019 by 5 P.M. The applications received after due date or in an open envelop or lack of required information shall be rejected.

Opening date of application is on dated.15.07.2019 at 5.30 PM.


COLLECTOR, BHADRAK

Memo No.....1269.....//SW dated.....05-07-2019.....

Copy to Notice Board/ Copy to D.I.O, NIC, Bhadrak for information and Webhost the Notice.


COLLECTOR, BHADRAK

Memo No.....1270.....//SW Dated.....05-07-2019.....

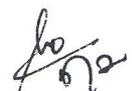
Copy to DIPRO, Bhadrak with a request to publish the notice on Expression Of Interest (EOI) in two local daily newspapers.


COLLECTOR, BHADRAK

Memo No.....1271.....//SW dt.....05-07-2019.....

Copy to PD, DRDA, Bhadrak/Sub-Collector, Bhadrak/CDMO, Bhadrak for information and request to publish the notice on their noticeboard.

Copy to all BDOs /all CDPOs for information and request to publish the notice on their noticeboard.


COLLECTOR, BHADRAK

ONE STOP CENTRE SCHEME (SAKHI)

Introduction

One Stop Centres (OSC) are intended to support women affected by violence, in private and public spaces, within the family, community and at the workplace. Women facing physical, sexual, emotional, psychological and economic abuse, irrespective of age, class, caste, education status, marital status, race and culture will be facilitated with support and redressal. Aggrieved women facing any kind of violence due to attempted sexual harassment, sexual assault, domestic violence, trafficking, honour related crimes, acid attacks or witch-hunting who have reached out or been referred to the OSC will be provided with specialized services.

The objectives of the Scheme are:

- To provide integrated support and assistance to women affected by violence, both in private and public spaces under one roof.
- To facilitate immediate, emergency and non - emergency access to a range of services including medical, legal, psychological and counselling support under one roof to fight against any forms of violence against women.

Target group

The OSC will support all women including girls below 18 years of age affected by violence, irrespective of caste, class, religion, region, sexual orientation or marital status. For girls below 18 years of age, institution and authorised established under Juvenile Justice (Care and Protection of children) Act 2000 and the protection of children from sexual offence Act 2012 will be linked with OSC.

Services

The One Stop Centres will facilitate access to following services.

- Emergency Response and Rescue
- Medical assistance
- Assistance to women in lodging FIR /NCR/DIR
- Psycho - social support/ counselling.
- Legal aid and counselling
- Shelter

For details please visit <http://www.wcd.nic.in> and download:

1. Revised guideline for setting of One Stop Centre in 150 additional locations in 2nd phase –download (1.3MB)
2. Revised guideline for setting of One Stop Centre in 150 additional locations in 2nd phase –download (651.14 K.B.)

The Role and Responsible of the Agency

- Overall management of the day to day of One Stop Centre.
- Provide food, clothing, Medicine, Psycho-Social Counselling to the victims and co-ordination with other stakeholders i.e. Police, health, judiciary, shelter home.
- Establish a grievance redressal mechanism to address the complaints related to the functioning of OSC in the indicative grievance redressal/ feedback form in these scheme guidelines for One Stop Centre scheme, Ministry of Women & Child Development, Government of India.
- Utilise the non-recurring and recurring grants as per Govt .guidelines within the stipulated time period.
- Engage a centre Administrator and other required human resource for smooth functioning of the centre.
- Organise IEC activities, training and capacity building workshop.
- The One Stop Centre is to be opened 24*7 : hence the staffs are to be on duty on rotation basis.
- Submit monthly progress report, success stories, case study, quarterly statement of Expenditure to the District Collector/Women & Child Development Department, Govt. of Odisha as per the format in the scheme guidelines for One Stop Centre scheme Ministry of Women & Child Development, Government of India.
- Abide by scheme guidelines and protocols issued from time to time by Govt. of India and Govt. of Odisha.
- Designate a person from the organisation as the nodal person for all future correspondence and coordination.
- Any other task assigned by Govt. from time

ELIGIBILITY CRITERIA, SELECTION PROCEDURE AND APPLICATION FORM FOR AGENCY TO RUN "ONE STOP CENTRE".

a. Eligibility criteria for the Agency.

1. Registration: Three years under the society Registration Act 1860/Indian Trust Act 1862/Sec 25 of the companies Act 2013. Registration under section 12-A and 80G of Income Tax Act 1961 for exemption, if the Agency is a non-profit organization.
2. Experience: Minimum 5 years proven field level experience in women and child programmes any Social Development sectors.
3. Assets: Minimum Assets of Rupees eight lakhs in the name of the Agencies in terms of Land/Buildings/Assets.
4. Turn Over: Minimum of Rupees Twenty lakhs as per the last financial year balance sheet.
5. Not been blacklisted or placed under funding restriction by any Govt. or Govt. Agencies.

6. Any office bearer on behalf of organization should not be convicted by any court of law in India or aboard for any criminal offences.
7. No adverse report from the District / WCD/Any Govt. Deptt. or partnerships. Agencies which have been discontinued due to poor performance in implementation of any projects shall not be eligible to apply.

B. Steps for selection of Agencies

The following selection process shall be carried out at District level.

