



GREATER PARTICIPATION FOR A STRONGER DEMOCRACY

MOST URGENT

**OFFICE OF THE COLLECTOR & DISTRICT ELECTION OFFICER,
BHADRAK**



Tender Call No. 426 /Elec.

Date. 03 / 08 / 2018

Sealed tender in plain papers are invited from bonafide suppliers/ Manufactures/ Printing Press/ Agencies/ Firms executed, the work/ supply/ Printing of articles specified for use in the upcoming General Election, 2019. The detail list of articles/ Printing works to be done and terms conditions is available in the website of office of the District Informatic Officer, NIC, Bhadrak which can be downloaded from the website www.bhadrak.nic.in. **The sealed Tenders will be opened in Sadabhabana Sabha Gruha of Collectorate, Bhadrak in presence of all tenderers or their authorised persons on the following date and time.**

Date of Opening of the following Tender papers on 17.08.2018 at 3.00PM

- (a) Procurement of Election Materials (Consumable / Non-Consumable). Annexure -A
- (b) Stationery for office use for upcoming General Election -2019 Annexure-B

Date of Opening of the following Tender papers on 18/08/2018 at 11.00 A.M

- (a) Printing of Forms/ Postal Ballot paper (Non Statutory) Annexure -C
- (b) Installation of CCTVs and web-casting of the Critical and vulnerable Polling Stations.
- (c) Videography
- (d) Tent and Barricades. (Annexure -D)
- (e) Light and Mike Arrangement

Interested firms are required to submit each of their General proposals, financial proposals in separate sealed envelopes as per the detailed instruction given below. All the pages of the tender papers shall bear seal and signature of the firm.

The sealed envelope containing the proposals must be delivered to the office of the Dist. Election office & Collector, Bhadrak by Registered Post/ Speed Post of Indian Postal Deptt. No other mode of delivery shall be accepted.

2. Each Tenderer is required to deposit cost of tender paper of Rs. 200/- (Rupees two hundred) only and earnest money of Rs. 10,000/- (Rupees ten thousand) only in shape of Bank Draft/ Demand Draft in favour of Deputy Collector, Election, Bhadrak payable at SBI, Main Branch, Bhadrak. Tender paper without cost of Tender papers and EMD will be summarily rejected. The EMD of unsuccessful bidders will be refunded in the day of finalisation of tender.
3. Photocopy of valid Pan Card, Photo copy of GSTIN, No dues certificate from Income Tax Department and clearance of any other Tax dues up to 31.03.2019 should be furnished along with the tender papers otherwise tender will not be taken into consideration . Further IT returns of the Firms for last 3 years (2015-16,2016-17,2017-18) must be submitted.
4. The intending bidders should be OEM or Authorised dealer or reputed vender.

PROUD TO BE A VOTER,

READY TO VOTE



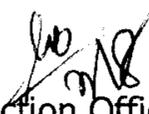
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5. The tender should be accompanied by samples of Election materials to be supplied which should be furnished in separate sealed packets superscribed "Sample of the Articles" and name of the party and to be produced before the Tender committee on or before 17.08.2018 at 2.00 PM.
6. The intending tenderers may ascertain the quantity of probable requirement, specification of the articles not specified in this notice from the District Election office, Bhadrak during office hours on any working day
7. The tenderers will be required to supply the articles within 7 days from receipt of the supply order.
8. The EMD of the selected Firm will be released only after satisfactory of execution of the work order, performance as well as supply of specification of articles.
9. In case of failure to supply the required no of articles and quantity in full as per specification within stipulated period the EMD of the tenderer will be forfeited and criminal liability as per Election rule will be fixed.
10. The price quoted in the tender will exclude the GSTIN.
11. The transportation and delivery of all the materials in the District Election office, Bhadrak and the cost of transportation will be borne by the supplier and submit bill to this office for necessary payment.
12. The District Election Officer & Collector, Bhadrak reserves the right to accept or reject any or all the tenders without assigning any reason thereof. He also reserves the right to increase or decrease the quantity of materials/ articles and execution of works. The decision of DEO & Collector, Bhadrak shall be final.
13. The firm/ individual whose tender will be accepted shall have to execute an agreement with District Election Officer & Collector, Bhadrak in non-judicial stamp paper with of Rs. 10/- (Rupees ten)only in the prescribed form on the next day of acceptance of the tender and supply order will be issued after receipt of the written order from the CEO, Odisha. The rates quoted by the bidders are valid for a period of one year from the date of signing of agreement / finalisation of tender.
14. Payment will be made only after receipt of necessary allotment/ funds from the Govt. in Home (Elections) Deptt, Odisha
15. Firms for items at para-I will be separately decided whereas the authority may decide separate tenders for separate sub items as per convenience.


