



ZILLA SWASTHYA SAMITI, BHADRAK
DISTRICT PROGRAMME MANAGEMENT UNIT, NHM
O/O- CDM&PHO, BHADRAK, DIST- BHADRAK
Advt. No. -~~01~~/2019 Date: 0~~5~~/01/2019



ADVERTISEMENT : For filling up vacancies of various posts under NHM, O/o CDM&PHO, Bhadrak

Applications are invited from eligible candidates for different categories of post viz. Medical Officer - MBBS & Specialists (Full Time) and Medical Officer (Part Time- O&G and Pediatrics Specialists), Staff Nurse, ANM, Pharmacist and Lab Technician, Dental Technician (DEIC), Audiologist & Speech Therapist (DEIC), Optometrist (DEIC), Data Asst.-cum-Accountant for Bhadrak District under National Health Mission (NHM) on contractual Basis for a term of 11 months. The above mentioned positions are purely temporary. Canvassing in any form will render the candidate disqualified for the position.

Details on Qualification, eligibility criteria, experience, TOR, Selection Modalities, the last date for submission of application or/and date for walk-in interview (as application) etc. alongwith application form can be downloaded from the district website www.bhadrak.nic.in from 05/01/2019 onwards.

Sd/-
CDM & Public Health Officer, Bhadrak.

Sd/-
5/1/19



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER
DISTRICT PROGRAMME MANAGEMENT UNIT, NHM, BHADRAK
(Department of Health & FW, Govt. of Orissa)

Advt. No. 01/2019

Date: 0-5/01/2019

ADVERTISEMENT

Applications are invited from eligible candidates for filling up the following posts under National Health Mission, Bhadrak on contractual basis for a period of 11 months with monthly remuneration as noted against each and subject to renewal as per society norms basing on the performance and subject to continuance of the programme. Lower age limit for all the posts is 21 years and upper age limit is as mentioned in the table as on 01-01-2019.

Vacancy Details:

Sl. No.	Name of the Post	Vacancy	Category	Eligibility Criteria	Monthly Remuneration (in Rs.) and Performance Incentive as admissible	Selection Procedure
1.	Staff Nurse	29	UR - 15 SC - 06 ST - 08 SEBC - NIL (Total 29, one post for PH (Blindness/Low vision) Only Female Candidates to apply.	Age: She must have attained the age of 21 years and must not be above the age of 32 years as on 01-01-2019 for the post, (however, age relaxation & reservation policy is to be followed as per State Govt. norms) and ASHAs those who have completed 1 year in the health system in the State and below the age of 45 years. Minimum Qualification: The candidate must have passed in General Nursing & Midwife/ B.sc Nursing schools from any 3 Govt. Nursing Schools of 3 medical colleges/School of nursing MCL Talcher/ IGH Rourkela or other recognized private institutions duly approved by INC and must have registered in the Odisha nursing council	Rs. 13,678/ + PI as admissible	Merit Basis (Carrier Assessment & CBST)
2.	ANM	01	ST -01 UR - 0 SC -0 SEBC - 0 (Total - 01)	Age: She must have attained the age of 21 years and must not be above the age of 32 years as on 01-01-2019 for the post, (however, age relaxation & reservation policy is to be followed as per State Govt. norms) and ASHAs those who have completed 1 year in the health system in the State and below the age of 45 years. Minimum Qualification: The Candidate must have passed the HSC examination & shall have completed ANM course from institutions recognized by Govt. and approved by INC and must have registered in the Odisha Nursing Council.	Rs. 10,644/ + PI as admissible	Merit Basis (Carrier Assessment & CBST)

Sl. No.	Name of the Post	Vacancy	Category	Eligibility Criteria	Monthly Remuneration (in Rs.) and Performance Incentive as admissible	Selection Procedure
3.	LT	07	UR - 03 (01 Women) SC - 02 ST - 02 (01 Women) (Total - 07)	<p>Age: S/he must have attained the age of 21 years and must not be above the age of 32 years as on 01-01-2019 for the post, (however, age relaxation & reservation policy is to be followed as per State Govt. norms).</p> <p>Minimum Qualification: The candidate must have passed +2 Science Examination under Council of Higher Secondary Education, Odisha / equivalent and passed Diploma in Medical Laboratory Technology from any of the 3 Govt. Medical College & Hospitals of the State / any other private institutions recognized by Government of Odisha or All India Council of Technical Education.</p>	Rs. 11,011/ + PI as admissible	Merit Basis (Carrier Assessment & CBST)
4.	Pharmacist	01	UR - 01	<p>Age: S/he must have attained the age of 21 years and must not be above the age of 32 years as on 01-01-2019 for the post, (however, age relaxation & reservation policy is to be followed as per State Govt. norms).</p> <p>Minimum Qualification: The candidate must have passed +2 Science Examination under Council of Higher Secondary Education, Odisha / equivalent and Diploma in Pharmacy from any of the 3 (three) Medical College & Hospitals of the State / any other recognized private institutions duly approved by A.I.C.T.E. and examination conducted by the Odisha Pharmacy Board.</p>	Rs. 11,011/ + PI as admissible	Carrier Weightage
5.	Dental Technician	01	UR - 01	<p>Age: Upto 35 years as on 01-01-2019 for the post, subject to their physical fitness.</p> <p>Minimum Qualification: Diploma in Dental Technology from a recognized Institution. Preference will be given to candidates having at least 2 years post qualification experience in related field.</p>	Rs. 11,011 + PI as admissible	Walk in Interview
6.	Optometrist	01	UR - 01	<p>Age: Upto 35 years as on 01-01-2019 for the post, subject to their physical fitness.</p> <p>Minimum Qualification: Diploma in Optometry from a recognized University / Institution or trained as Ophthalmic Assistant from a recognized Govt. Hospital/ Institution. However, candidates having Masters / Bachelor Degree in Optometry will be given preference.</p> <p>Selection Process & Modalities: Walk in</p>	Rs. 12,789 + PI as admissible	Walk in Interview

2/10

Sl. No.	Name of the Post	Vacancy	Category	Eligibility Criteria	Monthly Remuneration (in Rs.) and Performance Incentive as admissible	Selection Procedure
				Interview		
7.	Audiologist & Speech Therapist	01	UR - 01	Age: Upto 35 years as on 01-01-2019 for the post, subject to their physical fitness. Minimum Qualification: Master / Bachelor Degree in Audiology and Speech language pathology from recognized University or Institution recognized by Rehabilitation Council of India (RCI), also having Registration Certificate of RCI.	Rs. 24,696/ + PI as admissible	Walk in Interview
8.	MO MBBS for SNCU	02	UR - 02	Age: Upto 65 years as on 01-01-2019 for the post, subject to their physical fitness. Minimum Qualification: MBBS from Recognized University and must have valid registration form the State Council of Medical Registration.	Rs. 50,400/ + PI as admissible	Walk in Interview
9.	MO MBBS (01-STD Clinic)	01	UR - 01	Age: Upto 65 years as on 01-01-2019 for the post, subject to their physical fitness. Minimum Qualification: MBBS from Recognized University and must have valid registration form the State Council of Medical Registration.	Rs. 50,400/ + PI as admissible	Walk in Interview
10.	Paediatrician for DEIC	01	UR - 01	Age: Upto 65 years as on 01-01-2019 for the post, subject to their physical fitness. Minimum Qualification: MBBS with M.D. in Paediatrics from Institution recognized by Medical Council of India. S/he must have valid registration from the Odisha Council of Medical Registration.	Rs. 63,000/- + PI as admissible	Walk in Interview
11.	Medical Officer (MBBS) for DEIC	01	UR - 01	Age: Upto 65 years as on 01-01-2019 for the post, subject to their physical fitness. Minimum Qualification: MBBS degree from an Institution recognized by Medical Council of India. Must have completed compulsory internship and also must have valid registration from the Odisha Council of Medical Registration.	Rs. 50,400/ + PI as admissible	Walk in Interview
12.	Medical Officer - Dental for DEIC	01	UR - 01	Age: Upto 65 years as on 01-01-2019 for the post, subject to their physical fitness. Minimum Qualification: Bachelor's degree in Dental Surgery from Institutions recognized and approved by Dental Council of India. Must have valid registration form the State Council of Medical Registration.	Rs. 33,957 + PI as admissible	Walk in Interview
13.	Medical Officer (NUHM)	01	UR - 01	Age: No age Bar for the post, subject to their physical fitness. Minimum Qualification: MBBS from	Rs. 50,400/ + PI as admissible	Walk in Interview