1. Desk Appraisal of the application received within the due date as per the advertisement. This may be done by a committee constituted by the Collector for the purpose.
2. Only shortlisted applications found after desk appraisal shall be considered for field appraisal by the field appraisal committee as constituted by the Collector for the purpose.
3. After completion of the field appraisal , the team will submit their signed assessment reports along with the signed scoring sheets to the Collector of the District.
4. Based on the field assessment finding the field Appraisal Committee shall award scores in the prescribed format and those NGOs who secure 50% marks as cut off shall be shortlisted and referred to DLPAC.
5. District Level Project Appraisal Committee headed by Collector will finalize the NGO based on the field appraisal report and credibility of the organization. This selection will b intimated by the Collector to the W & CD and MS Deptt.

C. Application procedure:

The interest and eligible Agencies may submit application with necessary signed documents in the prescribed application format only the DSWO of the District where the project is required through SPEED POST/REG.POST only latest by15.07.2019. Application received after due date or in an open envelop or lack of required information shall be rejected. No personal enquiry shall be entertained. Organisations interested to apply for more than one application of OSC have to apply in separate application form.

D. Documents to be submitted with the application/Proposal:

1. Self certified copy of the society registration /Indian Trust Act / Companies Act certificate.
2. Self certified copy of the 2-Aregistration certificate.
3. Self certified copy of the 80-Gregistration certificate.
4. Self certified copy of the audit report for last three financial years (2016-17, 2017-18, 2018-19).

5. Self certified copy of the last three years Annual Reports (2016-17, 2017-18, 2018-19).
6. Solvency certificate of minimum **Rupees Eight lakhs** as assets in the name of the agencies.
7. Minimum of Rs 20 lakhs turn over as per last balance sheet of 31.03.18 self certified copy.
8. Bye law and memorandum of the agencies (Self-certified Copy).
9. Photocopy of the document relating to experience in Women & Child Programme or any Social Development Sector with the support of Govt. / Donor Agencies.. In the experience documents the duration of the project must have been mentioned.(Attach the proof documents with self- certification).
10. Undertaking by the agency that it has not been blacklisted or placed under funding restriction by any Govt. or Govt. agencies.
11. Undertaking that office bearer on behalf on the organisation has not been convicted by any court of law in India or ABROAD FO.
12. Any Criminal Offences.
13. Human Resource details (Full time, Part time staff etc.)
14. Copy of the PAN Card.
15. Copy of the bank pass book.
16. Copy of Aadhar Card of all trustees/members.
17. Unique identity number of registration in NGO-PS Portal of NITI Ayoga.
18. Copy of the latest sanction order (If running SwadharGreha/Ujjwala Home).
19. Any other documents in support of the organization.

N.B: All the above supporting documents must be signed by the chief functionaries of the organizations, falling which, the application shall be rejected.

APPLICATION FORM

Location of the One Stop Centre-----

Name of the District-----

1.	Name of the organization.....	
2.	Registered office address with phone, fax and email.....	
3.	Name of the chief functionary with mobile No.....	
4.	(a)Date and year and number of the society Registration under Society Registration Act/ Indian Trust Act/Companies Act (Attach copy.....	
	(b) Act under which Register.....	
5.	Year of 12 –A registration (Attachcopy).....	
6	Whether register under 80 G (Attach copy	
7	Bank details (attach Xerox copy of bank passbook first page) Name of the bank Account Number IFSC Code Address of the bank	
8	PAN Number (Attach Photocopy)	

9. Financial Turn over

Year	Income (Rs.)	Expenditure (Rs.)	Fixed asset as per the balance sheet(Rs.)
2016-17			
2017-18			
2018-19			

10. Experience in Women & Children or other social Development sector out of funding from Govt. of Odisha/Govt. of India/Govt. of any other state.

Name of the programme	Supported/Funded by	Programme duration From -to	Operational area	Project cost	Remarks

Attach copy of the proof document where the duration of the project has been indicated.

11. Experience in Women & Children or other social Development sector out of funding from any development Agency/UN Agency/Corporate etc.

Supported/Funded by	Programme duration From -to	Operational area	Name of the programme	Project cost	Remarks

Attach copy of the proof document where the duration of the project has been indicated.

12. List of members of Managing Committee/Executive Committee of the Organization(Attach copy of Aadhar card)

Name	Designation	Age	Educational Qualification	Aadhar card No	Permanent address	Present address

13. Details of the existing staff position of the organisation as on 31.03.19.

Staff categories	Full time (Number)	Part time (Number)

14 Details of the National/State/District Awards received by the organization for significant contribution in development of social sector.

Name of the Award	Award issuing institution /organization with date	Remarks

Attach copy of the proof document.

15. Undertaking of the NGO that any office bearer on behalf of the organization has not been convicted by any court of law in India or abroad for any criminal offences.

16. Undertaking of the NGO that it has not been blacklisted by any Govt. (State or Central) Deptt. or agency in India, which is in force during the currency of the contract.

17. Any other information.

Declaration

I hereby certify that, I have read the rules and regulation of the scheme/project and the above information furnished is true to the best of my knowledge and belief.

Signature of the Chief Functionary with seal

Name of the Chief Functionary.....