



GREATER PARTICIPATION FOR A STRONGER DEMOCRACY **ELECTION URGENT**
OFFICE OF THE SUB-COLLECTOR & ELECTORAL REGISTRATION OFFICER,
BHADRAK



Order No. 174/ELEC

Date. 21-01-19

Sealed tender in plain papers are invited from bonafide suppliers/ Manufactures/ Printing Press/ Agencies/ Firms executed, the work/ supply/ Printing of articles specified for use in the upcoming General Election, 2019. The detail list of articles/ Printing works to be done and terms conditions is available in the website of office of the District Informatics Officer, NIC, Bhadrak which can be downloaded from the website www.bhadrak.nic.in. **The sealed Tenders will be opened in Sadabhabana Sabha Gruha of Collectorate, Bhadrak in presence of all tenderers or their authorised persons on the following date and time.**

Date of Opening of the following Tender papers on 05/02/2019 at 11.00 A.M

(a) Printing of Forms/ Postal Ballot paper (Non Statutory), Copying (Xerox) & Printing of Flex Banner (Annexure -I)

Interested firms are required to submit each of their General proposals, financial proposals in separate sealed envelopes as per the detailed instruction given below. All the pages of the tender papers shall bear seal and signature of the firm.

The sealed envelope containing the proposals must be delivered to the office of the District Election office & Collector, Bhadrak by Registered Post/ Speed Post of Indian Postal Deptt. on or before **04/02/2019** at 2.00PM. The tender received beyond the stipulated date & time will not be considered & will be summarily rejected. No other mode of delivery shall be accepted.

2. Each Tenderer is required to deposit cost of tender paper of Rs. 200/- (Rupees two hundred) only and earnest money of Rs. 10,000/- (Rupees ten thousand) only in shape of Bank Draft/ Demand Draft in favour of Deputy Collector, Election, Bhadrak payable at SBI, Main Branch, Bhadrak. Tender paper without cost of Tender papers and EMD will be summarily rejected. The EMD of unsuccessful bidders will be refunded in the day of finalisation of tender.
3. Photocopy of valid Pan Card, Photo copy of GSTIN, No dues certificate from Income Tax Department and clearance of any other Tax dues up to 31.03.2019 should be furnished along with the tender papers otherwise tender will not be taken into consideration. Further IT returns of the Firms for last 3 years (2015-16,2016-17,2017-18) must be submitted.
4. The intending bidders should be reputed vender & must be past experience.
5. The tender should be accompanied by samples of Election materials to be supplied which should be furnished in separate sealed packets superscribed "Sample of the Articles" and name of the party and to be produced before the Tender committee on or **before 05/02/2019 at 2.00 PM.**



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6. The intending tenderers may ascertain the quantity of probable requirement, specification of the articles not specified in this notice from the District Election office, Bhadrak during office hours on any working day.
7. The tenderers will be required to supply the articles within 7 days from receipt of the supply order.
8. The EMD of the selected Firm will be released only after satisfactory of execution of the work order, performance as well as supply of specification of articles.
9. In case of failure to supply the required no of articles and quantity in full as per specification within stipulated period the EMD of the tenderer will be forfeited and criminal liability as per Election rule will be fixed.
10. The price quoted in the tender will exclude the GSTIN.
11. The transportation and delivery of all the materials in the District Election office, Bhadrak and the cost of transportation will be borne by the supplier and submit bill to this office for necessary payment.
12. The District Election Officer & Collector, Bhadrak reserves the right to accept or reject any or all the tenders without assigning any reason thereof. He also reserves the right to increase or decrease the quantity of materials/ articles and execution of works. The decision of DEO & Collector, Bhadrak shall be final.
13. The firm/ individual whose tender will be accepted shall have to execute an agreement with District Election Officer & Collector, Bhadrak in non-judicial stamp paper with of Rs. 10/- (Rupees ten)only in the prescribed form on the next day of acceptance of the tender and supply order will be issued after receipt of the written order from the CEO, Odisha. The rates quoted by the bidders are valid for a period of one year from the date of signing of agreement / finalisation of tender.
14. Payment will be made only after receipt of necessary allotment/ funds from the Govt. in Home (Elections) Dept, Odisha

The bidders /firms whose tender papers already received against the Tender notice No.426/ Elec dt.03/08/2018 need to apply afresh.


District Election Officer & Collector,
Bhadrak

ANNEXURE -I**PRINTING OF FORMS, BALLOT PAPERS & PASS**

Sl. No.	Particulars	Qty	Rate
1	Postal Ballot paper printing	100	
2	Postal Ballot paper Numbering	100	
3	Binding (Postal Ballot)(Each Book Cont.50nos Pices)	1 Book	
4	1/ 4 DM size Form (one side)	1000	
5	1/ 4 DM size Form (both side)	1000	
6	1/ 8 DF size Form (one side)	1000	
7	1/ 8 DF size Form (both side)	1000	
8	Sticker	500	
9	Log Book	1000	
10	Poster (Colour)	1000	
11	List of Candidate	300	
12	Pass (post card size)	100	
13	page DTP	1	
14	Copying (Xerox)	Per Page	
15	Flex (Banner)	Per Sqft.	