Sl No.	Name of the Post	Vacancy	Category	Eligibility Criteria	Monthly Remuneration (in Rs.) and Performance Incentive as admissible	Selection Procedure
				Recognized University and must have valid registration form the State Council of Medical Registration.		
14.	Medical Officer (Part Time: Specialist - 01 O&G)	01	UR - 01	Age: No age Bar for the post, subject to their physical fitness Minimum Qualification: MBBS with post-graduation in O&G from Recognized University. Must have valid registration from the State Council of Medical Registration.	Rs. 1,500/- per session	Walk in Interview
15.	Medical Officer (Part Time: Specialist - Paediatric)	01	UR - 01	Age: No age Bar for the post, subject to their physical fitness Minimum Qualification: MBBS and Post-Graduation in Paediatric from Recognized University. Must have valid registration from the State Council of Medical Registration.	Rs. 1,500/- per session	Walk in Interview
16.	Data Assistant-cum-Accountant	01	UR - 01	Age: S/he must have attained the age of 21 years and must not be above the age of 35 years as on 01-01-2019 for the post. Minimum Qualification: Candidate must be a graduate in commerce with minimum 50% marks in aggregate and must have passed PGDCA / DCA etc. of one year duration from recognized / registered institute.	Rs. 11,000/- + PI as admissible	Merit Basis, Computer Test & Viva

The above positions are purely temporary and also co-terminus with the scheme. General Information & Instructions as mentioned below against each category of post will be followed strictly and Canvassing in any form will render the candidate disqualified for the position.


CDM & Public Health Officer, Bhadrak.

Section - A
General information and Instructions for Paramedical
Posts of Staff Nurse, ANM, LT & Pharmacist:

- i. Interested candidates to log on www.bhadrak.nic.in for downloading the application form for detail reference of eligibility criteria, selection guideline and other terms and conditions.
- ii. Age relaxation shall be applicable to the candidates as per the ORV rules as mentioned against each post.
- iii. Candidates who are already working with any organization either on regular or contractual basis have to submit '**No Objection Certificate**' from concerned employer.
- iv. Interested candidates fulfilling the eligibility criteria mentioned above in the **sl. no. 01 to 15** are to attend O/o the CDM & Public Health Officer, Bhadrak alongwith duly filled in application in prescribed format, available in the district website: www.bhadrak.nic.in and bring all certificates / testimonials, in original and a set of self-attested photocopies of the same, in support of age, qualification and experience, for verification as per schedule mentioned in the Section - B of this advt. Candidates are also required to bring two recent passport size colour photographs and self-photo ID proof (Voter ID card / PAN card / Driving License / Adhar card / Passport). Incomplete application in any form will be rejected. **For sl. No. 16** eligible interested candidates to apply in the prescribed format to the O/o CDM & Public Health Officer, Bhadrak on or before **15/01/2019 by 5 p.m.** through **Regd. Post / Speed Posts only** and the envelope containing the application should be **superscribed clearly the name of the post applied for _____ ref. advt. no._____.**
- v. This office will not be held responsible for any postal delay. No personal correspondences / enquiry will be entertained in this matter.
- vi. In case the marks obtained are in the form of CGPA, OGPA, DGPA, GPA, CPI etc., a certificate for conversion as applicable to percentage of marks shall be submitted at the time of submission of application form. Certification towards AICTE / UGC recognition of Institutions / Universities shall also be submitted at the time of submission of application form, wherever applicable, without which the application shall not be considered & shall be rejected.
- vii. Candidates who are over aged, under qualified, not having requisite percentage of marks, not having requisite experience etc. need not apply.
- viii. If any candidate is found to have suppressed any material information or furnished false information/documents, his / her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his / her service shall be terminated from the society forthwith.
- ix. Candidates who have been disengaged from the OSH & FW Society on administrative ground such as disobedience / poor performances / misbehavior / Criminal activity etc are not eligible to apply. Incomplete application in any form will be rejected.
- x. All communication will be made through e-mail. Number of vacancy / remuneration under this advertisement may vary at the time of actual engagement.
- xi. However, the panel of advertised position can be utilized for other positions of the society having same educational qualification and remuneration.
- xii. The number of vacancy projected in the advertisement is an indicative one and may vary as per the actual requirement at the time of recruitment.
- xiii. The undersigned reserves the right to cancel any or all the applications without assigning any reason thereof.

CDM & Public Health Officer, Bhadrak.

SECTION - B

Scheme of Selection Procedure		
Staff Nurse	Career Assessment & CBST	Date for Document Verification: 17/01/2019, Registration time: From 10.30 A.M. to 12 Noon on 17/01/2019 CBST: 17/01/2019 and may extend based on the no. of candidates eligible
ANM	Career Assessment & CBST	Date for Document Verification: 18/01/2019 Registration time: From 10.30 A.M. to 12 Noon on 18/01/2019 CBST: 18/01/2019 and may extend based on the no. of candidates eligible
LT	Career Assessment & CBST	Date for Document Verification: 19/01/2019 Registration time: From 10.30 A.M. to 12 Noon on 19/01/2019 CBST: 19/01/2019 and may extend based on the no. of candidates eligible
Pharmacist	Career Assessment & CBST	Date for Document Verification: 21/01/2019 Registration time: From 10.30 A.M. to 12 Noon on 21/01/2019 CBST: 21/01/2019 and may extend based on the no. of candidates eligible
Optometrist / Audiologist & Speech Therapist / Dental Technician	Walk in Interview	Date for Document Verification & Walk In Interview: 22/01/2019 Registration time: From 10.30 A.M. to 12 Noon on 22/01/2019
MO - MBBS (STD Clinic, SNCU, DEIC & NUHM) & Dental DEIC	Merit Basis	Date for Document Verification & Selection: 24/01/2019 Registration time: From 10.30 A.M. to 12 Noon on 24/01/2019
MO - Specialist (Full Time Paediatrician for DEIC, & Part time O& G and Paediatrician NUHM)	Merit Basis	Date for Document Verification & Selection: 24/01/2019 Registration time: From 10.30 A.M. to 12 Noon on 24/01/2019
Data Assistant-cum-Accountant	Career Assessment, Computer Test & Viva Voice	Application in prescribed format with all relevant documents to be reached to the O/o CDM&PHO on or before 15/01/2019 through registered post/ speed post only.

- i. Interested candidates having the requisite qualification and experience may appear for registration on date as mentioned against each post. No application will be received after scheduled date & timing of registration. After registration candidates will be shortlisted on the basis of required eligibility criteria and shortlisted candidates will be asked to stay back for interview / CBST as applicable.
- ii. Candidates, who are already working in Health Department either on regular or on contractual basis, have to submit **No Objection Certificate** from concerned employer at the time of interview, without which they will not be eligible for interview.
- iii. Candidates are required to come for interview with duly filled-in application in prescribed format, available in the official website: www.bhadrak.nic.in and bring all certificates /

[Handwritten Signature]

testimonials, in original and a set of self-attested photocopies of the same, in support of age, qualification and experience, for verification. Candidates are also required to bring two recent passport size colour photographs and self-photo ID proof (Voter ID card / PAN card / Driving License / Adhar card / Passport). Incomplete application in any form will be rejected.

- iv. In case the marks obtained are in the form of CGPA, OGPA, DGPA, GPA, CPI etc., a certificate for conversion as applicable to percentage of marks shall be submitted at the time of submission of application form. Certification towards AICTE / UGC recognition of Institutions / Universities shall also be submitted at the time of submission of application form, wherever applicable, without which the application shall not be considered & shall be rejected.
- v. Candidates who are over aged, under qualified, not having requisite percentage of marks, not having requisite experience etc. need not apply.
- vi. If any candidate is found to have suppressed any material information or furnished false information / documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his / her service shall be terminated from the Society forthwith. Candidates who have been disengaged earlier from the OSH&FW Society on administrative ground such as disobedience / poor performances/ misbehavior/ criminal activity etc. are not eligible.
- vii. No personal correspondence / queries will be entertained. All communication will be made through e-mail / official website / Notice Board.
- viii. The panel for above positions shall also remain valid for similar post / in other programmes under NHM ambit with same educational qualification and same remuneration, as will be decided by the Society.
- ix. Number of vacancies / remuneration as mentioned under this advertisement may vary at the time of actual engagement.
- x. The undersigned reserves the right to cancel any or all the applications / positions at any stage of recruitment process without assigning any reason thereof.


