



**ODISHA STATE CIVIL SUPPLIES CORPORATION LTD,  
BHADRAK**

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Phone / Fax: 06784 240424

No.

2528

Dt.

29.06.2019

**SHORT TENDER CALL NOTICE**

Sealed tenders are invited from the registered firms/Authorized dealers/intending suppliers having valid CGST/SGST Registration & PAN for supply of printing & stationary articles for use in the office of the undersigned. The Tender notice and details of items required for the financial year 2019-20 can be downloaded from the district website [www.bhadrak.nic.in](http://www.bhadrak.nic.in).

The rate so quoted shall remain valid till 31.03.2020. The items will be purchased on monthly/Bio monthly basis. The last date of receipt is up to 3.00 P.M. 15.07.2019 and the same will be opened on 15.07.2019 at 4.00 P.M. in presence of the tenderers of their authorized representatives. The quotations shall be received in a sealed envelop super scribing "QUOTATION FOR PRINTING & STATIONARY" through courier services or speed post. The Authority reserves the right to accept/reject any or all the tenders without assigning any reason thereof.

District Manager.

OSCSC Ltd, Bhadrak

Memo No. 2529 /dt. 29.06.2019

Copy to Sri Surendra Basantia, Peon with a direction to display the notice in the Notice Board of Collector, Bhadrak/Sub-Collector, Bhadrak/Tahasildar, Bhadrak/B.D.O., Bhadrak/District Office, OSCSC Ltd, Bhadrak for wide circulation.

District Manager.

OSCSC Ltd, Bhadrak

Memo No. 2530 /dt. 29.06.2019

Copy submitted to DIO, NIC, Bhadrak for information and necessary action and requested to host the tender call Notice in [www.bhadrak.nic.in](http://www.bhadrak.nic.in).

District Manager.

OSCSC Ltd, Bhadrak

Memo No. 2531 /dt. 29.06.2019

Copy submitted to the General Manager (Admn.) OSCSC Ltd, Bhubaneswar for information and necessary action.

District Manager.

OSCSC Ltd, Bhadrak

**ODISHA STATE CIVIL SUPPLIES CORPORATION LTD, BHADRAK**

Requirement of office stationary articles for use in District Office and RRC-cum-DSC

Sl. No.	Stationary item	Quantity requisite	Rate
1	Paper (A4 size) JK 70 GSM		
2	Paper Full Scape		
3	A3 size legal paper		
4	Fly Leaf		
5	Printed Note sheet (A4 size ) paper		
6	Tag		
7	Stapler		
8	Alpine	1	
9	Stapler pin (small)		
10	Stapler pin (Big)		
11	Pencil		
12	Pencil cutter		
13	Eraser pen		
14	Eraser ink		
15	Letter Pad		
16	Register L/B 8 Nos.		
17	Puncher (single)		
18	Bud kin		
19	Board file		
20	Register L/B 10 Nos.		
21	Pen		
22	Marker pen (blue & black)		
23	Cover file	1	
24	Guard file	1	
25	Calculator (12 digit)		
26	Steel scale		
27	Stamp pad		
28	A 4 size yellow paper		
29	Punching file		
30	Puncher (double)		
31	Cash book as per sample		
32	General Ledger as per sample		
33	Despatch Register		
34	Receive Register		
35	Folder file		
36	Peon Book as per sample		
37	Envelop (small & big size)		
38	Paper weight	1	
39	Attendance Register	1	

  
District Manager,  
OSCS Ltd., Bhadrak