District Election Officer & Collector,
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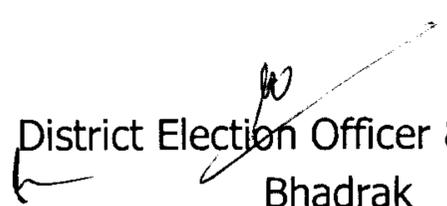
READY TO VOTE

ANNEXURE - A**A. Illustrative list of Polling materials for Polling Station for 1292 + (Plus) 10% extra**

(a) Consumable Materials		
Sl.No.	Items	Quantity
1	Pencil	Per Pkt
2	Ball pen(Blue & Red)	Per Pkt
3	Blank paper	One Ream
4	Pins	Per Pkt
5	Sealing wax	Per Pkt
6	Gum paste	Per Bottle (50gm)
7	Blade	Per Pkt
8	Candles	Per Pkt
9	Thin Twine Tread	Per Pkt (20mtrs)
10	Metal rule	Per Doz
11	Carbon(Cores / Sapphire)	Per Pkt
12	Cloth for removing oil	Per Piece (1/4 mtr)
13	Packing paper (Brown)	Per Sheet
14	Empty tin for holding indelible ink bottle (plastic)	Per hundred
15	Drawing pins	Per Pkt
16	Rubber bands	Per Kg
17	Cello tape	Per doz(Small)
18	Stamp Pad (purple) (Ordinary / Faber Castell)	Per doz
19	Match box (Home lite)	Per Pkt
20	Lantern Glass	Per doz

(b) Non- Consumable Election Materials

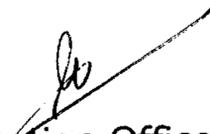
Sl.No.	Items	Quantity
1	Trunk	1 Piece
2	Lantern	1 Piece
3	Jerkin	1 Piece
4	Lock & key(Small)	1 Piece


District Election Officer & Collector,
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ANNEXURE- B**STATIONERY FOR OFFICE USE UPCOMING GENERAL ELECTION, 2019**

Sl.No.	Items	Quantity
1	Duplicating paper (Diplomat)-	Per Pkt
2	Xerox paper (A4 size JK Essay)-	Per Pkt
3	Gum bottle (700 ml)	Per Bottle
4	Paper clip (11 / 2)	Per Piece
5	Paper clip (3)	Per Piece
6	Stapler No. 10(kangaroo)	Per Piece
7	Stapler pin No. 24/6 (kangaroo)	Per Piece
8	Stapler pin No. 10	Per Pkt
9	Stapler pin No. 24x6	Per Pkt
10	Waste paper Basket	Per Piece
11	Scissors (big)	Per Piece
12	Scissors (small)	Per Piece
13	Bodkin	Per Piece
14	Fly leaf	Per 100 Piece
15	Alpin (king)	Per Pkt
16	Phenyl (1 liter)	Per bottle
17	Gamaxine	Per Pkt
18	Saloo cloth	Per Mtr
19	Phul Jhadu	Per Piece
20	Room refresher	Per 100/50gm
21	Guard file (100 page)	Per Piece
22	Cover file	Per Piece
23	Flat file	Per Piece
24	Register (Size No.4,6, & 8)	Per No
25	Fax role (kores)	Per Piece
26	Lock & key(Palam)	per piece(Big size)
27	Lock & key(Godrej)	per piece(Small size)
28	Lock & key (Palam)	per piece(Small size)
29	Lock & key(Godrej)	per piece(Big size)
30	Folder file	Per Piece
31	Cello Tape (small)-	Per Piece
32	Cello Tape(medium)	Per Piece
33	Cello Tape(big)	Per Piece
34	Sketch pen	Per Pkt
35	Ball Pen (use & through), Red Black & Blue	Per Pkt
36	Gel pen, Red, Black & Blue)	Per piece
37	High Tech pen (pilot)	Per piece
38	Marker	Per piece
39	Marker (CD) write	Per piece
40	Highlighted marker	Per piece
41	Sutuli (Jute)	Per Kg