CDM & Public Health Officer, Bhadrak.

Selection Process for contractual engagement of SNs, ANMs, LT, Pharmacist, Dental Technician, Optometrist, Audiologist & Speech Therapist under NHM, Bhadrak

A. Process of Selection for Staff Nurse:

To select competent candidates, the following process will be adopted by the district.

Step	Process
01	Finalization of merit list as per carrier assessment
02	Competency Based Skill Test (CBST) of the eligible candidates in order of merit for final selection.

1. **Nature of Contract:** The above positions are purely temporary in nature and also co-terminus with project period. The contract will be for 11 months and to be renewed based on performance appraisal report.
2. **Eligibility Criteria:** In order to be eligible for direct recruitment to the post of Staff Nurse a candidate shall have to satisfy the following conditions, namely:-
 - 2.1 **Nationality:** She must be a citizen of India.
 - 2.2 **Age Limit:** She must have attained the age of 21 years and must not be above the age of 32 years on the date of such advertisement for the post except ASHAs those who have completed 1 year in the health system in the State and below the age of 45 years. She shall be allowed to take part in the recruitment process if having the minimum qualification as required for SN. However, age relaxation & reservation policy of State Govt. is to be followed in toto, for candidates fulfilling criteria prescribed in the said policy (Except for ASHA)
 - 2.3 **Knowledge in Odia:** The candidate must
 - (i) be able to read, write and speak Odia .
 - (ii) have passed middle school examination with Odia as language subject; or
 - (iii) have passed Matriculation or equivalent with Odia as medium of examination in non- language subject; or
 - (iv) have passed in Odia as language subject in the final examination of Class - VII from a school or educational institution recognized by the Government of Odisha or the central Government; or
 - (v) have passed a test in Odia in Middle English School standard conducted by the School and Mass Education Department.
 - 2.4 **Marital Status:** If married, the candidate must not have more than one spouse living: Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person or there are other specific grounds for doing so, exempt any person from the operation of this rule.
 - 2.5 **Minimum Educational Qualification:** The candidate must have passed in General Nursing & Midwife/ B.sc Nursing schools from any 3 Govt. Nursing Schools of 3 medical colleges/School of nursing MCL Talcher/ IGH Rourkela or other recognized private institutions duly approved by NIC and must have registered in the Odisha nursing council.
 - 2.6 **Physical Fitness:** The candidate must be of good mental and physical health and free from any physical defects likely to make her incapable of discharging her normal duties in the Service. A candidate who after such medical examination as the Government may prescribe is not found to satisfy the requirements shall not be appointed to the Service.
 - 2.7 **Registration:** The candidate must have registered her name in Nursing Council in the State and have possessed valid registration certificates as on the date of advertisement.



3. Process of Finalization of Merit list

- a) **Carrier Assessment:** The carrier assessment would be done for individual applicant using following criterions.

Sl. No.	Examination	Weightage
i.	HSC (excluding 4 th optional)/equivalent	20%
ii.	+2 Science (excluding 4 th Optional)/ equivalent	30%
iii.	B.sc Nursing/Diploma in General Nursing & Midwife Course	50%
Total Marks		100%

Additional Marks for ASHAs: ASHAs shall be allowed one percent extra mark of the total marks for each completed year of continuous service subject to the maximum of fifteen percent which will be added to the marks secured by them for deciding the merit position.

4. **Selection Board-** The selection shall be done by a Committee and decision of the committee is final.

5. **Procedure for finalization of merit list by the Board:** After the last date for receipt of applications, the Board shall

- a) Scrutinize all the applications & prepare a database
- b) Prepare provisional merit list of the candidates against the vacancies advertised considering career marks & other criterions as follows:
 - (i) Provided that if two or more candidates secure equal marks as per the career assessment made, then the following step shall be taken in order of preference, namely - The Candidate who secures more marks in Diploma in General Nursing and Midwife Course Examination shall be assigned higher position. If the marks are the same then:
 - (ii) The candidate who secures higher mark in Physics, in +2 Science, shall be assigned higher position. If the marks are the same then;
 - (iii) The candidate who secures higher marks in Chemistry, in +2 Science, shall be assigned higher position. If the marks are still the same then;
 - (iv) The candidate older in age as per date of birth shall be assigned higher position.
- c) CBST will be conducted for the candidates in the merit list.
- d) Publish the provisional merit list with date of verification in the website for accepting objections if any.
- e) Draw the final merit list containing the names of the candidates against the number of vacancies advertised, after due verification.

6. Validity of Merit List

The select list of the candidates prepared shall be in force for a period of one year only. Extension of such validity of the select list beyond one year shall be with due justification and by Government approval only.

- i. **Reservations:** The existing reservation principles and age relaxation norms of the State Govt. will be followed strictly in toto. However, in case of non availability of required numbers of candidates in reserved category (ies), the same shall be referred to Mission Directorate for appropriate decision.
- ii. If any candidate is found to have suppressed any material information or furnished false information/ documents, her service shall be terminated from the society forthwith. Candidates who have been disengaged from the society on administrative grounds such as disobedience/ poor performance/ misbehavior/ criminal activities etc. are not eligible to apply. Incomplete application in any form will be rejected.

- b) **Modalities for Competency Based Skill Assessment (CBST)**

- (i) All the skill assessment tests will be conducted at district level.
- (ii) All the candidates in the merit list would be called in batches (Batch size- 20/batch) for competency based skill tests.
- (iii) Candidates will be assessed on 11 skills and related knowledge base following OSCE model.
- (iv) Assessment will be done only by the trained assessors available in the districts.
- (v) All the candidates who will secure >70% marks in the skill assessment will be eligible for final recruitment.

7. **Issue of engagement order:** The merit list candidates qualifying as per CBST will be issued engagement order.

B. Process of Selection for ANM

To select competent candidates for the post of ANM, the following process will be adopted by the district.

Step	Process
01	Finalization of merit list as per carrier assessment
02	Competency Based Skill Test (CBST) of the eligible candidates in order of merit for final selection.

1. **Nature of Contract:** The above positions are purely temporary in nature and also co-terminus with project period. The contract will be for 11 months and to be renewed based on performance appraisal report.
2. **Eligibility Criteria:** In order to be eligible for recruitment to the post of ANM, a candidate shall have to satisfy the following conditions, namely
 - 2.1 **Nationality:** S/he must be a citizen of India.
 - 2.2 **Age Limit:** She must have attained the age of 21 years and must not be above the age of 32 years on the date of such advertisement for the post except ASHAs those who have completed 1 year in the health system in the state & below the age of 45 years. She shall be allowed to take part in the recruitment process if have the minimum qualification as required for HW(F). However, age relaxation & reservation policy of state Govt. is to be followed in toto, for candidates fulfilling criteria prescribed in the said policy (except for ASHA).
 - 2.3 **Knowledge in Odia :** She must
 - (a) be able to read, write and speak Odia;
 - (b) have passed middle school examination with Odia as language subject; or
 - (c) have passed Matriculation or equivalent examination with Odia as medium of examination in non-language subject; or
 - (d) have passed in odia as language subject in the final examination of class- VII from a school or educational institution recognized by the Government of Odisha or the central Government; or
 - (e) have passed a test in Odia in Middle English School standard conducted by the School and Mass Education Department.
 - 2.4 **Marital Status:** A candidate if married must not have more than one spouse living, provided that the Government may, if satisfied that there are other specific grounds for allowing such marriage exempt any person from the operation of these rules.
 - 2.5 **Minimum Educational Qualification:** The Candidate must have passed the HSC examination & shall have completed ANM course from institutions recognized by Govt. and approved by INC and must have registered in the Odisha Nursing Council.
 - 2.6 **Physical Fitness:** A candidate must be of good mental and physical health and free from any physical defects likely to make her incapable of discharging her normal duties in the Service. A candidate who after such medical examination as the Government may prescribe is not found to satisfy the requirements shall not be appointed to the Service.

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2.7 Registration: Candidate must have registered her name in the Odisha Nursing Council and have possessed valid registration certificates as on the date of advertisement.

3. Process of finalization of Merit list

Carrier Assessment: The career assessment would be done for individual applicant using following criterions.

Sl. No.	Examination	Weightage
01	HSC (excluding 4 th optional)/equivalent	20%
02	+2 (excluding 4 th Optional) /equivalent	30%
03	Health Worker Female Training Course	50%
Total Marks		100%

Additional Marks for ASHAs: ASHAs shall be allowed one percent extra mark of the total marks for each completed year of continuous service subject to the maximum of fifteen percent which will be added to the marks secured by them for deciding the merit position.

4. Selection Board: The selection shall be done by a committee and the decision of the committee is final.

5. Procedure for finalization of merit list by the Board: After the last date for receipt of applications, the Board shall:

- a) Scrutinize all the applications & prepare a database
- b) Prepare provisional merit list of the candidates against the vacancies advertised considering career marks & other criterias as follows:
Provided that if two or more candidates secure equal marks as per the career assessment made, then the following step shall be taken in order of preference, namely -
 - i. The candidate who secures more marks in Health Worker Female Training Examination shall be assigned higher position. If the marks are the same then;
 - ii. The candidates older in age as per date of birth shall be assigned higher position.
- c) CBST will be conducted for the candidates in the merit list
- d) Publish the provisional merit list with date of verification in the website for accepting objections if any.
- e) Draw the final merit list containing the names of the candidates against the number of vacancies advertised, after due verification.
- f) Prepare provisional merit list of the candidates against the vacancies advertised considering career marks & other criterias

6. Validity of Merit List: The select list of the candidates prepared shall be in force for a period of one year only. Extension of such validity of the select list beyond one year shall be with due justification and by Government approval only.

(i) Reservations: The existing reservation principles and age relaxation norms of the State Govt. will be followed strictly in toto. However, in case of non-availability of required number of candidates in reserved category (ies), the same shall be referred to Mission Directorate for appropriate decision.

(ii) If any candidate is found to have suppressed any material information or furnished false information/documents, her service shall be terminated from the society forthwith. Candidates who have been disengaged from the society on administrative grounds such as disobedience/poor performance/misbehavior/ criminal activities etc are not eligible to apply. Incomplete application in any form will be rejected.

7. Modalities for Competency Based Skill Assessment (CBST)

- i. All the skill assessment tests will be conducted at district level.

- ii. All the candidates in the merit list would be called in batches (Batch size- 20/ batch) for competency based skill tests.
 - iii. The candidates will be assessed on 11 skills and related knowledge base following OSCE model.
 - iv. Assessment will be done only by the trained assessors available in the districts.
 - v. All the candidates who will secure >70 % marks in the skill assessment will be eligible for final recruitment.
8. **Issue of engagement order:** The merit list candidates qualifying as per CBST will be issued engagement order.

C. Name of Position: Laboratory Technician

To select competent candidates for the post of Lab. Technician, the following process will be adopted by the district.

Step	Process
01	Finalization of merit list as per carrier assessment
02	Competency Based Skill Test (CBST) of the eligible candidates in order of merit for final selection.

1. **Nature of Contract:** The above positions are purely temporary in nature and also co-terminus with project period. The contract will be for 11 months and to be renewed based on performance appraisal report.
2. **Eligibility Criteria:** In order to be eligible to the post of Lab. Technician, a candidate shall have to satisfy the following conditions namely:
 - 1.1 **Nationality:** S/he must be a citizen of India.
 - 1.2 **Age Limit:** S/he must have attained the age of 21 years and must not be above the age of 32 years on the date of such advertisement for the post.
Provided that the upper age limit in respect of the reserved categories of candidates shall be relaxed in accordance with the provisions of the Act, rules, orders or instructions for the time being in force, for their respective categories.
 - 1.3 **Knowledge in Odia :** S/he must
 - (a) be able to read, write and speak Odia;
 - (b) have passed middle school examination with Odia as language subject; or
 - (c) have passed Matriculation or equivalent examination with Odia as medium of examination in non-language subject; or
 - (d) have passed in odia as language subject in the final examination of class- VII from a school or educational institution recognized by the Government of Odisha or the central Government; or
 - (e) have passed a test in Odia in Middle English School standard conducted by the School and Mass Education Department.
 - 2.4 **Marital Status:** If married, s/he must not have more than one spouse living; provided that if Government may, if satisfied that such marriage is permissible under the personal law applicable to such person or there are other specific grounds for doing so, exempt any person from the operation of this rule.
 - 2.5 **Minimum Educational Qualification:** The candidate must have passed +2 Science Examination under Council of Higher Secondary Education, Odisha / equivalent and passed Diploma in Medical Laboratory Technology from any of the 3 Govt. Medical College & Hospitals of the State / any other private institutions recognized by Government of Odisha or All India Council of Technical Education.

2.6 Physical Fitness: The candidate must be of good mental and physical health and free from any physical defects likely to make her incapable of discharging her normal duties in the Service. A candidate who after such medical examination as the Government may prescribe is not found to satisfy the requirements shall not be appointed to the Service.

2.7 Registration: The candidate must have registered her/his name in respective Medical Council in the State and have possessed valid registration certificates as on the date of advertisement.

3. Process of Finalization of Merit list

3.1 Carrier Assessment: The carrier assessment shall comprise the following percentage of marks against each course namely:

Sl. No.	Examination	Weightage
01	HSC (excluding 4 th optional)/equivalent	20%
02	+2 Science (excluding 4 th Optional) /equivalent	30%
03	Diploma in Medical Laboratory Technician	50%
Total Marks		100%

4. Selection Board- The selection shall be done by a Committee and decision of the committee is final.

5. Procedure for finalization of merit list by the Board: After the last date for receipt of applications, the Board shall

a) Scrutinize all the applications & prepare a database of all the applications and prepare a provisional merit list of the candidates of respective categories against the vacancies advertised

Provided that if two or more candidates secure equal marks as per the career assessment made, then the following step shall be taken in order of preference, namely -

- (i) The Candidate who secures more marks in Diploma in Medical Laboratory Technology Examination shall be assigned higher position. If the marks are the same then;
- (ii) The candidate who secures higher mark in Physics, in +2 Science, shall be assigned higher position. If the marks are the same then;
- (iii) The candidate who secures higher marks in Chemistry, in +2 Science, shall be assigned higher position. If the marks are still the same then;
- (iv) The candidate older in age as per date of birth shall be assigned higher position.

b) Publish the provisional merit list in the website indicating the dates of verification of their original certificates, mark sheets and such other certificates as would be required by the Board.

c) CBST will be conducted for the candidates in the merit list.

d) Draw the final merit list containing the names of the candidates against the number of vacancies advertised, after due verification

6. Validity of Merit List

The select list of the candidates prepared shall be in force for a period of one year only. Extension of such validity of the select list beyond one year shall be with due justification and by Government approval only.

7. Reservations: The existing reservation principles and age relaxation norms of the State Govt. will be followed strictly in toto. However, in case of non availability of required numbers of candidates in reserved category (ies), the same shall be referred to Mission Directorate for appropriate decision.



8. If any candidate is found to have suppressed any material information or furnished false information/ documents, her service shall be terminated from the society forthwith. Candidates who have been disengaged from the society on administrative grounds such as disobedience/ poor performance/ misbehavior/ criminal activities etc. are not eligible to apply. Incomplete application in any form will be rejected.

9. Modalities for Competency Based Skill Assessment (CBST)

- (i) All the skill assessment tests will be conducted at district level.
- (ii) All the candidates in the merit list would be called in batches (Batch size- 20/batch) for competency based skill tests.
- (iii) Candidates will be assessed on 11 skills and related knowledge base following OSCE model.
- (iv) Assessment will be done only by the trained assessors available in the districts.
- (v) All the candidates who will secure >70% marks in the skill assessment will be eligible for final recruitment.

4 Issue of engagement order: The merit list candidates qualifying as per CBST will be issued engagement order.

D. Name of Position: Pharmacist

To select competent candidates for the post of Pharmacist, the following process will be adopted by the district.

Step	Process
01	Finalization of merit list as per carrier assessment
02	Competency Based Skill Test (CBST) of the eligible candidates in order of merit for final selection.

1. **Nature of Contract:** The above positions are purely temporary in nature and also co-terminus with project period. The contract will be for 11 months and to be renewed based on performance appraisal report.

2. **Eligibility Criteria:** In order to be eligible to the post of Pharmacist, a candidate shall have to satisfy the following conditions namely:

2.1 **Nationality:** S/he must be a citizen of India.

2.2 **Age Limit:** S/he must have attained the age of 21 years and must not be above the age of 32 years on the date of such advertisement for the post.