42	Big Cover (16x12)	Per 100
43	Envelope (9x4 ^{1/2})	Per 100
44	Envelope (10x4 ^{1/2})	Per 100
45	Tawrkis Towel (big)	Per piece
46	Writing pad (Medium)	Per piece
47	Rubber stamp (big/ small)	Per piece
48	Revolving Light (Yellow)	Per piece
49	Folder (good quality)	Per piece
50	Sharpner	Per piece
51	Pencil	Per doz
52	Eraser	Per doz
53	Goodnight Liquid & machine (Mosquito)	Per piece
54	Rubber band	Per Kg
55	CD/ DVD	Per piece
56	Thin twine Thread (Big/ Small)	Per doz
57	Bucket	Per piece
58	Plastic Mug	Per piece


 District Election Officer & Collector,
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ANNEXURE- C

Items	Description	Remarks
1. CC TVs & WEB CASTING	Installation of CC TVs & Web-Casting at per piece- per day Critical and Vulnerable Polling Stations including service charges.	per piece- per day
2. VIDEOGRAPHY	(Probable requirement 100 Videography team) Videography with CD (with videographer)-	per piece- per day

3. PRINTING OF FORMS, BALLOT PAPERS & PASS

Sl. No.	Particulars	Qty	Rate
1	Ballot paper printing	100	
2	Ballot paper Numbering	100	
3	Binding	1 Book	
4	1/ 4 DM size Form (one side)	1000	
5	1/ 4 DM size Form (both side)	1000	
6	1/ 8 DF size Form (one side)	1000	
7	1/ 8 DF size Form (both side)	1000	
8	Sticker	500	
9	Log Book	1000	
10	Poster (Colour)	1000	
11	List of Candidate	300	
12	Pass (post card size)	100	
13	page DTP	1	

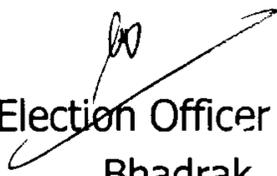

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ANNEXURE- D**LIGHT & MIKE (HIRING)**

Sl.No.	Items	Quantity
1	Tube Light- 40wt	per day, per piece
2	Tube Light- 20 wt	per day, per piece
3	Halozen Light- 500 wt, 1000 wt-2000	per day, per piece
4	Metal Halozen	per day, per piece
5	Ceiling Fan	per day, per piece
6	Stand Fan (small)-	per day, per piece
7	Stand Fan (Big)-	per day, per piece
8	CFL Bulb- 9 wt, 11 wt, 15 wt, 20wt, 30wt	per day, per piece
9	LED Bulb -9 wt, 11 wt, 15wt, 20wt, 25wt, 30wt	per day, per piece
10	Candle Light	per day, per piece
11	Generator- for 5 KW, 10KW & 50 KW with diesel	per hour
12	Cooler(Big size)	per day, per piece
13	Service connection per tent house(including Electric dues)	per day, per piece
14	Sound-Horn 4/box-4/Micro phone- 3(1 set)	per day, per piece
15	Emergency Light	per day, per piece

TENTS & BARRICADES FOR DISPOSAL CENTRE

Sl.No.	Items	Quantity
1	Bamboo frame tarpaulin shed with cloth ceiling (Up & Side)	rate per sqr.ft, per day
2	Bamboo barricading with bamboo posts & runners 6 height	rate per running meter per day
3	Grill barricade	rate per sqr. ft, per day
4	Floor covering (carpet)	per sqr. Ft, per day
5	Bamboo with G.I sheet Barricade	rate per running meter, per day
6	Plastic Table	per piece, per day
7	Plastic Chair	per piece, per day
8	Folding Iron table	per piece, per day
9	Net covering counting Hall	per sqr. Ft, per day


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