Provided that the upper age limit in respect of the reserved categories of candidates shall be relaxed in accordance with the provisions of the Act, rules, orders or instructions for the time being in force, for their respective categories.

2.3 **Knowledge in Odia :** S/he must

- (a) be able to read, write and speak Odia;
- (b) have passed middle school examination with Odia as language subject; or
- (c) have passed Matriculation or equivalent examination with Odia as medium of examination in non-language subject; or
- (d) have passed in odia as language subject in the final examination of class- VII from a school or educational institution recognized by the Government of Odisha or the central Government; or
- (e) have passed a test in Odia in Middle English School standard conducted by the School and Mass Education Department.

2.8 **Marital Status:** If married, s/he must not have more than one spouse living; provided that if Government may, if satisfied that such marriage is permissible under the personal law applicable to such person or there are other specific grounds for doing so, exempt any person from the operation of this rule.

2.9 Minimum Educational Qualification: The candidate must have passed +2 Science Examination under Council of Higher Secondary Education, Odisha / equivalent and Diploma in Pharmacy from any of the 3 (three) Medical College & Hospitals of the State / any other recognized private institutions duly approved by A.I.C.T.E. and examination conducted by the Odisha Pharmacy Board.

2.10 Physical Fitness: The candidate must be of good mental and physical health and free from any physical defects likely to make her incapable of discharging her normal duties in the Service. A candidate who after such medical examination as the Government may prescribe is not found to satisfy the requirements shall not be appointed to the Service.

2.11 Registration: The candidate must have registered her/his name in Pharmacist Council in the State and have possessed valid registration certificates as on the date of advertisement.

3. Process of Finalization of Merit list

3.2 Carrier Assessment: The carrier assessment shall comprise the following percentage of marks against each course namely:

Sl. No.	Examination	Weightage
01	HSC (excluding 4 th optional)/equivalent	20%
02	+2 Science (excluding 4 th Optional) /equivalent	30%
03	Diploma in Pharmacy	50%
Total Marks		100%

4. Selection Board- The selection shall be done by a Committee and decision of the committee is final.

5. Procedure for finalization of merit list by the Board: After the last date for receipt of applications, the Board shall Scrutinize all the applications & prepare a database of all the applications and prepare a provisional merit list of the candidates of respective categories against the vacancies advertised

Provided that if two or more candidates secure equal marks as per the career assessment made, then the following step shall be taken in order of preference, namely -

- (i) The Candidate who secures more marks in Diploma in Pharmacy Examination shall be assigned higher position. If the marks are the same then:
- (ii) The candidate who secures higher mark in Physics, in +2 Science, shall be assigned higher position. If the marks are the same then;
- (iii) The candidate who secures higher marks in Chemistry, in +2 Science, shall be assigned higher position. If the marks are still the same then;
- (iv) The candidate older in age as per date of birth shall be assigned higher position.

e) Publish the provisional merit list in the website indicating the dates of verification of their original certificates, mark sheets and such other certificates as would be required by the Board

f) Draw the final merit list containing the names of the candidates against the number of vacancies advertised, after due verification

6. Validity of Merit List

The select list of the candidates prepared shall be in force for a period of one year only. Extension of such validity of the select list beyond one year shall be with due justification and by Government approval only.

7. Reservations: The existing reservation principles and age relaxation norms of the State Govt. will be followed strictly in toto. However, in case of non availability of required numbers of

candidates in reserved category (ies), the same shall be referred to Mission Directorate for appropriate decision.

8. If any candidate is found to have suppressed any material information or furnished false information/ documents, her service shall be terminated from the society forthwith. Candidates who have been disengaged from the society on administrative grounds such as disobedience/ poor performance/ misbehavior/ criminal activities etc. are not eligible to apply. Incomplete application in any form will be rejected.
9. **Issue of engagement order:** The merit list candidates qualifying as per merit will be issued engagement order.

5. Dental Technician, DEIC

Age: Upto 35 years as on 01-01-2019 for the post, subject to their physical fitness.

Minimum Qualification: Diploma in Dental Technology from a recognized Institution. Preference will be given to candidates having at least 2 years post qualification experience in related field.

Selection Process & Modalities: Carrier Weightage & Walk in Interview

Job responsibilities:

- a. He/she will work closely with DEIC team members particularly with Dental surgeon of DEIC.
- b. Work with dentists to create tooth restorations and orthodontic devices for pediatric patients.
- c. Fill prescriptions for pediatric patients; make custom bridges, crowns, dentures and orthodontic appliances based on tooth molds and impressions that improve patient's appearance, speech and chewing ability.
- d. Design, fabricate or repair dental devices including full or partial dentures, orthodontic appliances, crowns, bridges, inlays, onlays, clasps and bands, implants etc.
- e. Prepare plaster models and moulds from dental impressions.
- f. Prepare wax bite-blocks and impression trays.
- g. Cast gold or metal alloys for bridges and denture bases.
- h. Pack plastic material in moulds to form full or partial dentures.
- i. Mould wax over denture set-up to form full contours of artificial gums.
- j. Make orthodontic bands from gold, silver, stainless steel or other metals.
- k. Finish metal framework of dentures and polish and buff dentures to obtain natural finish.
- l. Consult with dentists or other specialists on problematic dental cases.
- m. Replace missing facial and body tissues due to developmental abnormality by fabricating maxillo-facial prostheses.
- n. Maintaining patients' dental records and stocks of equipment.
- o. If required, he/she will have to visit camps organised organized under RBSK at other Blocks in the District.
- p. All files related to RBSK activities to be moved through RBSK Manager and nodal officer, DEIC/RBSK.
- q. Intimate RBSK Manager and nodal officer on the child wise treatment plan, child wise progress made and further follow up action required on forth nightly basis.
- r. Perform all duty as per RBSK mandate. In addition, should do any other duty assigned by the authority as and when required.

6. Optometrist, DEIC

Age: Upto 35 years as on 01-01-2019 for the post, subject to their physical fitness.

Minimum Qualification: Diploma in Optometry from a recognized University /Institution or trained as Ophthalmic Assistant from a recognized Govt. Hospital/ Institution. However, candidates having Masters / Bachelor Degree in Optometry will be given preference.

Selection Process & Modalities: Walk in Interview

Job responsibilities:

- a. Work with other DEIC Staff to formulate an inclusive programme especially for the children with visual problems as a part of multiple disability
- b. **Assessment:** Routine vision checkup / Glaucoma screening of referred children.
- c. Will detect or diagnose ocular conditions associated systemic health conditions, and refer them to appropriate health care professionals.
- d. **Health Care:** Prescribe the spectacle lenses including progressive, aspheric, and safety/protective spectacles based on the visual needs of the children.
- e. Provide therapy & rehabilitation for the people with poor vision/blind.
- f. Prescribe vision therapy, vision training or orthoptic treatment for children with learning problems or common binocular vision disorders, including strabismus and amblyopia
- g. **Referral:** Referral to further genetic, neurological and endocrinal evaluation.
- h. **Counselling:** Counsel Patients on managing vision problem. Counsel the parent/guardian on preventive vision care.
- i. If required, he/she will have to visit camps organized under RBSK at other Blocks in the District.
- j. All files related to RBSK activities to be moved through RBSK Manager and nodal officer, DEIC/RBSK.
- k. Perform all duty as per RBSK mandate. In addition, should do any other duty assigned by the authority as and when required.

7. Audiologist & Speech Therapist, DEIC

Age: Upto 35 years as on 01-01-2019 for the post, subject to their physical fitness.

Minimum Qualification: Master / Bachelor Degree in Audiology and Speech language pathology from recognized University or Institution recognized by Rehabilitation Council of India (RCI), also having Registration Certificate of RCI.

Selection Process & Modalities: Carrier Weightage & Walk in Interview

Job responsibilities:

- a. He/she will work closely with DEIC team members & Nodal Officer, RBSK.
- b. Provide services to all DEIC catering areas. If required he/she has to attend camps
- c. organized at periphery level.
- d. **Assessment:** Assessment of speech and hearing impairments, conduct audiological assessment and tests of referred children and speech perception tests.
- e. **Treatment:** Provide therapeutic intervention, counseling to the referred children and their parents, preventive, curative and rehabilitative services related to speech and hearing disorders.
- f. Support other therapists for integrated management of referral cases.
- g. Prepare child wise treatment plan, document the child wise progress made and follow up of the referred cases.
- h. Capacity building of MHT staff on correct assessment of speech and audiological delays.
- i. Rapport building with other institutes and line departments for management of speech & hearing impairment cases.
- j. If required, he/she will have to visit camps organised under RBSK at other Blocks in the District.
- k. All files related to RBSK activities to be moved through RBSK Manager and nodal officer, DEIC/RBSK.
- l. Intimate RBSK Manager and nodal officer on the child wise treatment plan, child wise progress made and further follow up action required on forth nightly basis.
- m. Perform all duty as per RBSK mandate. In addition, should do any other duty assigned by the authority as and when required.

Full Time Medical Officer & Specialists

8. Medical Officer (MBBS) SNCU, DHH

Age: Upto 65 years as on 01-01-2019 for the post, subject to their physical fitness.

Minimum Qualification: MBBS from Recognized University and must have valid registration from the State Council of Medical Registration.

Selection Process & Modalities: Walk in Interview

09. Medical Officer (MBBS) STD Clinic, DHH

Eligibility Criteria:

Age: Upto 65 years as on 01/01/2019 subject to their physical fitness

Qualification: MBBS degree from an Institution recognized by Medical Council of India. Must have completed compulsory internship and also must have valid registration from the Odisha Council of Medical Registration.

Preference : Post Graduate Degree / Diploma in Dermatology or O&G Specialis (STD Clinic)

Selection Process & Modalities: Walk in Interview.

Terms of Reference

1. Ensuring standardized STI/RTI service delivery and referral linkages as per NACO guidelines in health institutions.
2. Monitoring and supervision of the activities of STI counselor.
3. Coordinating with concerned departments to ensure standardized STI/RTI service delivery and referral linkages through existing OPDs.
4. Ensuring record maintenance and monthly reporting of DSRC to OSACS.
5. Attending meetings and reviews at OSACS/NHM and DHH as and when required.
6. Monitoring drug distribution to prevent stock out of drugs, testing kits and consumables.
7. In addition to her/his duties in DSRC s/he would provide services in OPD as and when required by the institution.
8. Any other tasks allocated by the CDM & PHO from time to time.

10. Paediatrician for DEIC

Age: Upto 65 years as on 01-01-2019 for the post, subject to their physical fitness.

Minimum Qualification: MBBS with M.D. in Paediatrics from Institution recognized by Medical Council of India. S/he must have valid registration from the Odisha Council of Medical Registration.

Selection Process & Modalities: Walk in Interview.

Terms of Reference

1. S/he will work closely with DEIC team members & Nodal Officer, RBSK.
2. Her/his Primary responsibility will be to screen on '4D' approach (i.e. Defects at Birth, Deficiencies, Childhood Disease & developmental delay with Disabilities), provide necessary referral services to the referred children, in coordination with respective paediatrician of the system & other DEIC team members.
3. S/he will assess the growth & development, nutritional aspects, Neurological problems, developmental assessment of the children. Also conduct detail neurological examination and investigations in case of children with special needs to focus on the causative and prognostic factors prior to undertaking individualized intervention programmes.

4. S/he will plan to provide Composite health care services i.e. nutritional care, ensure child development through early intervention services, Treatment of medical illnesses and associated abnormalities, Genetic counseling, Anticipatory guidance, Follow up and progress evaluation services etc.
5. S/he will support the Paed. Spl of DHH in screening the cases by visiting all newborn at DHH & admitted cases at SNCU/ NBSU, NRC and indoor patients at DHH.
6. Ensure that every pre-term/ sick born child with Low Birth Weight, children with birth defects, referral with developmental delay & disabilities are followed up.
7. Facilitate referral of identified cases to tertiary care institution following the due process.
8. Periodic follow up of referral cases and post test examinations/confirmatory test.
9. If required, he/she will have to visit camps organized under RBSK at other Blocks in the District.
10. All files related to RBSK activities to be moved through RBSK Manager and nodal officer, DEIC/RBSK.
11. Provide technical guidance to RBSK manager for management referral cases, preparation of child wise treatment plan, child wise progress made and further follow up action required on monthly basis.
12. Perform all duty as per RBSK mandate. In addition, should do any other duty assigned by the authority as and when required.

11. Medical Officer (MBBS) under NHM for DEIC, DHH, Bhadrak

Age: Upto 65 years as on 01-01-2019 for the post, subject to their physical fitness.

Minimum Qualification: MBBS degree from an Institution recognized by Medical Council of India. Must have completed compulsory internship and also must have valid registration from the Odisha Council of Medical Registration.

Selection Process & Modalities: Walk in Interview.

Terms of Reference

1. S/he will work closely with DEIC team members & Nodal Officer, RBSK.
2. S/he will do firsthand screening on '4D' approach, of the referred children and coordinate with DEIC members, paediatrician & Nodal Officer, RBSK for providing referral services.
3. Support the Paed. Spl of DHH & DEIC in screening cases by visiting all newborns/SNCU/ NBSU, NRC and indoor patients at DHH.
4. Ensure that every pre-term/ sick born child with Low Birth Weight, children with birth defects, referral with developmental delay & disabilities are followed up.
5. Access case history including developmental history, nutritional status, growth & development, treatment of general ailments such as cough and cold, diarrhea etc.,
6. Periodic follow up of referral cases and post test examinations/confirmatory test. If required, s/he will have to visit camps organized under RBSK at other Blocks in the District.
7. All files related to RBSK activities to be moved through RBSK Manager and nodal officer, DEIC/RBSK.
8. Provide technical guidance to RBSK manager for management referral cases, preparation of child wise treatment plan, child wise progress made and further follow up action required on monthly basis.
9. Perform all duty as per RBSK mandate. In addition, should do any other duty assigned by the authority as and when required.



12. Medical Officer - Dental for DEIC

Age: Upto 65 years as on 01-01-2019 for the post, subject to their physical fitness.

Minimum Qualification: Bachelor's degree in Dental Surgery from Institutions recognized and approved by Dental Council of India. Must have valid registration form the State Council of Medical Registration.

Selection Process & Modalities: Walk in Interview.

Terms of Reference

1. S/he will work closely with DEIC team members & Nodal Officer, RBSK.
2. **Assessment:** Diagnose oral diseases & dental conditions for the children referred to the DEICs. Monitor growth and development of the teeth and jaws especially for the children who are on anti-epileptic drugs.
3. **Treatment:** Provide preventive and restorative treatments for problems that affect the mouth and teeth.
4. Carrying out agreed clinical treatments such as restoring teeth affected by decay and treating gum disease.
5. Interpret x-rays and diagnostic tests.
6. Ensure the safe administration of anesthetics.
7. Perform surgical procedures on the teeth.
8. Educating patients & care giver on oral healthcare and disease prevention.
9. If required, he/she will have to visit camps organised under RBSK at other Blocks in the District.
10. All files related to RBSK activities to be moved through RBSK Manager and nodal officer, DEIC/RBSK.
11. Intimate on the child wise treatment plan, child wise progress made and further follow up action required on monthly basis.
12. Perform all duty as per RBSK mandate. In addition, should do any other duty assigned by the authority as and when required.

13. Medical Officer (NUHM):

Age: No age bar for the post, subject to their physical fitness.

Minimum Qualification: MBBS degree from an Institution recognized by Medical Council of India. Must have completed compulsory internship and also must have valid registration from the Odisha Council of Medical Registration.

Selection Process & Modalities: Walk in Interview.

Part Time Specialists - NUHM

14. Medical Officer (Part Time: Specialist – 01 O&G)

Age: No age Bar for the post, subject to their physical fitness

Minimum Qualification: MBBS with post-graduation in O&G from Recognized University. Must have valid registration form the State Council of Medical Registration.

Selection Process & Modalities: Walk in Interview.

Job responsibilities:

Fixed day assured specialist service will be provided in the UPHC OPD/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. (6 hrs. a day). Separate OPD register will be maintained for Specialist Service.

The Specialist will treat the patients at the institution and in case need the patient will be referred to the referral institutions. The specialist will treat the sick children having obstetrics

and Gynecological problems, the patient referred from UHND in the OPD. S/he will provide ANC, PNC to the patients. Separate register will be maintained for the respective department.

15. Medical Officer (Part Time: Specialist – 01 Paediatric)

Age: No age Bar for the post, subject to their physical fitness

Minimum Qualification: MBBS and PG in Pediatric for pediatric specialist from Recognized University. Must have valid registration form the State Council of Medical Registration.

Selection Process & Modalities: Walk in Interview.

Terms of Reference:

Fixed day assured specialist service will be provided in the UPHC OPD/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. (6 hrs. a day). Separate OPD register will be maintained for Specialist Service.

The Specialist will treat the patients at the institution and in case need the patient will be referred to the referral institutions. S/He will be in OPD to treat the sick children referred from UHND ,UPHC or the child is directly coming to the hospital .Attend OPD hour in the hospital shift duty be allotted by the MO(I/C) of the UPHC.

16. Data Assistant – cum- Accountant

Age: S/he must have attained the age of 21 years and must not be above the age of 35 years as on 01-01-2019 for the post.

Minimum Qualification: Candidate must be a graduate in commerce with minimum 50% marks in aggregate and must have passed PGDCA / DCA etc. of one year duration from recognized / registered institute.

Selection Procedure:

- a. Mark Assessment (Graduation in Commerce) 40 marks
- b. Computer Test (Practical) 20 marks
- c. Viva Voice 40 marks

For computation of score of a candidate out of 40 earmarked for mark assessment, the following procedure to be followed:

Marks Secured **X** 40

Total Marks

Candidates securing 50% and above marks in the Mark Assessment shall be shortlisted. A merit list of such shortlisted candidates shall be made in accordance with their percentage of marks in aggregate. Candidates 3 times the number of vacancies on the basis of merit list prepared on Mark Assessment shall be called for Computer Test and Viva Voice. The final merit list shall be prepared for all the candidates, who appeared for the interview by compiling marks secured in all the three stages i.e. Mark Assessment, Computer Test & Viva-Voice.

Job Responsibilities:

- a. To provide support to the MO(I/c) for effective planning and monitoring of the programme.
- b. To support MO (I/c) in day to day updating & up keep of the data/information relating to finance.
- c. To ensure collection, compilation & reporting of all data related to HMIS/MCTS/HR & infrastructure of UPHC etc.
- d. To collect & validate data provided by the ANMs
- e. To support MO (I/c) for timely organization of EC & GB meeting of the UPHC.
- f. To maintain all financial records and accounts of all fund made available to UPHC.
- g. To support & organize payment to ANMs, ASHA incentive and maintain related accounts & data base including those of untied fund provided to UPHC & MAS etc.
- h. To maintain store related to fixed assets.

- i. To maintain all the physical & financial data in the form of MIS
- j. Reporting of Utilization Certificates & SoEs etc.
- k. Provide handholding support to MAS, WKS in maintenance of records & utilization of untied fund if any.
- l. To support MO (I/c) during the organization of monthly / quarterly meetings, workshop, Consultation, Training etc.
- m. Other assignments as assigned from time to time.

A handwritten signature in black ink, consisting of stylized cursive letters, possibly 'Jho', with a horizontal line underneath.



APPLICATION FORM



Advt. No. _____

Post Applied for

Staff Nurse / ANM / Lab Technician / Pharmacist

(Tick (✓) for the post)

Photograph

Identity Proof - Type & No.

1. First Name:

Last Name

2. Father's Name:

3. Sex:

4. Date of Birth &

5. Age as on 01/01/2019

6. District of Domicile

7. Please mention if SC/ST/SEBC/UR:

8. Present Contact Address with Telephone No.

9. Permanent Contact Address:

10. Mobile No.

11. Education: High School onwards, please list all your qualifications

Degree (Starting from 10 th onwards)	Institute/Board & Location	Year	Marks			Duration of Course	Full/Part Time/Distance Learning
			Full Mark	Marks Secured	%		

12. Orissa Nursing /Midwifery/ DMLT / Pharmacy Council/ Registration Number:		
13. Employment Record:		
Total Years of post qualification experience:		
Years of experience in Pvt. Sector :		
Years of experience in Government:		
Complete terms of uninterrupted service under OSH&FWS (if any):		
14. Details of Employment: (Use separate sheets if required)		
Starting with your present employment list in reverse order all the employments you have had		
12A. Current Employment:		
From Month/Year	To Month/ Year	Designation
Location of Employment:		
Description of your duties:		
12B. Previous Employment:		
From Month/Year	To Month/ Year	Designation
Location of Employment		
Description of your duties:		
12C. Previous Employment		
From Month/Year	To Month/ Year	Designation
Location of Employment:		
Description of your duties:		
Date:		
Place:		
Signature of the Applicant		

Declaration: I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material information is false / incorrect or is suppressed by me, my candidature /appointment under Odisha State Health & Family Welfare Society (OSH&FWS), is liable to be rejected / terminated. I also declare that I have never been disengaged from service under the OSH&FWS, Odisha on administrative ground such as disobedience/ poor performances/ misbehavior/ criminal activity etc.

Signature of the Applicant
Page 25 of 38



Note:

List of enclosure(s): The following documents are to be enclosed along with the application:

- a. Self-attested copy of all academic certificates and marks sheets.
- b. Self-attested copy of Registration Certificate of GNM/ BSc Nursing / Auxiliary & Mid-Wifery /DMLT/Pharmacy.
- c. Two copies of passport size colour self-attested photograph to be submitted along with the application.
- d. Self-attested copy of Caste certificate in case of ST, SC & SEBC category.
- e. Self-attested copy of Disability certificate in case of PwD.
- f. Self-attested copy of passed certificate of Odia test conducted by the school and Mass Education Dept. in case of Middle English school standard.
- g. Self-Attested Photocopies of Residential Certificate
- h. Self-attested photocopy of Identity Proof (Voter ID card / PAN card / Driving License / Adhaar card / Passport).
- i. Candidates, who are working under OSH&FWS uninterruptedly on contractual basis, have to submit Experience Certificate & NOC from the employer (appointing authority) at the time of submission of application, without which the claim for additional weightage (if any) will not be taken into consideration.
- j. An undertaking regarding one spouse living in case of married.





APPLICATION FORM



Advt. No. _____

Post Applied for	Dental Technician /Optometrist / Audiologist & Speech Therapist <i>(Tick (✓) for the post)</i>	Photograph
		Identity Proof - Type & No.

1. First Name: _____ Last Name _____

2. Father's Name: _____

3. Sex:	4. Date of Birth & 5. Age as on 01/01/2019	6. District of Domicile
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7. Present Contact Address with Telephone No.	8. Permanent Contact Address:
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9. Mobile No. _____

10. Education: High School onwards, please list all your qualifications

Degree (Starting from 10 th onwards)	Institute/Board & Location	Year	Marks (excluding 4 th optional)			Duration of Course	Full/Part Time/Distance Learning
			Full Mark	Marks Secured	%		

11. Council Registration (Dental/Optometric/RCI) No.: _____

Shw

12. Employment Record:		
Total Years of post-qualification experience:		
Years of experience in Pvt. Sector:		
Years of experience in Government:		
Complete terms of uninterrupted service under OSH&FWS (if any):		
13. Details of Employment: (Use separate sheets if required)		
Starting with your present employment list in reverse order all the employments you have had		
12A. Current Employment:		
From Month/Year	To Month/ Year	Designation
Location of Employment:		
Description of your duties:		
12B. Previous Employment:		
From Month/Year	To Month/ Year	Designation
Location of Employment		
Description of your duties:		
12C. Previous Employment		
From Month/Year	To Month/ Year	Designation
Location of Employment:		
Description of your duties:		
Date:		
Place:		
Signature of the Applicant		

Declaration: I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material information is false / incorrect or is suppressed by me, my candidature /appointment under Odisha State Health & Family Welfare Society (OSH&FWS), is liable to be rejected / terminated. I also declare that I have never been disengaged from service under the OSH&FWS, Odisha on administrative ground such as disobedience/ poor performances/ misbehavior/ criminal activity etc.

Signature of the Applicant



Note:

List of enclosure(s): The following documents are to be enclosed along with the application:

- a. Self-attested copy of all academic certificates and marks sheets.
- b. Self-attested copy of Valid Registration Certificate of concerned council.
- c. Two copies of passport size colour self-attested photograph to be submitted along with the application.
- d. Self-Attested Photocopies of Residential Certificate
- e. Self-attested photocopy of Identity Proof (Voter ID card / PAN card / Driving License / Adhaar card / Passport).
- f. Candidates, who are working under OSH&FWS uninterruptedly on contractual basis, have to submit Experience Certificate & NOC from the employer (appointing authority) at the time of submission of application, without which the claim for additional weightage (if any) will not be taken into consideration.
- g. An undertaking regarding one spouse living in case of married.



APPLICATION FORM FOR THE POST OF PAEDIATRICIAN, DEIC.

	APPLICATION FORM (TO BE FILLED IN CAPITAL LETTER)		
Advertisement No.:			
Post Applied for	Paediatrician, DEIC	Photograph	
		Identity Proof - Type & No.	
1. Applicant's First Name:		Last Name:	
2. Father's Name:			
3. Date of Birth:		Age as on: 01-01-2019	
4. Sex:		5. District of Domicile	
6. Present Contact Address with Telephone No.		7. Permanent Contact Address:	
8. Mobile No.			
9. E-MAIL ID:			
10. Language Spoken / Written:			
11. Professional Qualification Details:			
Sl. No.	Exam Passed	Name of Board / University	Year of passing
12. MCI Registration No.:			
13. Employment Record:			

Handwritten mark

Total Years of post qualification experience:					
Complete terms of uninterrupted service under OSH&FWS (if any):					
14. Details of Employment: (Use separate sheets if required)					
Starting with your present employment list in reverse order all the employments you have had:					
Name of the employer	Post Held	From Date	To Date	Total	
				Year	Month

Declaration: I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material information is false / incorrect or is suppressed by me, my candidature / appointment under Odisha State Health & Family Welfare Society (OSH&FWS), Odisha is liable to be rejected / terminated. I also declare that I have never been disengaged from service under the OSH&FWS, Odisha on administrative ground such as disobedience / poor performances/ misbehavior/ criminal activity etc.

Date:

Place:

Full Signature of the Applicant

Note:

List of enclosure(s): The following documents are to be enclosed along with the application:

- Self-attested copy of all academic certificates and marks sheets.
- Self-attested copy of Valid Registration Certificate of concerned MCI.
- Two copies of passport size colour self-attested photograph to be submitted along with the application.
- Self-Attested Photocopies of Residential Certificate
- Self-attested photocopy of Identity Proof (Voter ID card / PAN card / Driving License / Adhaar card / Passport).
- An undertaking regarding one spouse living in case of married.

2/20

**APPLICATION FORM FOR THE POST OF
Medical Officer (MBBS) STD Clinic / SNCU / DEIC / NUHM, Bhadrak.**

	APPLICATION FORM (TO BE FILLED IN CAPITAL LETTER)		
Advertisement No.:			
Post Applied for	Medical Officer (MBBS), STD Clinic / Medical Officer (MBBS), SNCU / Medical Officer (MBBS), NUHM/ Medical Officer (MBBS), DEIC Medical Officer (Dental), DEIC <i>(Tick (✓) for the post)</i>	Photograph	
		Identity Proof – Type & No.	
1. Applicant's First Name:		Last Name:	
2. Father's Name:			
3. Date of Birth:		Age as on: 01-01-2019	
4. Sex:		5. District of Domicile	
6. Present Contact Address with Telephone No.		7. Permanent Contact Address:	
8. Mobile No.			
9. E-MAIL ID:			
10. Language Spoken / Written:			
11. Professional Qualification Details:			
Sl. No.	Exam Passed	Name of Board / University	Year of passing
12. MCI Registration No.:			

Handwritten mark

13. Employment Record:					
Total Years of post qualification experience:					
Complete terms of uninterrupted service under OSH&FWS (if any):					
14. Details of Employment: (Use separate sheets if required)					
Starting with your present employment list in reverse order all the employments you have had:					
Name of the employer	Post Held	From Date	To Date	Total	
				Year	Month

Declaration: I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material information is false / incorrect or is suppressed by me, my candidature / appointment under Odisha State Health & Family Welfare Society (OSH&FWS), Odisha is liable to be rejected / terminated. I also declare that I have never been disengaged from service under the OSH&FWS, Odisha on administrative ground such as disobedience / poor performances/ misbehavior/ criminal activity etc.

Date:

Place:

Full Signature of the Applicant

Note:

List of enclosure(s): The following documents are to be enclosed along with the application:

- Self-attested copy of all academic certificates and marks sheets.
- Self-attested copy of Valid Registration Certificate of concerned MCI.
- Two copies of passport size colour self-attested photograph to be submitted along with the application.
- Self-Attested Photocopies of Residential Certificate
- Self-attested photocopy of Identity Proof (Voter ID card / PAN card / Driving License / Adhaar card / Passport).
- An undertaking regarding one spouse living in case of married.



**APPLICATION FORM FOR THE POST OF
MEDICAL OFFICER (PART TIME) O&G SPECIALIST & PAEDIATRICIAN**

	APPLICATION FORM (TO BE FILLED IN CAPITAL LETTER)		
Advertisement No.:			
Post Applied for	Part Time O & G SPECIALIST / PAEDIATRICIAN <i>(Tick (✓) for the post)</i>	Photograph	
		Identity Proof - Type & No.	
1. Applicant's First Name:		Last Name:	
2. Father's Name:			
3. Date of Birth:		Age as on: 01-01-2019	
4. Sex:		5. District of Domicile	
6. Present Contact Address with Telephone No.		7. Permanent Contact Address:	
8. Mobile No.			
9. E-MAIL ID:			
10. Language Spoken / Written:			
11. Professional Qualification Details:			
Sl. No.	Exam Passed	Name of Board / University	Year of passing
12. MCI Registration No.:			

Handwritten mark

13. Employment Record:					
Total Years of post qualification experience:					
Complete terms of uninterrupted service under OSH&FWS (if any):					
14. Details of Employment: (Use separate sheets if required)					
Starting with your present employment list in reverse order all the employments you have had:					
Name of the employer	Post Held	From Date	To Date	Total	
				Year	Month

Declaration. I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material information is false / incorrect or is suppressed by me, my candidature / appointment under Odisha State Health & Family Welfare Society (OSH&FWS), Odisha is liable to be rejected / terminated. I also declare that I have never been disengaged from service under the OSH&FWS, Odisha on administrative ground such as disobedience / poor performances/ misbehavior/ criminal activity etc.

Date:

Place:

Full Signature of the Applicant

Note:

List of enclosure(s): The following documents are to be enclosed along with the application:

- Self-attested copy of all academic certificates and marks sheets.
- Self-attested copy of Valid Registration Certificate of concerned MCI.
- Two copies of passport size colour self-attested photograph to be submitted along with the application.
- Self-Attested Photocopies of Residential Certificate
- Self-attested photocopy of Identity Proof (Voter ID card / PAN card / Driving License / Adhaar card / Passport).
- An undertaking regarding one spouse living in case of married.





APPLICATION FORM



Advt. No. _____

Post Applied for

Data Assistant-cum-Accountant

Photograph

Identity Proof - Type & No.

1. First Name:

Last Name

2. Father's Name:

3. Sex:

4. Date of Birth &

5. Age as on 01/01/2019

6. District of Domicile

7. Present Contact Address with Telephone No.

8. Permanent Contact Address:

9. Mobile No.

10. Education: High School onwards, please list all your qualifications

Degree (Starting from 10 th onwards)	Institute/Board & Location	Year	Marks (excluding 4 th optional)			Duration of Course	Full/Part Time/Distance Learning
			Full Mark	Marks Secured	%		

11. Employment Record:		
Total Years of post qualification experience:		
Years of experience in Pvt. Sector:		
Years of experience in Government:		
Complete terms of uninterrupted service under OSH&FWS (if any):		
12. Details of Employment: (Use separate sheets if required)		
Starting with your present employment list in reverse order all the employments you have had		
12A. Current Employment:		
From Month/Year	To Month/ Year	Designation
Location of Employment:		
Description of your duties:		
12B. Previous Employment:		
From Month/Year	To Month/ Year	Designation
Location of Employment		
Description of your duties:		
12C. Previous Employment		
From Month/Year	To Month/ Year	Designation
Location of Employment:		
Description of your duties:		
Date:		
Place:		
		Signature of the Applicant

Declaration: I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material information is false / incorrect or is suppressed by me, my candidature /appointment under Odisha State Health & Family Welfare Society (OSH&FWS), is liable to be rejected / terminated. I also declare that I have never been disengaged from service under the OSH&FWS, Odisha on administrative ground such as disobedience/ poor performances/ misbehavior/ criminal activity etc.

Signature of the Applicant

Note:

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- c. Self-Attested Photocopies of Residential Certificate
- d. Self-attested photocopy of Identity Proof (Voter ID card / PAN card / Driving License / Adhaar card / Passport).
- e. An undertaking regarding one spouse living in case of married.

